

Clearbrooke HOA Board Meeting

May 18, 2023 at 2p

Location: Community Building

Attendees: Jim Warner - President, Rick Martens - Vice President, -Russ Batson – Treasurer. Hilary Sporney – Secretary and Dean Anderson - Architectural Committee .

Business

- Secretary – Minutes available from april meeting.
- Treasurers Report – Receivables are not improving as hoped. Statement for 4/23 reported by Treasurer. Outstanding receivables are \$\$35284.61. an improvement of only \$1156.75 over April. Update on delinquent members – some monies received. Delinquent notices continue to be sent out as normal. We are over budget in legal fees. Discussion ensued to find possible solutions and make decisions about how to proceed.
- Update on permit paperwork – follow up with Dean. Some submitted projects approved. Several violations discussed and handled.
- Letters for violations – letters will be sent out as needed.
- Election letter – will be similar to last year. Jim will add a paragraph concerning no applicants for board elections. 5 positions will be available.
- Landscapers to beautify all entrances to the development.
- New development signage going up in next week.

• Checks for	
Delmarva Power	\$1468.66
Traceys Lawn Service	\$2025
Hopkins Tax accounting	\$725
Tributaries	\$288.78
Comcast	\$228.93

Meeting adjourned at 3.00p

Respectfully submitted, Hilary Sporney - Secretary