

VINE COMMUNITY TRUST ANNUAL GENERAL MEETING

held on Monday 18th July 2022 at 8:00 PM.

MINUTES

Present: Pamela Goodman, Alan Francis, Richard Coe, Diane White, Geoff Crowther, Eddy Short, Phillip Staves, Diane Whitmore, Helen Crabtree, Jill Freeman, Geoff Tebbutt, Sheila Tebbutt, Helen Wignall, Ann Cash, Ann Turner and Lorraine Wykes (minutes).

Pamela welcomed everyone and thanked them for attending.

Apologies for absence: Vic Cosgrove, Mrs Julia Faulkner, Mrs Kirsty Youngman, Mrs Amanda Bewers, Mrs Pat Short, Mrs Gwen Hurst, K Safford, Mrs Jeanette Mabbutt, Cllr David Howes, Cllr Mrs Helen Harrison, Mr W Featherstone, G Hewitson, I Howkins, J Crick and Stephen Warren.

Minutes of the previous AGM (Monday the 19th July 2021)

Proposed – Helen Crabtree **Seconded** – Helen Wignall Minutes approved and signed.

Aims of the Trust

Eddy Short read out the **Aims of the Trust**.

In accordance with the caring principles, and those of equality and diversity, the objectives of the Trust shall be:

1. The provision of Day Centre services for the support of a wide range of service users, from all sections of the community.
2. Improving the quality of life and reducing social isolation through the provision of recreational facilities for people having need owing to their age, infirmity and disability

3. To promote the benefits of education and rehabilitation for those in need of assistance.
4. To support independent living through the delivery of hot, nutritious meals to people who are housebound through sickness and infirmity.
5. To provide a safe transport service between Marlow House and clients homes by fully trained staff.

Chairman's Report

Pamela confirmed that the report is enclosed with the accounts but wanted to cover a few points. She said that it is good to be back in person rather than via zoom because it helps when showing our appreciation. Covid 19 has not gone away but we learn to live with it. Marlow house has had to close several times which meant that we had to increase our Meals On Wheels delivery and then we have gone back to being fully open.

There have been some changes to staff. We have lost Elaine Vandenberg after 13 years and Pamela passed on her thanks for the service she has given during that time. Kirsty Youngman has stepped up to fill the void and she is now Centre Manager; again thanks to her for what she has done. We have also recruited a Field Supervisor who is an excellent recruit.

Pamela invited everyone to visit, to experience the ambience and perhaps be tempted to be a volunteer.

On the downside we have ended the year with a deficit of £20,000. This is largely due to Covid 19 and the subsequent loss of business, also being unable to hire out the function room but also due to the restructuring of local government and the loss of the £30,000 grant. Kettering Borough Council have still supplied grants and covid grants for which we are grateful.

Pamela thanked all the staff, the volunteers, the clients and the charities who provide funding. This year we have installed air conditioning and a new bath in the bathing suite. Pamela also thanked Lynda Cosgrove for the amazing job that she has done over the last 14 years and 'The Friends of Marlow House' who send sums of between £5 to £90. These funds can be used for anything which is really appreciated. The running costs are nearly £250,000 per year. Pamela also expressed her thanks to her fellow trustees and advisors who have helped us through the many challenges that have arisen.

Treasurers Report

Richard confirmed that sets of accounts are available and they have been independently examined by Azets. They have now been signed off for what is required by the charities commission.

Richard drew everyone's attention to the deficit - £20,000. Richard explained that the reason for the deficit is threefold. Firstly, the impact of Covid 19, secondly the loss of the £30k grants and thirdly the increase in employee costs as a result of the increase in the minimum wage which has been well above inflation. Richard expected a deficit of £30,000 but thanks to some good donations, for which we are very grateful, this has reduced. We are still showing as £30k overall which is the £20k in cash and £10k for depreciation on fixed assets. This should disappear next year.

Richard confirmed that we have assets – the building that we own and liquid reserves (cash in bank). Whilst we do have reserves, we can only sustain a deficit for so long. We are starting to make good progress in addressing this.

No questions from anyone.

The accounts needed to be approved.

Proposed – Phillip Staves Seconded – Eddy Short All in favour – **Unanimous**.

Copies are available and they will also be filed with the Charities Commission.

Confirmation of Officers

Chairman – Pamela Goodman Proposed – Eddy Short Seconded – Alan Francis

Vice Chairman – Alan Francis Proposed – Helen Crabtree Seconded – Geoff Crowther

Treasurer – Richard Coe Proposed – Eddy Short Seconded – Alan Francis

Examiners – Azets (previously Smith, Hodge & Baxter and Baldwins).

Proposed – Pamela Goodman Seconded – Diane White

Pamela asked if there were any questions/comments?

Helen Crabtree said that she is planning on organising a dance as the group raised £1,300 previously. Richard and Pamela thanked Helen for the work that she does.

Richard also thanked Diane White, Phillip Staves, Chris Liddle and Julia Faulkner who have attended throughout the year and provided advice and support.

Helen asked if invoices were now being posted out? Pamela confirmed that they are being posted out now and we are only delivering to the Meals on Wheels clients we are delivering to. It is cheaper to do this than make a special journey, due to fuel costs.

Helen thanked Pamela for last Sunday on behalf of all the volunteers.

Meeting ended at 8:26 PM

Date of next meetings:

Monday September 12th
Monday November 21st
Monday January 16th 2023
Monday March 13th
Monday May 15th
Monday July 10th
Monday July 17th