



# Troop 225 Disbursement Request Form

Name:		Date:
Purpose/Event:		
Description of Source (e.g., Payments for ice cream):		
<b>Check One:</b> <input type="checkbox"/> Check payable to: <input type="checkbox"/> Credit Scout Account for:		
Itemize Expenses Below:		
Requested By:		
<i>Every effort must be made to request disbursement within 14 days of the date on receipt.  <b>** Attach Receipts**</b> No disbursements will be made without a receipt!</i>		

Approved By:	Date:
Treasurer Approval:	Date:
Check Number:	Date:
Entered into Scout Acct:	Date: