

6.23.23 KACAA general session

Minutes

- *General Session was called back to order at 9:23am by Chairman Adam Barnes*
- *A sign-in sheet was used as a record of attendance*
- *Motion made by Linda Hieneman (Greenup) and 2nd by David Embrey (Edmondson) to approve meeting agenda. Motion passed.*
- *Minutes from previous board meeting was presented by acting secretary Vicki Shadrick. Motion made by Shane Bogle (Caldwell) and 2nd Ben Rudy (Fulton) to accept the minutes. Motion passed*
- *Financial report was presented by treasurer, Linda Hieneman. Motion was made by Greg Drake (Butler) and 2nd by Jay Stone (Hopkins) to accept financial report as presented. Motion passed.*

KACAA GENERAL SESSION WAS SUSPENDED for KACAA Foundation meeting.

Following KACAA Foundation meeting, general session meeting resumed.

Old Business

1) Foundation Update-Adam Barnes/Linda Hieneman – ***The 501c3 status for the foundation was mistakenly dropped. Linda Hieneman discovered that the tax exempt status was dropped due to not reporting tax reports for 3 consecutive years beginning in 2020. An accountant has been hired to get this tax exempt status re-instated. Linda presented a written report of lessons learned and recommendations for future improvements.***

2) Shared Leave Policy update-Lindie Huffman/Lyndall Harned – ***Lindie Huffman and Lyndall Harned have researched organizations that have shared leave pool to donate leave to individual staff members rather than not having that option. Lindie made the recommendation to look into the State of Kentucky policy as they are structured more in that way. Recommendation was also made to talk with 4-H and FCS organizations to be part of this process.***

New Business

- 1) Raising funds for KACAA Foundation-Adam Barnes
A policy change has been adopted by the board to raise annual dues to \$150. The Board would like the General Membership to adopt the annual practice of donating \$25 per registered member to the Education Foundation for scholarships. The KACAA Board also is making a change to Policy #17 which designates funds returned to the association from a local group after hosting a state meeting. These funds will no longer go in the general fund, but instead also be directed to the Educational Foundation.
Motion was made by Lindie Huffman (Pendleton County) to raise membership dues to \$150.00. Andy Rideout 2nd motion. Motion passed.
2. KACAA SOP Booklets-Adam Barnes - ***The board is asking the general membership to create a policy to enact the creation of a handbook of roles and responsibilities for each leadership position, including committee chairs. This will help officers, directors and committee chairs carry out their responsibilities as well as make for smooth transitions for agents who are coming into those roles.***
3. 2023 NACAA AM/PIC-Linda McClanahan – ***Linda McClanahan gave report on NACAA. She is beginning her 2nd term in her role in NACAA. She also reminded members to please let David Fourquarean know ASAP if they are planning to attend State’s Night Out in Iowa.***
4. Nomination report-Secretary and 3rd Vice president – Nominating Committee Report
Kevin Lyon (Monroe) presented the following slate of officers and PR Director for the upcoming year; Corrine Belton –President; David Fourquarean - 1st Vice President; Chad Conway – 2nd Vice President; Levi Berg – 3rd Vice President; Linda Hieneman - Treasurer; Vicki Shadrick - Secretary; April Wilhoit – PR Director. A motion was made by Greg Drake (Butler) and 2nd by Shane Bogle (Caldwell) for nominations to cease and continue to vote. Motion passed.
5. Standardization of KACAA Documents and where they are stored-Adam Barnes – ***A committee will be appointed to bring recommendations to the association for creating a way to store and easily access all association records, including minutes, agendas, by-laws, legal papers, etc. for KACAA organization. Lindie Huffman and Whitney Carman volunteered to serve on this committee.***
6. Dean’s Survey on Martin-Gatton Gift – Jay Stone (Hopkins) encouraged agents to take a look at the survey and consider participating by completing the survey.

At-Large Director Reports & Special Reports

- Public Relations April Wilhoit, Director

Please send any pictures from this year’s AM-PIC to April Wilhoit

- Farm Organizations Ricky Arnett, Director

Ricky Arnett will email the Farm Organizations report

- Salary and Fringe Benefits Lindie Huffman, Director

Lindie Huffman gave director report and encouraged members to look at the UK website to find discounts for traveling, clothing and other items available to UK staff members.

- Philanthropy Greg Drake, Director

A printed fundraising report was given to membership. Local funds are raised by hosting group. Philanthropy Director will help raise funds from state level donors.

Committee Reports

- **Program Recognition Council**

- o Recognition & Awards
- o Communications
- o Search for Excellence
- o Professional Excellence
- o Scholarship

Jason Phillips, Chair

Jessica Wells
Vicki Shadrick – 21 applications submitted. 2 National finalist and 1 Regional finalist
Jay Hettmansperger – Linda McClanahan encouraged members to apply for these rewards.
Jason Phillips -
Robbie Smith – no report

- **Extension Development Council**

- o Early Career Development
- o Leadership & Administrative Skills
- o Teaching & Educational Technologies
- o Agricultural Issues & Public Relations

Joanna Coles, Chair

Adam Huber
David Appelman - Encouraged everyone to put specialty on website to be a mentor to other agents through KACAA.
Past officers to put notes on page on how serving in a leadership role has been beneficial to them.
Nick Roy – no report
Whitney Carman – reminded memberships to let her know if there are ag issues that need to be addressed.

- **Professional Improvement Council**

- o 4-H Youth
- o Agronomy & Pest Management
- o Ag Economics & Community Development
- o Animal Science
- o Natural Resources/Aquaculture
- o Horticulture & Turfgrass
- o Sustainable Agriculture

Rob Amburgey, Chair

Matt Futrell
Matt Chadwick
Michelle Simon – Reminded members to complete the land value survey being sent out by Dr. Greg Haliach.
Samantha Saunders – Training for agents (new and tenured) is in the planning stages.
Sarah Fannin – no report
Adam Leonberger – no report
Chad Conway – no report

- ***KACAA Financial Audit Committee – Rob Amburgey, Samantha Saunders, April Wilhoit. They will provide a written report at the KACAA Winter Workshop.***

- ***Adjourn – Doug Shepherd motion and 2nd Jason Phillips . Motion passed.***

KACAA Education Foundation meeting

Minutes

6.23.23

KACAA Education Foundation meeting was called to order by Kevin Lyon. He gave an update on foundation membership which is listed below.

Chair – Adam Barnes

Vice Chair – Kevin Lyons

Keenan Bishop

Whitney Carman

Ray Tackett

Linda Hieneman

This board will also serve as the committee to look at policy and guideline recommendations for the foundation.

Scholarships – 6 applications received; 3 \$500.00 scholarships were rewarded to the following Jenna Coles, Isaac H. Julianne H.

Motion Greg Drake to adjourn foundation meeting, 2nd by Whitney Carman. Meeting adjourned.