



Booster Club Board Meeting Agenda
Thursday, November 30, 2023 @ 7:00 pm
Location: Team Room @College Park
COACHES: MEREDITH COOK, JASON THOMAS & CAROLINE GONZALES

Previous Meeting

- Minutes Review/Approval 11.2.23 [Motion Sheri Dunlop, Second Jamie Sims, approved](#)

Treasurer's Report

- Starting Balance: \$22,228.55
 - Payments/Debits: **\$44.34**
 - Deposits/Credits: **\$111.91**
- Ending Balance: \$ 22,296.12
- 23-24 Budget Review/Approval > Assumptions were made for funds for the budget that income would be raised with fundraisers and memberships. We will revisit as needed.
 - CP is considering becoming an all-Nike campus. Coach is working to get uniforms and is labeling the purchase of new white jerseys until we find out what the school will decide.
 - She would prefer a 3-year rotation for new uniforms instead of buying every 2 years.
 - She is ordering under armor gear for the goalies for 4-5 goalies for this season, it will be paid with school money.
 - [Motion Jamie Sims, Second Dana Maksimowicz, Budget approved](#)

Business

- Fundraising | Sheri Dunlop
 - Advertising > We need to get the word out!
 - [Word went to Hailey, Wilkerson, Sally K Ride, David, Collins, Powell. Still need Galatas and possibly Lamar.](#)
 - [Consider yard signs for CP drop off/pickup and/or at Bear Branch & posting in neighborhood groups, other teams.](#)
 - [Coach will email CISD.](#)
 - The girls from each team should sign-up for a fundraiser they are able to participate in.
 - [Coach will be setting up SportsYou asap to get the sign ups out to the players.](#)
 - [Girls will wear jerseys to all events.](#)
 - Sonic
 - [Wednesday, December 13; 4-8pm, girls have no practice this day.](#)
 - [Girls selling sonic cards \(69 players\) - we have 150 cards at this point and can get more as needed.](#)
 - [Posters/signs to be held up, selling cards and carhop included in the sign up.](#)
 - <https://www.signupgenius.com/go/10C0F4CAFAA2CA2F49-46367004-lady>
 - Mini-Camp
 - [December 16; 4-7pm](#)
 - [Camper Shirts will be ordered on 13th and here by 16th](#)
 - [Consider gift card to player who gets most signups - names can go on registration form.](#)
 - <https://www.signupgenius.com/go/10C0F4CAFAA2CA2F49-46368354-lady>



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- Gift Wrap
 - December 16; 4-7pm
 - \$75 check from Costco to off-set costs for wrapping paper.
 - Maybe purchase on sale or at Dollar Tree - possibly ask families to support as needed
 - <https://www.signupgenius.com/go/10C0F4CAFAA2CA2F49-46367771-lady>
 - VIP Parking for Home Games during regular season
 - Auction item during Meet the Cavs? > Silent Auction one & one will draw if joining club, will cone off and label for winning families.
- Programs/Event Updates
 - Media:
 - Photography | Melissa Parsons
 - Date for team and individual pictures? > Coach wants to have those in January with Mr. Bell (Melissa wants these after to post on social media) & possibly Melissa Parsons to do headshots with Seniors only, Tuesday, December 12th so we can get banners ordered.
 - Senior group/individual pics (not in uniform) have been completed (THEY ARE SO GOOD!!!)
 - Speak to parents and kids at ?Meet the Cavs? on how to upload pictures to google drive/SportsYou/access to photos for each team. > We will make sure girls can post on Google, if not investigate a way on SportsYou for them to post pictures.
 - Dana will create new albums for each team and send to Edward for website.
 - Need parents to take on being team photographer for Silver and Navy.
 - Events:
 - Meet the Cavs | Jamie Sims
 - Wednesday, December 6, TWCP Commons @7pm
 - Location moving to Gym 1500 - tables and she will set up projector for slides. Need to decide on an arrangement.
 - Contact updates / rosters to Dana for email & SportsYou updates.
 - Presentation > Slides / Order of Speakers
 - QR code for paying fees & training for Square app for board members (bring portable chargers to event + square terminal)
 - Activity
 - Senior
 - Booster Club
 - Coach will collect funds from players for game day t-shirts, polos and practice gear?
 - Order form for Polos and practice uniforms?
 - All will be ordered online through a local vendor. NH Athletics.
 - Print Sign Up Genius spreadsheet for parents to sign up for concession shifts. > Monica will create
 - Print Sign Up Genius spreadsheet for open volunteer positions. > Dana created
 - Concession Donations > Parents may bring to event or at home game thereafter
 - Seniors – Chips
 - Juniors – Full size candy bars/snacks



