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### MINUTES of March 11, 2024

**MEMBERS PRESENT:** Jacki Block, Rebecca Cochran-Kasson, Patricia Lawrence, Joy Lytle, Laura Perez, Tony Rees, Greg Varner, Susan Vilardo

**MEMBERS EXCUSED:** Liz Atwell, Andy Bateman, Jenifer Binder, Jara Bonner

**ASSOCIATE MEMBERS PRESENT:** Ray Bailey (Zoom)

**ASSOCIATE MEMBERS EXCUSED:** Richard Chaney

**GUESTS PRESENT:** Heather Cokl, Zoe Doss, Susan Graham, Katie Harper, Barb Isemann, Christine Miles, Laura Stith

**STAFF PRESENT:** Marcie Keith, Cindy Knoblauch, Denny Moell, Erica Pursley, Lee Ann Watson

1. Call to Order: The March 11, 2024 Board of Directors' meeting was conducted in person at 7:00 pm at the Board office at 2337 Clermont Center Drive Batavia, Ohio 45103. Chairperson Patricia Lawrence welcomed the attendees and called the meeting to order.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the March 11, 2024 Board of Directors' meeting with the change of Item #3 Training: Greater Cincinnati Behavioral Health Services from "Vocational Services" to "Recovery Housing" and the addition of Action Item #4 "FY25 Sliding Fee Scale". (Motion-Susan Vilardo, second-Tony Rees).
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the February 12, 2024 Board of Directors' meeting. (Motion-Jacki Block, second-Greg Varner).
4. Training: Greater Cincinnati Behavioral Health Services (GCB)-Recovery Housing: Peer Outreach Team Lead Christine Miles gave an overview on GCB's Recovery Housing services accompanied by a handout. GCB currently operates two residential recovery houses, one for men (Merwin House) and one for women (East Fork River House). Recovery houses are a resource for individuals who have already demonstrated a commitment to recovery and who will benefit from an affordable, supportive living environment. The residents who reside at the houses continue to engage in recovery support and treatment, pursue employment, increase education, build skills, and actively participate in their community. Recovery housing is a requirement in the Board's Continuum of Care. The Board's recovery housing funding provides rental subsidies for the residents, repairs, and staffing. Recovery houses, or sober living houses must now be certified by the state to legally operate.

5. Executive Director and Staff Reports: Executive Director Lee Ann Watson said her report stands. Lee Ann mentioned that New Housing Ohio and the Board submitted responses to Monroe Township's Zoning Committee's concerns regarding the building of a supportive permanent housing facility on a property in Monroe Township. The Zoning Committee unanimously approved the rezoning of the property to accommodate a residential building at its meeting on March 6<sup>th</sup>. The authorization to build the facility must now be approved by Monroe Township Trustees.

Lee Ann also said the timeline for application for OneOhio funding was released in March. The application process opens in early March and the request for proposals will be due in the middle of May. Clermont County will be prioritizing the Crisis Receiving Center and Community Alternative Sentencing Center (CASC).

Finally, Lee Ann mentioned the article published by the University of Cincinnati (U.C.) that was attached to her report. The article featured interviews with U.C Social Work alumni and their current contributions to their community through their work, including the Board's Associate Director Denny Moell.

Associate Director Denny Moell said his report stands. Denny mentioned that he and Marcie Keith attended learning sessions regarding the application process for the newly announced Rural Changemaker grant funding opportunity offered through Interact for Health. This grant opportunity can provide annual recurrent funding amounts between \$10,000 - \$100,000 for targeted initiatives within rural segments of Clermont County. Denny and Marcie are in active discussion with leaders in Felicity regarding local funding needs.

Community Engagement Manager Marcie Keith said her report stands. Marcie added that the Board's plan with the Ohio Department of Natural Resources (ODNR) to post permanent suicide prevention/crisis hotline signage at the area parks has been extended to include the Army Corp of Engineer's property in Clermont County. The Army Corp of Engineers has also expressed interest in participating in the Board's crisis intervention and suicide prevention trainings. A partnership model such as this is the first in the state.

6. Committee Reports:

- A. Finance Committee: The Finance Committee met at 6:00pm on March 11, 2024. Finance Committee Chairperson Jacki Block summarized the information from that evening's Committee meeting. Jacki said she had attended the Program Committee meetings with GCB and Child Focus on February 29, 2024. Jacki said the Finance Committee had discussed the Program Committee's recommendations regarding the agencies' mid-year funding revisions as follows:

**Greater Cincinnati Behavioral Health Services (GCB)/Clermont Recovery Center (CRC)-a division of GCB Fiscal Year 2024 (FY24) POS Budget Revision Requests**

GCB/CRC requested to reallocate \$13,000 from Therapeutic Behavioral Services (TBS) Case Management Services to Co-Treatment Essential Services. Co-treatment allows for two staff members to be present for the treatment of clients who are considered high risk.

