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### MINUTES of November 13, 2023

- MEMBERS PRESENT:** Liz Atwell, Andy Bateman, Jen Binder, Jacki Block, Jara Bonner, Laura Perez, Tony Rees, Greg Varner, Susan Vilardo
- MEMBERS EXCUSED:** Rebecca Cochran-Kasson, Patricia Lawrence, Joy Lytle
- ASSOCIATE MEMBERS PRESENT:** Raymond Bailey by Zoom
- ASSOCIATE MEMBERS EXCUSED:** Richard Chaney
- GUESTS PRESENT:** Julie Carlson, Heather Cokl, Alicia Fine, Barb Isemann, Pamela Lindeman, Jeff O’Neil, Katie Schmidt, Stephanie Scott,
- STAFF PRESENT:** Marcie Keith, Cindy Knoblauch, Denny Moell, Erica Pursley, Lee Ann Watson

1. Call to Order: The November 13, 2023 Board of Directors’ meeting was conducted in person at 7:00 pm at the Board office at 2337 Clermont Center Drive Batavia, Ohio 45103. Chairperson Patricia Lawrence was absent. In her stead, Vice-Chairperson, Andy Bateman, welcomed the attendees and called the meeting to order. Andy made an announcement that Board member Nova Levante has moved out of Clermont County and therefore resigned from her Board appointment.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the November 13, 2023 Board of Directors’ meeting with the addition of Discussion Item 5, “Planning for December Board Meeting Format”. (Motion-Susan Vilardo, second-Jacki Block).
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the October 9, 2023 Board of Directors’ meeting. (Motion-Tony Rees, second-Greg Varner).
4. Training-Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC)-Medication Assisted Treatment (MAT): Using power point slides, and an accompanying handout, Dr. Katie Schmidt and Stephanie Scott presented on the Medication-Assisted Treatment (MAT) program at GCB/CRC. MAT is the use of medication in combination with group counseling, individual counseling and other recovery supports for the treatment of alcohol and opioid use disorders. Dr. Schmidt presented on the two types of MAT programs, Office-Based Treatment Programs (OBOT) and Opioid Treatment programs (OTP), as well as the different types of MAT medications. Dr. Schmidt also summarized the Clermont County

Mental Health and Recovery Board's (CCMHRB) role in the funding of various MAT services. In closing, Dr. Schmidt said GCB/CRC has a high rate of retention in MAT services.

5. Executive Director and Staff Reports: Executive Director Lee Ann Watson said her report stands.

Associate Director Denny Moell said his report stands. Denny added that the Jail Linkage program that connects inmates to community-based services upon release is continuing to evolve. Inmates who received MAT services or detox in the jail are now receiving Narcan upon release. The Jail Linkage Committee will also be putting together resource kits for released inmates. Denny added that registrations continue to increase for the Harm Reduction Machine. Narcan is being dispensed at an average rate of fifty units per month. Denny added that he is in the preliminary stages of assisting with the installation of a second machine at the University of Cincinnati, Clermont College.

Community Engagement Manager Marcie Keith said her report stands. Marcie added that in alignment with the Board's FY24-26 Strategic plan, her marketing plan is almost complete and includes a monthly social media calendar. Marcie will periodically provide marketing updates and data to the Board.

6. Committee Reports:

A. Finance Committee: Finance Committee Chairperson Jackie Block summarized the information from that evening's Committee meeting. Jacki said the FY 2023 agency budget reconciliations are finalized. Greater Cincinnati Behavioral Health Services' (GCB)/Clermont Recovery Center's (CRC) reconciliation stands as discussed at the October, 2023 Board meeting. Child Focus underearned its FY23 contract by \$508,604. Board staff and Child Focus will be meeting in December to discuss the FY23 budget underearnings. Board staff will report back to the Committee.

B. Jacki also reported on CY 2024 Staff Salary Actions. In the past, the Board has aligned with the Clermont Board of County Commissioners' (BCC) staff salary actions. However, the Committee discussed possibly allowing staff salary increases to be based on merit and cost of living going forward. Before making any formal recommendations, the Committee decided to wait to see what salary increase percentages the BCC approves for CY 2024.

