



Position:	BioLaunch Trainer
Department:	BioLaunch CT Program
Location:	520 West Campus Drive, West Haven, Connecticut
Hours:	8am-4:30pm
Reports to:	Director of BioLaunch Program
FLSA Status:	Full Time -Exempt
Salary Range:	\$60k-70k

OVERVIEW:

The Connecticut Center for Arts and Technology (ConnCAT) is a 501c3 Nonprofit Organization based in New Haven, CT. Our mission is to inspire, motivate, and prepare youth and adults for educational and career advancement.

POSITION SUMMARY:

The BioLaunch Trainer will provide instruction in classroom and laboratory settings as it pertains to the curriculum under the supervision of the Director of Program. The Trainer will assist in building a relevant curriculum. Courses are taught in accordance with best practices in biotechnology, biopharmaceutical training and education in academia, government, and industry, licensing regulations, accreditation standards, industry regulations and job market demands.

Responsibilities:

- Assist with developing and creating training programs, schedules and agenda for cohort in according to industry certification skills list
- Ability to follow ConnCAT catalog and course materials under the guidance of Program Director
- Collaborates with internal and external subject matter experts for content development and implementation
- Supervises supplemental trainers
- Deliver instruction of theoretical content and practical training as well as hands-on skills training in classroom and laboratory to vocational trainees
- Prepare laboratory for daily experiments, maintain chemical, consumable, and equipment inventory
- Manage orders of materials and equipment
- Assist with student assessments, feedback, surveys, and professional development
- Evaluates training program for effectiveness

- Participate in community outreach, recruitment, orientation, internship placement, matriculation, and alumni support
- Perform other duties as needed and assigned by the Director

Qualifications:

- Ability to work on a mobile device, tablet, or in front of a computer screen
- Ability to perform typing for approximately 20% of a typical working day
- Ability to work seated for approximately 20% of a typical working day. Ability to work standing for approximately 80% of a typical working day
- Ability to grasp with both hands; pinch with thumb and forefinger; turn with hand/arm; reach above shoulder height.
- Light to moderate lifting and carrying (or otherwise moves) objects for a maximum lift of 15-20 lbs.

EDUCATION and EXPERIENCE:

- Bachelor's degree required (Master's or equivalent experience preferred) in biology, chemistry, molecular biology, or biotechnology
- Two years of technical training experience (or equivalent), including developing curriculum and writing course content.
- Three or more years of experience advising and influencing internal stakeholders (leadership, technical trainers, etc.)