The Finance Committee recommended approval of this request. A motion was made, and unanimously approved, to allow GCB to reallocate \$13,000 from the TBS Case Management budget line item to the Co-Treatment Essential Services budget line in the FY24 GCB POS contract. (Motion-Jacki Block, second-Tony Rees).

GCB/CRC requested to reallocate \$18,000 from substance use disorder (SUD) Group Counseling Services to SUD Case Management services. The Finance Committee recommended approval of this request. A motion was made, and unanimously approved, to allow GCB to reallocate \$18,000 from the Group Counseling Services budget line item to the Case Management budget line in the FY24 GCB POS contract. (Motion-Jacki Block, second-Susan Vilardo).

### **Child Focus FY24 POS Budget Revision Requests**

Child Focus requested to reallocate \$94,000 from Consultation Services to Prevention Services. The Finance Committee recommended approval of this request. A motion was made, and unanimously approved, to allow Child Focus to reallocate \$94,000 from the Consultation budget line item to the Prevention budget line in the FY24 Child Focus POS contract. (Motion-Jacki Block, second-Joy Lytle).

Child Focus requested to reallocate \$20,000 from Case Management/TBS to Active Parenting and Active Co-parenting groups referred by Children's Protective Services (CPS) and Domestic Court. The Finance Committee discussed this with the full Board and recommended approval of this request for this fiscal year. A motion was made, and unanimously approved, to allow Child Focus to reallocate \$20,000 from the Case Management/TBS budget line item to the Active Parenting and Active Co-parenting budget line in the FY24 Child Focus POS Contract. (Motion-Tony Rees, second-Greg Varner).

SOS 3.0 Carryover Funding: Jackie said that the Ohio Department of Mental Health and Addiction Services (OMHAS) has recently provided Boards with the opportunity to apply for unspent SOS 3.0 funds from last fiscal year. Clermont's portion would be \$80,922.76. Board staff have discussed this with GCB and would like to apply for these dollars to pay for Medication Assisted Treatment (MAT) medications above the allocated and capped MAT budget of \$300,000 in the current POS contract. This is one-time specific use funding that will help offset some of GCB's medication write-offs for the fiscal year. If approved by OMHAS, the Board staff will bring an Amendment to the FY24 GCB POS contract to the Board.

FY25 Mini Grants: Jacki reported that in SFY24, the Board allocated \$30,000 for mini-grants to local organizations to fund evidence-based programs that promote mental health and/ or addiction prevention. In SFY24, twelve grants were awarded, and recipients were able to receive up to \$3,000 for each program. The Finance Committee recommended approval of the FY25 mini grant budget of \$30,000.

FY25 Sliding Fee Scale: Jacki stated that Board staff have recommended updating the Board's Sliding Fee Scale to reflect 2024 Federal Poverty Guidelines effective July 1, 2024. The new sliding scale is updated to reflect 2024 Federal Poverty level income guidelines, with the base set at 138% of poverty due to the Medicaid Expansion threshold. The Finance Committee supported the SFY 2025 Sliding Fee Scale and recommended approval by the full Board.

GCB FY24 POS Amendments: Jacki said that Board staff had presented the Finance Committee with two Amendments to the GCB FY24 POS contract to allocate funding the Board received from OMHAS for Addiction Treatment Program (ATP) and Recovery Housing funding. The Finance Committee recommended approval of the FY24 GCB POS Amendments.

B. Program Committee: Program Committee meetings with GCB and Child Focus on February 29, 2024: Due to the absence of the Program Committee Chair at the Board meeting, the program committee meeting was discussed during the Finance Committee report.

7. Unfinished Business:

A. Board of County Commissioners' (BCC) Resolution to Officially Reduce the Membership of the Clermont County Mental Health and Recovery Board (CCMHRB) from Fourteen Members to Twelve: Lee Ann Watson mentioned that the BCC signed a Resolution at its February 26, 2024 meeting to formally change the CCMHRB from a 14-member Board to a 12-member Board.

