



Booster Club Board Meeting Agenda  
Wednesday, January 10, 2024 @ 1:00 pm  
Location: Coach Cook's Office at College Park  
COACHES: MEREDITH COOK, JASON THOMAS & CAROLINE GONZALES

Call to order 1:09pm

Attendees: Meredith Cook, Jamie Sims, Sheri Dunlop, Dana Maksimowicz, Melissa Parsons

### Previous Meeting

- Minutes Review/Approval 11.30.23 minutes [Approved](#)

### Treasurer's Report

- Starting Balance: \$22,296.12
  - Payments/Debits: [\\$3,508.94](#)
  - Deposits/Credits: [\\$7,796.86](#)
- Ending Balance: \$ 26,584.04
  - This was as of 1/4/24
  - Does not include checks written for RR tournament this week (\$4,822) and expenses / income after that date, will be updated end of Jan
- 23-24 Budget Review - where we are, estimated ending balance based on current budget (\$9,500) [We owe The Woodlands Referees for 12/30 scrimmages \\$295, No need for seeding of field and goalie gloves, fund will be repurposed. Round rock tournament will not need bus funds from the booster club. Players will need funds for team bonding movie night during Varsity Leander tournament weekend. Camera \(Hudl\) has been covered this year from Conroe ISD.](#)
  - Adjustments to budget for gear
    - Nike coats [35 winter coats to be ordered asap including 3 coach jackets with Nike Branding \(est. \\$3300\) to align with 24-25 Nike gear.](#)
    - Other gear
    - Nike uniforms for 24-25 season? [New Nike deal, team will get some rebates from Nike for coaching gear, backpacks or other items. School will cover some of the newly branded gear, then booster fill in the gap if needed.](#)

### Business

- Fundraising | Sheri Dunlop
  - Sonic update [\\$656.30 income, girls need to turn in any unsold cards or cash for sold cards.](#)
  - Working on sponsors [2 year banner sponsors coming - possibly up to 4 banners. Coach will get info. for banner specifications when ordering. Coach is searching for a banner \(Doctors ER\) that had a 2-year contract that is missing, she will let us know.](#)
- Programs/Event Updates
  - Media: [Coach will cancel an older Facebook account.](#)
    - Photography | Melissa Parsons
      - Approval to post game results for district play like boys? [Approved to post](#)
      - Need more Google Storage, currently 75% full at 15GB, can move up to 200GB for \$30 annually [Approved](#)
      - Remind parents and kids on how to upload pictures to google drive? [No need for additional reminder](#)



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- Any parents signup as photographer for Silver and Navy? [Parents to post in SportsYou then Melissa Parsons will post on Google. Add Melissa Parsons to team chats.](#)
- Tentative team/individual picture day for the week of Jan 22-26, waiting to confirm with Ted Bell [Jan. 22nd confirmed](#)
- SportYou - Missing 3 silver families, all others added
- Fees/Dues all collected
  - Activity - Missing Payments: 2/26 Varsity, 4/22 Navy, 6/21 Silver
  - Senior - Missing Payment: 1/13
- Concession Donations
  - Final reminder to bring donations to next home game, 1/19/24

### Events:

- Senior Night/Gifts | Mary Dumlao & Sarah Chapman
- Tournaments | **OPEN**
  - All set for Leander?
- Season:
  - Game Day Meals | Monica Carbery & Elizabeth Slocum [Coaches meals will be covered by Lennys and Jasons, coach will get orders to Dana to get to Elizabeth. Girls to do their own waters.](#)
    - order form created using Square account, posted 1/8/24, orders due 1/14/24, [Dana will cut off orders 1/15/24.](#)
  - Locker Room | Melissa Parsons, Shannon Coomes & Alex Kabli
    - Tuesday, January 9th
    - Have locker magnets been ordered? [Coach will order and get numbers for the mean time as needed.](#)
    - Treat bagging to take place at RR if anyone wants to help
  - Pasta Parties | Shannon Coomes
    - Spots to fill (need 1 Varsity co-host, 2 navy hosts & 5 co-hosts and 4 silver hosts & 6 co-hosts)
    - Team parents have already been contacted, talk to coaches? [Team Parents will do a push](#)
  - Spirit Wear | Jen Cardenas, Rolin Ching & Amy Scott
    - Delivery date? [Unknown, girls are permitted to wear black leggings in the meantime.](#)
- Post-Season:
  - Banquet | Rolin Ching & Tina Patel [no updates](#)

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### Important Dates

- Picture Day: [Jan. 22nd \(Backup 23, 24\)](#)
- Next Booster Club Meeting: [January 23, TWCP LGI @ 7pm](#)
- Next Booster Club Board Meeting: [February 2, TWCP Library @1pm](#)
- Senior Night: 13 Seniors, Game Night, Tuesday, March 12, 2024
- Banquet: Friday, April 12, 2024, Jett Center @6:00pm - 8:30pm (Set-up at 4:00 PM)



