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MINUTES of February 12, 2024

MEMBERS PRESENT: Liz Atwell, Andy Bateman, Jacki Block, Jara Bonner, Patricia Lawrence, Tony Rees, Greg Varner, Susan Vilaro

MEMBERS EXCUSED: Jen Binder, Rebecca Cochran-Kasson, Joy Lytle, Laura Perez

ASSOCIATE MEMBERS EXCUSED: Ray Bailey, Richard Chaney

GUESTS PRESENT: Tammy Brewer, Heather Cokl, Zoe Doss, Alicia Fine, Susan Graham, Barb Isemann, Krissie Myers, Laura Stith

STAFF PRESENT: Marcie Keith, Cindy Knoblauch, Denny Moell, Lee Ann Watson

1. Call to Order: The February 12, 2024 Board of Directors' meeting was conducted in person at 7:00 pm at the Board office at 2337 Clermont Center Drive Batavia, Ohio 45103. Chairperson Patricia Lawrence welcomed the attendees and called the meeting to order.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the February 12, 2024 Board of Directors' meeting with the addition of Action Item #3 "Memorandum of Understanding with interested local school districts and Certified Prevention Provider, In5, who will jointly apply for the Ohio Department of Mental Health and Addiction Services' (OMHAS) FY24 Behavioral Health and Wellness Coordinator Grant for \$50,000". (Motion-Tony Rees, second-Andy Bateman).
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the January 8, 2024 Board of Directors' meeting. (Motion-Greg Varner, second-Jara Bonner).
4. Training-Child Focus-School-Based Mental Health: Laura Stith and Krissie Myers gave a PowerPoint presentation outlining School-Based Mental Health Services provided by Child Focus. Child Focus provides evidence-based mental health services in most Clermont County schools. Services provided are consultation, prevention, therapeutic behavioral services (TBS), therapy, and crisis intervention. Child Focus receives an average of 1,500 client referrals per year from Clermont County schools. Child Focus has also received a grant from Interact for Health to conduct a Community Needs Assessment that will help them gather an understanding of current student, parent, and school personnel needs in order to make data driven decisions on adjusting their current model for school-based mental health services. The University of Cincinnati Evaluation Services Center is partnering with Child Focus to develop the assessment and focus groups.

5. Executive Director and Staff Reports: Executive Director Lee Ann Watson said her report stands. Lee Ann highlighted that the County Planning Commission approved changing the zoning in Monroe Township for the New Housing Ohio (NHO) housing development. However, Monroe Township still needs to approve the zoning change, and will not do so until their list of concerns has been addressed. Board staff met with NHO recently to discuss Monroe Township's concerns.

Associate Director Denny Moell said his report stands. Denny highlighted that he and Child Focus Director of Crisis Services, Anne Wise, met with local Ohio Department of Natural Resources leaders at East Fork State Park to discuss the placement of Clermont County Crisis Hotline/988 signage at multiple locations throughout East Fork and Stonelick State Parks. There have been about 15 suicides on these properties in the past 20 years. The purpose of the signs would be to help prevent suicides by providing a connection to behavioral health resources and support to individuals who are in need. Prospective locations for the signs include boat ramps, trail heads, and benches at both parks.

Community Engagement Manager Marcie Keith said her report stands. Marcie highlighted that the Suicide Prevention Coalition and community partners are in process of planning a Mental Health Summit for May 31, 2024. The Summit will host several vendors and will offer QPR (Question, Persuade, Refer) suicide prevention training, as well as breakout sessions with various other suicide prevention topics, including firearm safety training. The Summit will be free to attend.

6. Committee Reports:
None

7. Unfinished Business:

A. Board Meeting and Board Member Evaluation Forms Discussion: Lee Ann Watson reminded Board members that their annual Board Meeting and Board Member Self Evaluations forms are due. The evaluation is a requirement of Ohio Revised Code 340. Lee Ann encouraged members to provide honest feedback in the evaluations and submit them to Board staff as soon as possible.

8. Agency Directors' Reports: Laura Stith of Child Focus said her report stands. Laura added that Child Focus has contracted with MTM Consulting for a "transformational change" at Child Focus. MTM Consulting will be doing a comprehensive review of the frontside (clinical services) and backside (administration) of all operations at Child Focus. Laura provided some examples of what areas will be reviewed.

Zoe Doss of Hope Community Center (HCC) said her report stands. Zoe added that going forward, her reported attendance at the Center will only include members, not facilitators and staff. Zoe said the Center had 182 attending members in December of 2023 and 193 in January of 2024. In January, the Center also added five (5) new members. Zoe concluded by saying HCC is in the process of recruiting for its Board of Directors.

Alicia Fine of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands. Alicia added that GCB was awarded another Certified

Community Behavioral Health Clinic (CCBHC) grant which funds the implementation of a Behavioral Health Urgent Care for GCB clients. The new initiative improves the processes for triage, linkage, and assessment of clients and will allow for more immediate access to care for those in need.

Heather Cokl of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands. Heather gave a summary of CRC's recent activities. In addition, Heather said CRC has completed its required mid-year grant reports to the State and she will be sharing the data with the Board of Directors in CRC's next monthly provider report. Heather said CRC is doing well with consistently full programs, low recidivism, and high client engagement. Heather also said that CRC's Prevention Team recently attended the Community Anti-Drug Coalitions of America's (CADCA) National Leadership Forum. At the Forum, CRC's Prevention Team Lead, Kelsey Smothers, led an agency conversation room for political leaders.

NAMI SW Ohio's report stands.