C. Jacki closed by saying final fiscal projections, after agency reconciliation, show that at the end of SFY2023, the Board has free reserves totaling \$3,245,025.

7. Unfinished Business:

A. Changes to Ohio Revised Code (ORC) 340: One of the recent changes to the Ohio Revised Code (ORC) 340 is that the Board of County Commissioners (BCC) can change the size of the governing Boards with options of nine, twelve, fourteen, fifteen, or eighteen members. At the October 9, 2023 Board meeting, the general consensus of the Board members was to reduce our governing Board from fourteen-members to twelve-members. Lee Ann Watson has discussed the Board's recommendation with the BCC, and they would like her to present at an upcoming BCC session. Since the BCC was unable to attend the November meeting to

discuss the change as Lee Ann had hoped, the BCC is now on the agenda to attend the December 2023 Board meeting to listen to recommendations from our governing Board before making the formal decision regarding the change in composition of CCMHRB's membership.

- B. American Rescue Plan Act (ARPA) Crisis Funding Update: The Southwest Collaborative is still moving forward with utilizing ARPA I funding to purchase and renovate property for a short-term mental health residential facility in Clinton County. The Collaborative has drafted a Letter of Intent for the purchase of the property. The Letter of Intent is still being reviewed and finalized by legal counsel. In addition, prior to purchase of the property, a Collaborative Agreement between the participating Boards must be approved. That agreement was listed as an Action Item on this meeting's agenda.
- C. Crisis Receiving Center Update: The Board's Crisis Receiving Center project will be included in the Community Action Committee of Pike County's lead application for the Appalachian Community Development grant. The Board also submitted an application on October 20th to the Clermont County Port Authority for Appalachian Community Technical Assistance funding to hire a consultant to develop an operational and sustainability plan for the Crisis Receiving Center. Board staff recently learned that Clermont was awarded that funding. Lee Ann Watson will be presenting on the planning efforts of the Receiving Center at the BCC session on November 15.

8. New Business:

A. Action Items

- 1. Adoption of the Gillette Model for Budgeting Ethics: At the Board's retreat in April, the Board reviewed and discussed the Service Priorities Grid utilizing the Gillette Model for Budgeting Ethics. The grid was developed to assist the Board with planning and financial decision making. A motion was made, and unanimously approved, to approve the Adoption of the Gillette Model for Budgeting Ethics as presented. (Motion-Laura Perez, second-Jacki Block).
- 2. CY 2024 MOU with the Clermont County Department of Job and Family Services (DJFS) and the Clermont County Board of Developmental Disabilities (CCDD) for shared funding of services for children under the care or custody of Children's Protective Services (CPS): A motion was made, and unanimously approved, to approve the CY 2024 MOU with DJFS and CCDD for shared funding of services for children under the care or custody of CPS as presented and to authorize the Executive Director to sign the MOU on behalf of the Board. (Motion-Susan Vilaro, second-Tony Rees, abstained -Jen Binder).
- 3. Southwest Ohio Collaborative Agreement to support funding the ARPA Part One Adam-Amanda Capital Project and Investment in Clinton County, Ohio: In order to move forward with the purchase and renovation of the property in Clinton County for a short-term mental health "Adam and Amanda" residential facility, a Collaborative Agreement between the participating Boards in the Southwest Collaborative must be approved. The agreement outlines the responsibilities and requirements of the parties involved. A motion was made, and unanimously approved, to approve the Southwest Ohio Collaborative Agreement to support funding the ARPA Part One Adam-Amanda Capital Project and Investment in Clinton County, Ohio and to authorize the Executive Director

to sign the Agreement on behalf of the Board. (Motion-Greg Varner, second-Jara Bonner).

4. Memorandum of Understanding (MOU) with the Community Action Committee of Pike County for the submission of the Appalachian Community Development Grant Program application: The Board is in the process of applying for the Appalachian Community Development Grant Program (ACGP) for funding for renovation of its office building for use as a Crisis Receiving Center. The Community Action Committee of Pike County will be the lead applicant for the grant, and six (6) other health care entities are also included in the application. The State of Ohio is requiring that all involved entities sign an MOU confirming support of the individual projects included in the grant application. A motion was made, and unanimously approved, to approve the Memorandum of Understanding with the Community Action Committee of Pike County for the submission of the Appalachian Community Grant Program application and to authorize the Executive Director to sign the agreement on behalf of the Board. (Motion-Jara Bonner, second-Greg Varner).