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**Volunteers**

<b>Volunteers</b>		
<p><b><u>Board Members</u></b>            President: Jamie Sims            Vice President: Sheri Dunlop      Treasurer: Andy Parsons            Secretary: Dana Maksimowicz      Social Media: Melissa Parsons</p>		
<p><b><u>Media:</u></b>            Digital Program: Edward Avila            Photography: Chair: Melissa Parsons  <b>Varsity:</b> Melissa Parsons  <b>Navy:</b> OPEN  <b>Silver:</b> OPEN            Website: Edward Avila</p> <p><b><u>Events:</u></b>            Meet the Cavs: Booster Board            Senior Night/Gifts: Chair: Mary Dumlao                Co-Chair: OPEN                Committee: Sarah Chapman            Tournaments: Chair: OPEN                Co-Chair: OPEN</p>	<p><b><u>Season:</u></b>            Announcer 1: Jason Roberts                Announcer 2: Brian Coomes            Concession: Chair: Monica Avila                Co-Chair: OPEN                Committee: Alex Kabli            Game Day Meals:                Co-Chair: Monica Carbery                Co-Chair: Elizabeth Slocum            Locker Room: Chair: Melissa Parsons                Co-Chair: Shannon Coomes                Committee: Alex Kabli            Pasta Parties: Chair, Shannon            Coomes                Co-Chair: OPEN            Spirit Wear: Chair: Jen Cardenas                Committee: Rolin Ching                                Amy Scott</p>	<p><b><u>Team Parents:</u></b>  <b>Varsity:</b> Amy Scott  <b>Navy:</b> Monica Carbery  <b>Silver:</b> Sarah Chapman</p> <p><b><u>Post-Season:</u></b>            Banquet: Chair: Rolin Ching                Co-Chair: Tina Patel                Committee:</p>

A1 Income Statement

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	<b>Income Statement</b>															
2	<b>Lady Cavalier's Booster Club</b>															
3	<b>11/21 - 12/20</b>															
4		<b>Info</b>	<b>Post Date</b>	<b>Check #</b>	<b>Cash Flow</b>											
5																
6	<b>Income</b>															
7		231128P2 L2242507721 Square Inc COID9424300002	11/28/23		\$ 115.92			<b>Manual Beginning Balance</b>		\$ 22,296.12						
8		231129P2 L2242530518 Square Inc COID9424300002	11/29/23		\$ 57.96			<b>Acct. ...8053</b>								
9		TRANSFER ST-MOY4A9H2O3W5 CheddarUp COID1800948598	12/1/23		\$ 0.07											
10		DEPOSIT	12/1/23		\$ 75.00											
11		231204P2 L2242633927 Square Inc COID9424300002	12/4/23		\$ 251.86			<b>Income</b>		\$ 7,796.86						
12		231204P2 L2242633928 Square Inc COID9424300002	12/4/23		\$ 290.70			<b>Expenses</b>		\$ (3,508.94)						
13		231205P2 L2242668297 Square Inc COID9424300002	12/5/23		\$ 135.64											
14		231207P2 L2242717466 Square Inc COID9424300002	12/7/23		\$ 615.08			<b>Ending Cash Balance</b>		\$ 26,584.04						
15		231208P2 L2242746941 Square Inc COID9424300002	12/8/23		\$ 4,120.05											
16		DEPOSIT	12/9/23		\$ 160.75											
17		231211P2 L2242801745 Square Inc COID9424300002	12/11/23		\$ 351.03											
18		231211P2 L2242801746 Square Inc COID9424300002	12/11/23		\$ 402.79			<b>Manual Ending Balance</b>		\$ 26,584.04						
19		231213P2 L2242858811 Square Inc COID9424300002	12/13/23		\$ 124.63			<b>Difference</b>		\$ -						
20		231214P2 L2242880774 Square Inc COID9424300002	12/14/23		\$ 154.36											
21		DEPOSIT	12/15/23		\$ 656.30											
22		231219P2 L2243001237 Square Inc COID9424300002	12/19/23		\$ 115.62											
23		Walmart.com Bentonville AR	12/19/23		\$ 1.37											
24		231220P2 L2243023538 Square Inc COID9424300002	12/20/23		\$ 167.73											
25																
26																
27																
28																
29																
30																
31																
32																
33																
34		<b>Total</b>			\$ 7,796.86											
35																
36																
37																
38	<b>Expenses</b>															
39		DEBIT CARD SETUP FEE	12/2/23		\$ (15.00)											
40		CASHED CHECK	12/8/23		\$ (100.00)											
41		NNT BANKCARD.SERVIC331301 BROOKLYN PARK MN	12/9/23		\$ (132.10)											
42		COSTCO WHSE #11 CONROE TX	12/9/23		\$ (944.29)											
43		NNT BANKCARD.SERVIC331301 BROOKLYN PARK MN	12/10/23		\$ (6.99)											
44		INCLEARINGS CHECK #1294	12/11/23		\$ (185.00)											
45		Walmart.com Bentonville AR	12/12/23		\$ (43.00)											
46		231212P2 L2242833107 Square Inc COID9424300002	12/12/23		\$ (342.92)											
47		INCLEARINGS CHECK #1295	12/12/23		\$ (185.00)											
48		INCLEARINGS CHECK #1297	12/12/23		\$ (167.20)											
49		Amazon.com Amzn.com/bill WA	12/18/23		\$ (30.60)											
50		BP Tran - Signs Simple #100001	12/18/23		\$ (300.00)											
51		AMZN Mktp US Amzn.com/bill WA	12/19/23		\$ (10.77)											
52		Walmart.com Bentonville AR	12/19/23		\$ (76.07)											
53		INCLEARINGS CHECK #1003	12/20/23		\$ (280.00)											
54		INCLEARINGS CHECK #1298	12/20/23		\$ (345.00)											
55		INCLEARINGS CHECK #1299	12/20/23		\$ (345.00)											

