



COUNCILLOR ROLES AND RESPONSIBILITIES

Approved – Full Council 2nd May 2024

GROUP

CHAIR/LEAD COUNCILLOR

FINANCE COMMITTEE

Cllr. Ian Joynson

BANK SIGNATORIES

CAEN MEADOW WORKING GROUP

TBA

GOVERNANCE & ADMINISTRATION

Cllr. Sylvia Holyoake

PLANNING Planning apps

Cllr. Paul Martin

PLANNING Tree

Cllr. Ian Joynson

PUBLIC SPACES

Cllr. Peter Mantle

Cllr. Martin

HIGHWAYS & FOOTPATHS

Cllr. Sylvia Holyoake

TREES & KEYS HILL WOOD

Cllr Ian Joynson

GROUP MEMBERS

Cllr. Mantle, Cllr. Martin, Cllr. Holyoake, Cllr Nunn.

Cllr Mantle, Cllr Joynson.

Cllr. Mantle, TBA.

Cllr. Joynson, Cllr Nunn

Agnes Gardner King Playground. Cllr. Joynson.

Wherry Gardens Playground. Cllr. Nunn, Cllr. Joynson

Caen Meadow, Malthouse, Trafford Memorial. TBA

Cemetery and Churchyard. Cllr. Mantle, Cllr. Holyoake, Cllr. Hawke.

Keys Hill Wood. Cllr. Joynson, Cllr. Hawke.

Wherry Gardens. Cllr. Nunn

Cllr. Hawke, Cllr. Mantle.

SAM2's Cllr. Joynson, (Cllr Martin).

Defibrillator Cllr. Joynson (Cllr Martin).

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| VILLAGE SIGNS AND WAR MEMORIAL | Cllr. TBA | TBA. |
| LIAISON WITH OTHER BODIES | Cllr. Peter Mantle | Wroxham & Hoveton Alliance - Cllr. Holyoake, Cllr. Mantle. Norfolk Police & PCC - Cllr. Martin, Cllr. Joynson. Norfolk County Council & Broadland District Council - Cllr. Martin, Cllr. Mantle, Cllr. Joynson. Broads Authority - Cllr. Martin. Trafford Estates - Cllr. Mantle, TBA Parochial Church Council Liaison, Remembrance Sunday – Cllr Holyoake. Cllr. Hawke Neighbouring Parish Councils. Cllr. Mantle, TBA |
| THE NEW BRIDGE MAGAZINE | Cllr. Martin. | Cllr. Mantle |
| NEIGHBOURHOOD PLAN | Cllr. Nunn | Cllr. Mantle. |

Street/Road and Area allocation

| Councillor | Locations |
|-------------------------------|--|
| Cllr. Martin. Paul | Wherry Gardens , all roads and areas within estate (inc FP3); Salhouse Road , from 50 mph signs to Keys Drive. |
| Cllr. Hawke. Fiona | Norwich Road , from roundabout to Library, footpath from Norwich Road (FP1); Grange Walk . |
| Cllr. Joynson. Ian | Keys Drive, Preston Close, Trafford Walk, Salhouse Road from Keys Drive to roundabout. Park Road , Footpath through to Avenue (FP2). |
| Cllr. Nunn, Philip | Church Lane, St Mary’s Close, Skinners Lane, Castle Street, Nobel Crescent. |
| Cllr. Mantle. Peter | The Avenue , from Norwich Road to Salhouse Road, Staithe way , to boatyard, Beech Road, Hartwell Road. Charles Close. |
| Cllr. Holyoake. Sylvia | Norwich Road , from Library to River bridge, Bure Close, River bridge , Broads Tours to Granary Staithe, road and footpath. |