

Sutherland Farms Homeowners Association Annual Meeting Minutes

- I. **Meeting called to order on January 13, 2018, at 10 a.m. by Reggie Stewart, President**
 - a. Those in attendance were asked to sign in.
- II. **Financial Review and Proposed Budget for 2018 – Geri Connally, Treasurer**
 - a. The 2017 actual income and expenses were discussed in detail. All 2017 assessment fees were collected and we stayed within our 2017 budget. The past year (2017) was used as a “maintenance only” year to serve as a benchmark of the HOA’s typical annual expenses.
 - b. The 2018 proposed budget was reviewed and discussed.
 - i. A suggestion was made to add money to the budget for wreaths and bows for the subdivision signs. This proposal has been made before by neighbors. It was agreed that Josh would research cost and options for wreaths and bows. Josh also volunteered to store decorations at his house. Adjustments were made to the budget to allow for the purchase of wreaths and bows.
 - ii. Sign and sign post maintenance was discussed. It was agreed that the signs and posts will need ongoing upkeep. Mark volunteered to do an assessment of the signs. A suggestion was made to invite neighbors to canvas the neighborhood and let us know of any signs that are in particularly poor condition. Adjustments were made to the budget to allow for some sign maintenance – beginning with highest priority signs/posts first.
 - c. **Motion:** To approve the Sutherland Farms HOA, Inc. 2018 Budget was made by Michael Yates. Trampus Jagers seconded the motion. No discussion. The Sutherland Farms HOA, Inc. 2018 Budget was unanimously approved by all in attendance. A copy of the updated budget can be found on the website.
- III. **Future Needs and Projects**
 - a. We discussed the possibility of adding electrical to the entrances so that we could better light the subdivision entrance signs and perhaps have holiday lights.
 - b. We discussed the possibility of building a picnic area at Cross Hall Loop (where the HOA holds the annual Spring Fling.) The area would have a storage area for the items currently stored at Board Member’s houses. It was discussed that this project may add value to our neighborhood.
- IV. **Committees**
 - a. With Jacqueline Rowe’s departure from the neighborhood and the Board, Sherry Novelli has volunteered to lead the Social Committee and Spring Fling.
 - b. Gerry Otto will continue to head the Restrictions Committee, which handles any neighborhood complaint and fence/structure approvals. The goal of this committee is to protect property value within the subdivision.
- V. **Open Discussion**

- a. Michael Yates asked if the HOA is still receiving speeder complaints/is safety still an issue emailed to the Board. Most in attendance felt the issue had been resolved.
- b. Parking on the street is dangerous and makes it hard for busses/utility vehicles to get around.
- c. Charles Emberton is working the sprinkler system and has the remote.

VI. Election of Board of Directors

- a. **Motion:** to elect the proposed 2018 Board of Directors was made by Michael Yates. Mark Gardner seconded the motion. No discussion. All board members were unanimously approved by those in attendance. The following individuals will serve on the 2018 HOA Board:
 - Rebecca Lee
 - Sherry Novelli
 - Josh Turner
 - Mark Gardner
 - Michael Yates
 - Charles Emberton (Alternate)
 - Trampus Jagers (Alternate)

VII. Adjournment

- a. **Motion:** to adjourn the meeting was made by Michael Yates. Trampus Jagers seconded the motion. No discussion. Meeting adjourned at 10:59 a.m.

**Sutherland Farm Board of Directors Meeting
January 13, 2018**

Meeting began at 11 a.m.

I. Election of Board of Director Officers

- a. Per the bylaws, the new Board of Directors met immediately following the annual Shareholder meeting to elect officers for the Board. All past officers were willing to be selected as officers for the 2018 term. With Jaqueline Rowe's departure from the Board, the seat of Secretary was vacant. Rebecca Lee agreed to take the roll with additional help from the Board.
- b. **Motion:** to accept the nominated 2018 Officers was made by Rebecca Lee. Mark Gardner seconded the motion. No discussion.
 - i. President: Reggie Stewart
 - ii. Vice President: Gerry Otto
 - iii. Treasurer: Geri Connally
 - iv. Secretary: Rebecca Lee
- c. Timelines were discussed for projects: Mark will report back on signs and posts, and Josh will report on wreaths and bows mid-February at our next Board meeting.

Meeting adjourned at 11:30.