M11 | fx

	A	B	C	D	E	F	G	
1							Expected Season Ending Balance	
2		<b>Lady Cavaliers' Soccer Booster Club 2023/2024</b>						\$ 9,769.17
3				<b>Budget</b>	<b>Actuals</b>	<b>Remaining</b>	COMMENTS	
4		Booster Club Membership	\$	5,000.00	\$3,900.00	\$ 1,100.00	includes \$500 one time parking spot donation	
5		Senior Dues	\$	1,125.00	\$ 900.00	\$ 225.00		
6		Activity Fee	\$	2,400.00	\$2,120.00	\$ 280.00		
7		Concession Revenue	\$	1,200.00	\$ 708.75	\$ 491.25		
8		Fundraiser	\$	2,000.00	\$ -		Soccer Camp - postponed	
9		Fundraiser	\$	125.00	\$ 656.30		Sonic	
10		Fundraiser	\$	100.00	\$ 75.00	\$ 25.00	Gift wrap cancelled - Donation from Costco	
11		Banquet tickets	\$	1,000.00		\$ 1,000.00		
12		Game Day Meals Sales	\$	4,500.00		\$ 4,500.00		
13		Practice Shirt Orders			\$ 450.00			
14								
15		MEET THE CAVS	\$	100.00	\$ 300.00	\$ -	Yard Signs for Booster Club Membership	
16		WEBSITE	\$	400.00	\$ 44.34	\$ 355.66	paid every 3 years	
17		ROUND ROCK	\$	5,000.00		\$ 5,000.00	hotels, meals, buses	
18		HOST TOURNAMENT - REFS	\$	1,000.00	\$1,340.00	\$ -	referees for pre season	
19		GAME DAYS MEALS	\$	4,500.00		\$ 4,500.00	home & away meals	
20		PROMOTIONAL SIGNS	\$	250.00		\$ 250.00		
21		TEAM BANNERS	\$	150.00		\$ 150.00	pictures for fence	
22		LARGE PROJECT SAVING	\$	4,500.00		\$ 4,500.00	future uniforms, team gear, goals & nets, etc	
23		SEEDING OF FIELD	\$	500.00		\$ 500.00		
24		GOALIE GLOVES	\$	300.00		\$ 300.00		
25		CP CONCESSIONS FOOD	\$	1,000.00	\$ 148.30	\$ 851.70		
26		CP CONCESSIONS CASH	\$	110.00	\$ 100.00	\$ 10.00		
27		SQUARE HARDWARE	\$	300.00	\$ 300.00	\$ -	terminal & supplies	
28		LOCKING CABINET	\$	200.00	\$ 167.20	\$ 32.80		
29		SR GAME NIGHT / BANQUET GIFTS	\$	1,000.00		\$ 1,000.00		
30		SR YEARBOOK ADD	\$	400.00		\$ 400.00	senior pics w/ early soccer pics	
31		AUDIO / VIDEO EQUIPMENT & FEES	\$	1,500.00		\$ 1,500.00		
32		BANQUET	\$	4,000.00		\$ 4,000.00		
33		BOOTS AND BLING BASKET	\$	100.00		\$ 100.00		
34		LOCKER ROOM SNACKS	\$	1,200.00	\$1,094.15	\$ 105.85		
35		COACHES GIFTS	\$	350.00		\$ 350.00		
36		TRANSACTION FEES	\$	350.00	\$ 269.89	\$ 80.11	Square	
37						\$ -		
38						\$ -		
39						\$ -		
40						\$ -		
41						\$ -		
42						\$ -		
43						\$ -		
44						\$ -		
45		Practice Shirt Payment	\$	450.00	\$ -	\$ 450.00		
46								
47								
48								