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- Sophomores – Case of Coke products (Coke/Diet Coke, Sprite, Fanta, PowerAde, Gold Peak bottled teas)
 - Freshman – Coke distributed water (Dasani, Smart Water)
 - Print Sign Up Genius for parents to sign up for Pasta Parties for each team. > Shannon will create.
 - Yard sign design completed? > Update year and keep existing sign once we find where it is saved and where we purchased. Jamie will find design and take care of order
 - Need to order at least 25 for Meet the Cavs ASAP.
 - First 25 to signup will get their sign that night.
- Senior Night/Gifts | Mary Dumlao & Sarah Chapman
 - Yearbook ad for seniors will be submitted by our Chair, Mary Dumlao.
 - She will be using the current photos in plain clothes.
- Tournaments | OPEN
 - Any going to be held at CP? > Silver team will play at TWHS War in the Woods, December 30th 4 games total (Aldine, Magnolia West, CP & TWHS), we will cover 1/2 of officials (to be paid directly) and will need to use our booster funds) - No volunteers needed.
- Season:
 - Concessions | Monica Avila & Alex Kabli
 - Scrimmages all day on December 19th
 - 10am first game, last game 3pm, 25-minute halves. Open 9:30-3:45
 - Black Rock will donate some things for the concession, coach will send Monica the contact.
 - Create Signup Genius > Monica
 - Create signup genius for all home scrimmages and regular season games.
 - Locking cabinet purchase - do we have it yet? Is there a spot for it? > Jamie will measure and purchase this weekend.
 - Does the concession need to be cleaned? Any core supplies needed? > Coach will ask about painting, Jamie will look at what is needed.
 - Game Day Meals | Monica Carbery & Elizabeth Slocum
 - Only setting up for regular season games?
 - Create order form using Square account.
 - Elizabeth spoke to Lenny's and received pricing.
 - Awaiting call back from Pam @ChickFila > New staff member contact at CFA
 - Jamie will coordinate with these gals to consider new vendors and schedule.
 - Locker Room | Melissa Parsons, Shannon Coomes & Alex Kabli > She needs help with locker room decorating so Dana will add volunteer spaces for creative assistance on the committee.
 - Coach is ordering magnets, 26 Varsity, 22 Navy, 21 Silver
 - Pasta Parties | Shannon Coomes
 - Create signup genius for each team, 1x per week. > Night before home games.
 - Spirit Wear | Jen Cardenas, Rolin Ching & Amy Scott > Plan is happening with Coach, she will get with them
- Team Parents | Interested Sarah Chapman & Michael Sara - Identify team and see additional help at



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Meet the Cavs. > [Amy Scott for Varsity](#)

- Post-Season:
 - Banquet | Rolin Ching & Tina Patel > [Jet Center will have table linens and more details to come.](#)

Important Dates

- Meet the Cavs: Wednesday, December 6, TWCP Commons @7:00pm
- Next Booster Club Board Meeting: Wednesday, January 10, Dana’s Office@7pm
- Picture Day: TBD > [Dana will follow-up with Coach next week > Tentative January 23rd when we don’t have a game](#)
- Next Booster Club Meeting: Tuesday, January 23, TWCP LGI @ 7pm
- Senior Night: 13 Seniors, Game Night, Tuesday, March 12, 2024
- Banquet: Friday, April 12, 2024, Jett Center @6:00pm - 8:30pm (Set-up at 4:00 PM)

[Adjourned 8:20pm](#)

Volunteers

| Volunteers | | |
|---|---|--|
| <u>Board Members</u> | | |
| President: Jamie Sims Vice President: Sheri Dunlop Treasurer: Andy Parsons Secretary: Dana Maksimowicz Social Media: Melissa Parsons | | |
| <u>Media:</u> Digital Program: Edward Avila Photography: Chair: Melissa Parsons Varsity: Melissa Parsons Navy: OPEN Silver: OPEN Website: Edward Avila <u>Events:</u> Meet the Cavs: Booster Board Senior Night/Gifts: Chair: Mary Dumlao Co-Chair: OPEN Committee: Sarah Chapman Tournaments: Chair: OPEN Co-Chair: OPEN | <u>Season:</u> Announcer 1: OPEN Announcer 2: Brian Coomes Concession: Chair: Monica Avila Co-Chair: OPEN Committee: Alex Kabli Game Day Meals: Co-Chair: Monica Carbery Co-Chair: Elizabeth Slocum Locker Room: Chair: Melissa Parsons Co-Chair: Shannon Coomes Committee: Alex Kabli Pasta Parties: Chair, Shannon Coomes Co-Chair: OPEN Spirit Wear: Chair: Jen Cardenas Committee: Rolin Ching Amy Scott | <u>Team Parents</u> (once teams are assigned, we will place parents where there is a need, if interested let us know): Varsity: OPEN Navy: OPEN Silver: OPEN Interested: Sarah Chapman Michael Sara <u>Post-Season:</u> Banquet: Chair: Rolin Ching Co-Chair: OPEN Committee: Tina Patel |



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