9. New Business:

A. Action Items

1. Rescheduling of the Calendar Year (CY) 2024 April Board Meeting to the date of the Annual Board Retreat: Typically, the Board opts to have its Annual Board Retreat and Board meeting for the month the Retreat is scheduled, consecutively on the same date. A motion was made, and unanimously approved, to approve rescheduling the CY2024 April Board meeting to the date of the Annual Board Retreat. (Motion-Greg Varner, second-Jacki Block).
2. Amendment to the Fiscal Year (FY) 2024 Purchase of Services (POS) Contract with Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) for SOS 3.0 Year Two (SOS 3.2): OMHAS has provided State Opioid and Stimulant 3.0 Year Two (SOS 3.2) funding in the amount of \$1,060,343 for services to individuals with an opioid or stimulant use disorder. A motion was made, and unanimously approved, to approve the Amendment to the FY24 POS contract with GCB/CRC for SOS 3.2 funding in the amount of \$1,060,343 and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Tony Rees, second-Susan Vilardo).
3. Memorandum of Understanding (MOU) with interested local school districts and Certified Prevention Provider, 1n5, who will jointly apply for the Ohio Department of Mental Health and Addiction Services' (OMHAS) FY24 Behavioral Health and Wellness Coordinator Grant for \$50,000. The purpose of this MOU is to acknowledge a formal partnership between the Board, a named Clermont County school district, and 1n5, a certified prevention provider, in order to apply for OMHAS' FY24 Behavioral Health and Wellness Coordinator expansion grant fund. The \$50,000 grant funding would allow 1n5 to hire a Behavior Health and Wellness Coordinator to work in an identified school district. Interact for Health has agreed to provide the \$50,000 match for each interested school district in Clermont County. Two schools have expressed interest in working with 1n5, Williamsburg School District and Clermont Northeastern School District. The Board of Directors discussed the pros and cons of establishing a partnership with an entity that is not a current contract provider of the Board, and the possible impact on Child Focus' school based mental health programming. The Board

would not be required to provide any funding to support the grant project, and would not be required to sustain the project after grant funding has ended. A motion was made, and unanimously approved, to approve a ‘Blanket’ Memorandum of Understanding with interested local school districts and certified prevention provider, In5, who will jointly apply for the Ohio Department of Mental Health and Addiction Services’ (OMHAS) FY24 Behavioral Health and Wellness Coordinator Grant for \$50,000 and to authorize the Executive Director to sign the MOU on behalf of the Board, and allow the grant funding to pass through the Board if the grant is awarded. (Motion-Tony Rees, second-Andy Bateman).

B. Discussion Items:

1. Conflict of Interest Statement: Lee Ann Watson asked that all members submit their signed annual Conflict of Interest Declaration Statements in order to adhere with Ohio Revised Code 340 requirements.
2. Annual Retreat Date: Board members discussed possible dates for the annual Board Retreat and agreed that the Retreat will take place on April 20, 2024.
3. Update on Strategic Plan/Dashboard: Board staff presented the tentative electronic Strategic Plan “dashboard”. Once complete, the final dashboard will be a web-based tool used by Board staff to track, analyze, and report progress and outcomes on the Board’s FY24-FY26 Strategic Plan. Board staff will provide the Board of Directors with quarterly updates on the Strategic Plan.
4. Agency Mid-Year Revision Requests for FY24 POS Contracts: At the January 8, 2024 Board Meeting, the Finance Committee reported to the Board of Directors that the Board’s contract provider agencies requested a 10% flexibility margin between line items within their total Purchase of Service (POS) contract amounts. In response to that request, the Board asked the providers to complete a mid-year POS budget review and provide the Board with their revision requests at the February 12, 2024 Board meeting. On February 29, the Program Committee will discuss the mid-year budget reviews and revisions in further detail with the providers. The current requests are as follows:

Child Focus:

- To move \$94,000 from Consultation to Prevention for the delivery of school based mental health services.
- To move \$27,000 from Therapeutic Behavioral Services (TBS) to provide funding for a program, Active Parenting Group Services, for parents with no insurance or a high deductible.

Greater Cincinnati Behavioral Health Services/Clermont Recovery Center:

- To move \$13,000 from Therapeutic Behavioral Services (TBS) to Essential Services for Co-Treatment at GCB
- To move \$18,000 from Group Counseling Services to Case Management Substance Use Disorder Services at CRC
- To discuss the current cap on billing for Medication Assisted Treatment (MAT) medications as CRC is currently on par to overbill the allowable amount by \$40,000.


10. Announcements/Comments from Public Attendees: There were no announcements and no comments from public attendees at the February 12, 2024 Board of Directors' meeting.

11. Executive Session-Personnel Matter, Executive Director Salary Action: A motion was made, and unanimously approved, to enter Executive Session. (Motion-Greg Varner, second-Jara Bonner). Liz Atwell-yea, Andy Bateman-yea, Jacki Block-yea, Patricia Lawrence-yea, Tony Rees-yea, Susan Vilardo-yea. The Board moved into Executive Session at 9:09pm.

A motion was made, and unanimously approved, to move back into Regular Session. (Motion-Andy Bateman, second-Greg Varner). Liz Atwell-yea, Jacki Block-yea, Jara Bonner-yea, Patricia Lawrence-yea, Tony Rees-yea, Susan Vilardo-yea. The Board moved back into Regular Session at 9:12pm.

The Board discussed the matter of the Executive Director's salary action for CY2024. A motion was made, and unanimously approved, to approve an additional two percent (2%) cost-of-living salary increase to the previously approved three percent (3%) merit salary increase for Executive Director Lee Ann Watson for CY2024 bringing her total salary increase for CY24 to five percent (5%), retroactive to January 1, 2024. (Motion-Jacki Block , second-Susan Vilardo).

12. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the February 12, 2024 Board of Directors' meeting. (Motion-Susan Vilardo, second-Jara Bonner).


Patricia Lawrence, Chairperson


Lee Ann Watson, Executive Director