

**NOTICE OF ANNUAL MEETING OF
ROCKY BAYOU OWNERS ASSOCIATION, INC.**

TO ALL MEMBERS:

On **Tuesday, March 5, 2024 at 6:30 PM**, in **Rocky Bayou Country Club, 600 Golf Course Dr, Niceville FL 32578**, the Annual Meeting of the Association will be held for the purpose of electing Directors, presenting proposed amended and restated documents, and such other business as may lawfully be conducted.

Please note that four (4) board member terms end this year, and we are still in need of volunteers to fill vacating seats. Per our existing Bylaws, nominations may be made from the floor at the election meeting.

The agenda for the Annual Meeting is:

1. Certifying Quorum - Call to order.
2. Proof of Notice of Meeting.
3. Reading and disposal of unapproved minutes.
4. Reports of Officers.
5. Reports of Committees.
6. Election of Directors.
7. Unfinished Business.
8. New Business – a. Presentation of the first draft of proposed Amended and Restated Articles of Incorporation and Amended and Restated Bylaws.
9. Adjournment.

Twenty-six (26%) percent of the voting interests (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted. **VERY IMPORTANT** that you either **attend** or **provide a Proxy** in order to conduct business.

NOTE: EFFECTIVE OCTOBER 1, 2023, FORGERY OF A VOTING CERTIFICATE OR BALLOT USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD DEGREE FELONY.

VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **proxy** is for the purpose of establishing a quorum and appointing **another person** to vote for you in the event you might not be able to attend the meeting. It must be signed by the person authorized to cast the vote for the lot. If you want to vote and do not attend the Annual Meeting, **you must vote by proxy.**
2. The proxy should be submitted to the Association **prior to the scheduled time of the meeting.** It can be sent via e-mail to: **finance@rboa.net** , via mail addressed to the Association’s mailing address at: **PO Box 848, Niceville, FL 32588-0848**, or via hand-delivery to the Secretary Nicole Patten. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.

3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.

4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It can also be **assigned** (substituted) by the person designated on the proxy to a third person, if the person you designate as proxy decides that he or she will be unable to attend the meeting.

5. A **Proxy** form is enclosed with this notice for your use, if needed.

Again, please attend the Annual Meeting or send in your proxy.

Immediately following the Annual Meeting, the organizational meeting of the Board of Directors will be held for the purpose of electing officers of the Association and such other business as may lawfully be conducted. The agenda for the Board Meeting is as follows:

1. Certifying quorum – Call to Order.
2. Proof of Notice of Meeting.
3. New Business - a. Elect Officers.
4. Adjournment

Dated: February 13, 2024

BY ORDER OF THE BOARD OF DIRECTORS

Nicole Patten, Secretary