B. Discussion Items:

1. Board's SFY 2023 Needs Assessment Outcomes: Board staff presented the comparison graphic of the 2022 and 2023 Community Behavioral Health Needs Assessment Survey. In 2023, the survey received three-hundred seventy-three respondents. Mental health concerns were identified as the most pressing behavioral health need in the County. Board staff are currently hosting Mental Health Roundtable meetings with community partners to address this issue. Once the data from the Roundtable meetings is compiled, a new survey will be released.
2. Levy Committee: The Board's tax levy will expire in January of 2025 and the Board will need to request approval from the BCC for placement on the ballot in 2024. Lee Ann Watson asked for Board member participation in a Levy Committee to begin planning for the levy. The Committee would meet online via Zoom. Lee Ann is hoping the Committee will consist of at least five Board members. Andy Bateman asked Board members to arrive at the December meeting ready to accept or decline the Levy Committee request.
3. Election of Board Officers and Committee Selections for CY 2024 at December Meeting: Board staff reminded Board members that the election of CY 2024 Board Officers and Committee selection will take place at the December 2023 meeting. The current slate of Officers is as follows:

Chairperson-Patricia Lawrence

Vice Chairperson/Program Committee Chairperson-Andy Bateman

Treasurer/Finance Committee Chairperson-Jacki Block

Secretary-Greg Varner

Current Officers will be asked if they wish to remain as Officers. Nominations from the floor will also be accepted. Also at the December meeting, Board members will make their CY 2024 Committee selections of either Finance Committee or Program Committee.

4. Moving “Agency Directors’ Reports” to earlier in the meeting Agenda: Board staff asked the Board member’s opinion on moving the “Agency Directors’ Report” section of the meeting to earlier in the agenda. The intent for the change is to allow agency attendees who cannot stay for the entire meeting to have time to report updates. Board members were in favor of the agenda change. The Board members agreed to provide the agencies with a time frame of three to five minutes to report.
5. Planning for December Board Meeting Format: Lee Ann Watson asked the Board members for feedback on the format of the December meeting and if they would like to leave some extra time for dinner and socializing once business is completed. The Board members were in favor of having a holiday celebration.

9. Agency Directors’ Reports:

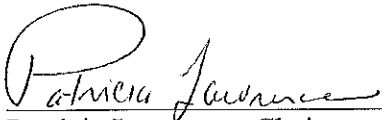
Alicia Fine of Greater Cincinnati Behavioral Health Services (GCB)/Clermont Recovery Center (CRC) said her report stands. Alicia added that GCB/CRC recently underwent a fidelity review of their Supported Employment program and they received “exemplary” status, with a score of 114 compared to the average score of 75. Alicia also mentioned that GCB/CRC was awarded a \$1,000,000 four-year Certified Community Behavioral Health Clinic (CCBHC) grant.

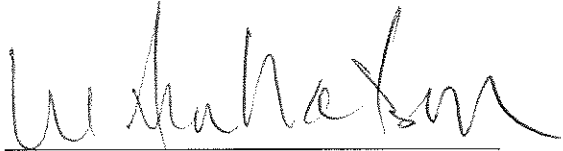
Pamela Lindeman of Child Focus said her report stands. Pamela added that Child Focus will be hosting the State of Ohio’s 988 Suicide Hotline Call Center Meeting on November 30. Pamela also mentioned OMHAS’ proposed changes to MRSS, including assuring that all areas of the State have access to MRSS by implementing a regional MRSS model. Several Boards and providers, including Clermont County, are concerned about the feasibility of regional MRSS.

Hope Community Center’s report stands.

NAMI of Southwest Ohio’s report stands.

10. Announcements/Comments from Public Attendees: There were no announcements or comments from public attendees at the November 13, 2023 Board of Directors’ meeting.
11. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the November 13, 2023 Board of Directors’ meeting. (Motion-Jara Bonner, second-Jen Binder).

  
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Patricia Lawrence, Chairperson

  
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Lee Ann Watson, Executive Director