



Diocese of Prince George

6500 Southridge Avenue
Prince George, BC Canada
V2N 5P9

Phone: 250-964-4424
Fax: 250-964-2101

Form 2: Safe Parish & Community Pledge

(Please print)

Last Name: _____

First Name: _____

Parish of Ministry _____

Town or City: _____

I understand the importance of my role in ensuring a safe environment for all to whom I minister. I have read and understand all of the directives below. I pledge my support to observe these directives and to do all that I can to encourage others to do the same. If I become aware that any of these directives are being violated, I will notify my pastor or the Diocese of Prince George.

- Have at least two adults present for a ministry or program. Where possible, the two adults should be unrelated.
- Have all one-on-one meetings with a child, youth or vulnerable persons in a public area either in a parish or organization's facilities, where both people can be seen by others. All rooms used for these purposes should have clear glass windows or doors or the door should be left open when the room is in use. Notify and ask permission of a parent before any proposed one-to-one meeting with a child/youth, e.g., in a mentoring relationship.
- Have two adults transport children, youth or vulnerable persons in a vehicle, ensuring the driver has a valid driver's license and insurance, liability insurance coverage of at least \$2 million.
- Have a volunteer leader or office, parish, camp staff member present when a child is dropped off at a ministry or program location. The child must be picked up by the parent/guardian or their designate. If a child is not picked up within a short or reasonable period after the scheduled end of the activity, the volunteer leader or staff will first contact the parent/guardian, and if no contact can be made, he or she is authorized to contact the appropriate children's services agency.
- Encourage parents/guardians to participate with their children in a ministry or program. Any other adult wishing to be present needs the permission of the volunteer leader or staff.
- Have any changes to a ministry or program be approved by the pastor, director or volunteer leader.
- Ensure the design of facilities can protect children, youth or vulnerable persons. Segregated change rooms and washroom facilities should be provided for males and females.
- Have a sufficient quorum of employees:

0-18 months	2 adults to 6 children
19months-2 yrs	2 adults to 10 children
3-5 yrs	2 adults to 12 children
6-14 yrs	2 adults to 15 children/youth
15-18 yrs	2 adults to 15 youth
Vulnerable persons 19+	2 adults to 10 vulnerable persons
- Ensure fire extinguishers and emergency exits are known to volunteer leader or staff.

Ministers and volunteers

- Should not be alone with a child, adolescent, or vulnerable adult in a rectory, automobile or other private spaces.
- Should not spend off-site time with children/youth.
- Will set and keep appropriate boundaries with those to whom they minister.
- Should not help children with toileting. Toileting assistance for children should be taken care of by a parent or guardian.
- Should not accept any money or property in return for their ministry apart from contractual salaries or approved stipends.
- Shall use appropriate language and show no bias based on sex, ethnic background, age, religion, sexual identity or social-economic status.
- Shall respect others

Date: _____ Signature: _____