

CHURCH OF SCOTLAND - TYNE VALLEY PARISH

IMPACT – GENERAL RISK ASSESSEMENT

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| Event being Assessed | TVP Impact Youth Groups 2023 | Organisation | Church of Scotland TVP |
| Date of Assessment | 16 May 2023 | Planned Review Date | May/June 2024 |
| Name of Assessor(s) | Audrey Grahame Health & Safety Administrator Reece Allan Youth Leader Volunteers - Carrie Bennett, Fiona Corsar, Audrey Grahame, Robert Simpson, Lisa Wilson | Position(s) | HSA Youth Leader Team Volunteers |
| Lead Team Notes & Sign Off | 16 May 2023 TVP Kirk Session 18 May 2023 TVP Board | | |
| Signed | | Date | |
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| Risk No. | What are the hazards? | Who might be harmed? | What is the Risk? | What are you already doing? | What further action is necessary? | Action by whom? | Action by when? | Date completed? |
|----------|-----------------------|---------------------------------------|----------------------|--|---|--|---|-----------------|
| 1 | Co-vid 19 | Leaders Volunteers Participants | Infection Illness | Under current Covid-19 Pandemic Guidance - recognise that children, leaders and volunteers no longer need to physically distance. However Leaders and volunteers will take due care in enclosed spaces. PPE provided - face masks will be available for those | Internally good ventilation will be maintained and due care taken when interacting. Keep stocked up. | Leader Volunteers Hall Management | At each session. HSA – Regularly revisit CofS and Scottish Gov Websites. | May 2023 |

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| | | | | <p>who are required or wish to wear this aid. Hand sanitiser will be available.</p> <p>Emergency Covid-19 Box available at all times.</p> <p>Realistically minimise multi touch items.</p> <p>Cleaning of the premises within Covid-19 guidelines.</p> | <p>All leaders will be aware where this is held.</p> <p>This will reduce hand touching transfer of germs.</p> <p>Responsibility of Hall Management.</p> | | | |
| 2 | Extreme weather conditions for external activities | Leaders Volunteers Participants | <p>Cold, Sunburn, Fainting, Respiratory illness</p> <p>Debris on ground Falling branches/trees</p> | <p>Appropriate clothing. Skin protection advised.</p> <p>Trained First Aider with First Aid Kit.</p> <p>Weather Checks pre session.</p> | <p>Risk assessment on the day to decide if the session must be cancelled</p> | Leader | Pre/during session | May 2023 |
| 3 | Traffic and busy road, car parks | Leaders Volunteers Participants Parents/guardians driving to and from event and parking vehicles | <p>Car collision Physical/fatal injury</p> | <p>Be familiar with the local environment in particular car park ensure activities are conducted in a safe place.</p> <p>Mobile phone charged and available with emergency numbers.</p> <p>Accident reporting procedure in place.</p> | <p>Named and trained First Aider available at all times with First Aid Kit</p> | Leader Volunteers | Pre/during session | May 2023 |
| 4 | Robbery of personal possessions. | Leaders Volunteers Participants | <p>Minimal - Possessions taken to sessions</p> | <p>Minimise the carrying of personal possessions of value and worth.</p> <p>Awareness of keeping safe, not working alone and keeping together as a group at all times.</p> <p>Become familiar with the</p> | <p>Be aware of current and reliable information and intelligence on the area.</p> <p>Use Police and community liaison.</p> | Leader Volunteers | Pre session/ongoing | May 2023 |

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| | | | | area in daylight, identify safe places to go. Mobile phone charged and available with emergency numbers. Public breaching boundaries. | | | | |
| 5 | Verbal threats and intimidation from groups of other young people or individuals | Leaders Volunteers Participants | Minimal | Leader will act quickly and accordingly to diffuse the situation should it arise. Leaders and volunteers will be vigilant to possible situations arising and act quickly to diffuse. | Supervision, briefing at leaders meetings will be given. | Leader | Pre and during session | May 2023 |
| 6 | Physical attacks from group of other young people or individuals | Leaders Volunteers Participants | Minimal | Leader will act quickly and accordingly to diffuse the situation should it arise. Leaders and volunteers will be vigilant to possible situations arising and act quickly to diffuse. | Supervision, briefing at leaders meetings will be given. | Leader | Pre and during session | May 2023 |
| 7 | Emotional stress | Leaders Volunteers Participants | Anxiety and depression Particularly post lockdown | Pre planning for sessions and post debriefs. Regular Team Meetings. Share success stories to help build team moral. Team Leader and Volunteers available at all times to assist when needed. | Supervision, encouragement, honesty during debriefing. | Leader Volunteers | Pre and during session | May 2023 |
| 8 | Animal Attacks | Leaders Volunteers Participants | Physical Injury and Trauma | Immediately report dog attack/s to Police. Reporting phone numbers and mobile phone carried/charged at all times. Accident reporting procedure in place. | Leader would report incident to Police. Leader/volunteers would take immediate action if medical aid was required. TVP Accident Reporting Log to be used if required. | Leader Volunteers | During a session | May 2023 |
| 9 | Slips, trips and falls | Leaders Volunteers Participants | Physical Injury | All advised to wear appropriate footwear and clothing for event – external | Reports of hazards/potential hazards to Leader and volunteers. PP/NMH and TVP Accident | Leaders Volunteers | Pre session walk around and during a | May 2023 |

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| | | | | <p>or internal.</p> <p>Be aware of uneven ground – external.</p> <p>All advised to take extra care on slippery surfaces when wet conditions – tree roots, muddy paths. When snow and ice on the paths.</p> <p>Accident reporting procedure in place.</p> | Reporting Log to be used if required. | | session | |
| 10 | Provision of Food and Drink | Leaders Volunteers Participants | Food Poisoning | <p>All food/drink preparation to be carried out by one of the TVP members holding a Food Hygiene Certificate.</p> <p>Volunteers may assist under supervision by a certificate holder.</p> | <p>Ensure Covid-19 regulations adhered to.</p> <p>Adhere to Food Hygiene training.</p> <p>Adhere to TVP Food Protocol.</p> <p>Provide healthy food and drinks.</p> <p>Display TVP Allergy Signage.</p> | Leader Volunteers | Pre and During session | May 2023 |