

**MANCHESTER TOWN BOARD - REGULAR MEETING**  
**January 11<sup>th</sup>, 2022 - 6 P.M.**

The 2022 Town Board Meeting was held at the Manchester Town Hall on Tuesday, January 11<sup>th</sup>, 2022 at 6:00 P.M., with the following members present:

<b>David Phillips</b>	<b>Supervisor</b>
<b>Kevin Blazey</b>	<b>Councilman</b>
<b>Matthew Shannon</b>	<b>Councilman</b>
<b>Jaylene Folkins</b>	<b>Councilwoman</b>
<b>Scott DeCook</b>	<b>Councilman</b>

**OTHERS PRESENT:** Steve DeHond, Code Enforcement Officer; Jennifer Fagner, Assessor; Jason Lannon, Highway Superintendent; William Murphy, Deputy Highway Superintendent; Kevin Lyke, Water Superintendent;

**ABSENT:** Jill A Havens, Town Clerk

**CALL TO ORDER:** Supervisor Phillips called the January 11<sup>th</sup>, 2022 Regular Board meeting to order at this time, 6:00 p.m.

➤ **RESOLUTION #10 - APPROVAL OF MINUTES, REGULAR MEETING December 14<sup>th</sup>, 2021, AS SUBMITTED**

On motion of Councilman Blazey, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

**VOTE:                      AYES - 5                      NAYS - 0**

**RESOLVED**, to approve the minutes from the Regular Meeting held on December 8<sup>th</sup>, 2020, as submitted.

➤ **RESOLUTION #11 - APPROVAL OF MINUTES, ORGANIZATIONAL MEETING January 3<sup>rd</sup>, 2022, AS WITH CORRECTIONS**

On motion of Councilwoman Folkins, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

**VOTE:                      AYES - 5                      NAYS - 0**

**RESOLVED**, to approve the minutes from the Organizational Meeting held on January 4<sup>th</sup>, 2021, with corrections.

➤ **RESOLUTION #12 - APPROVAL OF SUPERVISOR'S MONTHLY FINANCIAL STATEMENT**

On motion of Councilwoman Folkins, seconded by Councilman DeCook, the following resolution was unanimously ADOPTED:

**VOTE:                      AYES - 5                      NAYS - 0**

**RESOLVED**, to approve the Supervisor's Monthly Report as submitted. See Minute Book Attachment for report.

➤ **RESOLUTION #13 - APPROVAL OF TOWN CLERK'S MONTHLY REPORT**

On motion of Councilman Shannon, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

**VOTE:                      AYES - 5                      NAYS - 0**

**RESOLVED**, to accept the Town Clerk's report as follows:









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➤ RESOLUTION #21 – APPROVAL OF TRANSFERS

On motion of Councilman Blazey, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to approve the following Transfers:

From:	Amount:	To:	Reason:
<b>INTERFUND TRANSFER</b>			
General Fund A	\$2,665.50	Central Water(SW5)	To cover the transfer of ARPA Funds for the purchase of valve box parts (Invoice#74043347) on Abstract #013, Voucher #916
<b>GENERAL FUND</b>			
A9060.8	\$1,608.00	A3510.4	To cover 2022 Dog Control Contract.

ADDENDUM ITEMS: Interfund Transfer of ARPA funds for purchase of valve box parts (see above)

BOARD MEMBER ITEMS:

- Councilwoman Folkins:
- Councilman DeCook:
- Councilman Blazey:
- Councilman Shannon:
- Supervisor Phillips:
  - 1.) Next month we will need to look into potentially setting a new cap for exemptions, we have had the same numbers since 2017.

➤ RESOLUTION #22 - APPROVAL TO ENTER INTO EXECUTIVE SESSION PER SECTION NYS 105

On motion of Councilman Blazey, seconded by Councilman Shannon, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to enter into executive session per section NYS 105, 6:41p.m., in attendance were: Town Board Members

➤ RESOLUTION #23 - APPROVAL TO GO OUT OF EXECUTIVE SESSION AND CONTINUE WITH THE REGULAR MEETING

On motion of Councilman Shannon, seconded by Councilwoman Folkins, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to go out of executive session at this time, 7:06p.m. and resume the regular meeting.

➤ RESOLUTION #24 - AUDIT OF CLAIMS APPROVAL

On motion of Councilwoman Folkins, seconded by Councilman Blazey, the following resolution was unanimously ADOPTED:

VOTE: AYES - 5 NAYS - 0

RESOLVED, to approve to pay the 2021 bills as follows:



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- **GENERAL FUND**, in the amount of \$14,239.13 as set forth on the Abstract #013 dated 1/11/2022;
- **ZONING FUND**, in the amount of \$576.56 as set forth on the Abstract #013 dated 1/11/2022;
- **REFUSE & GARBAGE FUND**, in the amount of \$526.96 as set forth on the Abstract #013 dated 1/11/2022;
- **HIGHWAY FUND**, in the amount of \$18,077.91 as set forth on the Abstract #013 dated 1/11/2022;
- **WATER FUND**, in the amount of \$6,843.12 as set forth on the Abstract #013 dated 1/11/2022;

**AND**

**ALSO RESOLVED, to approve to pay the 2022 bills as follows:**

- **GENERAL FUND**, in the amount of \$104,276.81 as set forth on the Abstract #01 dated 1/11/2022;
- **ZONING FUND**, in the amount of \$1,877.00 as set forth on the Abstract #01 dated 1/11/2022;
- **REFUSE & GARBAGE FUND**, in the amount of \$0.00 as set forth on the Abstract #01 dated 1/11/2022;
- **HIGHWAY FUND**, in the amount of \$33,076.95 as set forth on the Abstract #01 dated 1/11/2022;
- **WATER FUND**, in the amount of \$32,102.10 as set forth on the Abstract #01 dated 1/11/2022;
- **TRUST & AGENCY FUND**, in the amount of \$14,061.93 as set forth on the Abstract #01 dated 1/11/2022.

**ADJOURNMENT:** There was no other business before the Board at this time. Councilman DeCook moved to adjourn the meeting, 7:07 p.m., seconded by Councilwoman Folkins, unanimously APPROVED.

*Respectfully Submitted,*

*Jill A. Havens, Town Clerk*

**\*\*Next Meeting(s):**

- **Regular meeting:** **February 8, 2022 - 6:00 P.M.**  
**Includes: Public Hearings: Tax Cap Override, 2021 Budget**
- **Regular meeting:** **March 8, 2022 - 6:00 P.M.**
- **Regular meeting:** **April 12, 2022 - 6:00 P.M.**
- **Regular meeting:** **May 10, 2022 - 6:00 P.M.**
- **Regular meeting:** **June 14, 2022 - 6:00 P.M.**
- **Regular meeting:** **July 12, 2022 - 6:00 P.M.**
- **Regular meeting:** **August 9, 2022 - 6:00 P.M.**
- **Regular meeting:** **September 13, 2022 - 6:00 P.M.**
- **Regular meeting:** **October 11, 2022 - 6:00 P.M.**
- **Regular meeting:** **November 8, 2022 - 6:00 P.M.**
- **Regular meeting:** **December 13, 2022 - 6:00 P.M.**