B. Update on ARPA I Funding for Adam and Amanda Short Term Mental Health Residential Facility: Lee Ann Watson stated that on February 14th, the Southwest Collaborative received a letter from OMHAS stating that the Collaborative has 60 days to establish a viable project for the ARPA I funding. The Southwest Collaborative has identified a possible building in Warren County that could be used for the Adam and Amanda short term mental health residential facility. The Warren Clinton County Board Director is communicating with the owners of the property to determine if the property is feasible. The Collaborative met twice in February to discuss this issue, and have decided that they will have the OMHAS Southwest Ohio Liaison assist them in advocating for OMHAS to allow the Collaborative to keep the funding and extend the deadline to purchase property.

8. Agency Directors' Reports: Heather Cokl of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands and thanked the Board for the recommendation of approval for the budgetary reallocation requests.

Katie Harper of NAMI SW Ohio said her report stands. Katie added that NAMI's two new support groups are growing steadily and also that NAMI has launched a new social media marketing campaign.

Laura Stith of Child Focus said her report stands and thanked the Board for the recommendation of approval for the budgetary reallocation requests. Laura added that Child Focus's grant from the Substance Abuse and Mental Health Services Administration (SAMHSA) ended on February 29, 2024. Laura also said that while the County Crisis Response Team had not been called for response much lately, it currently has a pending response at local school.

Zoe Doss of Hope Community Center (HCC) said her report stands and added that HCC will be open on Mondays, in addition to its current schedule of Tuesday-Thursday, starting in May.

9. New Business:

A. Action Items

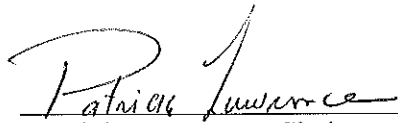
1. Fiscal Year 2025 (FY25) Mini Grants: The Board annually offers mini grants to local organizations for programs that promote mental health and/or addiction prevention. A motion was made, and unanimously approved, to approve the FY25 mini grant budget of \$30,000 with a maximum of \$3,000 to each awarded proposal and to authorize Board staff to publicly announce the funding opportunity. (Motion-Greg Varner, second-Susan Vilardo).
2. FY 2024 Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) Purchase of Service (POS) Contract Amendment for Addiction Treatment Program (ATP) Funding in the amount of \$48,769.48: The Board received ATP funding from the Ohio Department of Mental Health and Addiction Services (OMHAS) which needs to be reflected in GCB/CRC's POS contract in order for GCB/CRC to utilize the funding to provide services to adults involved in the court system. A motion was made, and unanimously approved, to approve the Amendment to the FY24 POS Contract with GCB/CRC for ATP funding in the amount of \$48,769.48 and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Tony Rees, second-Laura Perez).
3. FY 2024 GCB/CRC POS Amendment for Recovery Housing Funding in the amount of \$50,900: The Board received Recovery Housing funding from OMHAS, and in order for GCB/CRC to utilize the funding, the amount must be added to their POS contract. A motion was made, and unanimously approved, to approve the Amendment to the FY24 POS Contract with GCB/CRC for Recovery Housing funding in the amount of \$50,900 and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Laura Perez, second-Joy Lytle).
4. FY 2025 Sliding Fee Scale: The Finance Committee recommended updating the Board's Sliding Fee Scale to reflect 2024 Federal Poverty Guidelines effective July 1, 2024. A motion was made, and unanimously approved, to approve the FY25 Sliding Fee Scale. (Motion-Susan Vilardo, second-Tony Rees).

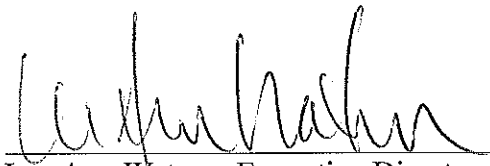
B. Discussion Items:

1. Annual Retreat April 20, 2024 Planning: Board members suggested having the Board Retreat at the Park District Office at Clingman Park. Board staff will look into reserving the space. Board members were also encouraged to give suggestions for topics of discussion and/or training at the Retreat. The topics mentioned were an in-depth review of the Board's budget model and priority grid, a review of the FY24-26 Strategic Plan,

and a review of the Boards revised policies, procedures, and bylaws. The Board requested that the Executive Committee be given the opportunity to review the policy, procedure, and bylaw revisions prior to the retreat.

2. Policy and Procedure Review: Board staff have been working on updating and revising the Board's policies, procedures, and bylaws. Board staff will present the changes to the Executive Committee prior to the next Board meeting at the Board Retreat on April 20, 2024.
10. Announcements/Comments from Public Attendees: There were no announcements and no comments from public attendees at the March 11, 2024 Board of Directors' meeting.
11. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the March 11, 2024 Board of Directors' meeting. (Motion-Joy Lytle, second-Tony Rees).

  
Patricia Lawrence, Chairperson

  
Lee Ann Watson, Executive Director