



Lady Cavaliers' Soccer Booster Club Board Meeting Minutes
Thursday, September 7, 2023, 5:00pm
Office of Matt Powers Custom Homes & Laura Powers Property Group
8505 Technology Forest, Suite 102

Present:

Sheri Dunlop, Dana Maksimowicz, Andy Parsons, Melissa Parsons & Jamie Sims

*Coach Cook's comments (not present)

Previous Meeting

- Review / Approve Minutes (8.25.23) **Approved**

Treasurer's Report

- Starting Balance: \$22,527.54 **Taxes were filed and a copy will be sent to Dr. Murrell.**
 - Payments/Debits: \$0
 - Deposits/Credits: \$0
- Ending Balance: **\$22,527.54**
- Address for bank account - **Mailing address for bank statements is College Park High School.**
- 23-24 Budget Review **Andy will review budget line items and edit as needed and send for review.**
 - > Senior Yearbook ad will need to be ordered and paid by booster club, Senior night/gifts chair should possibly work with photographer to design ad for submission. Coach is planning to reach out to the new yearbook staff member to see what we need to do and the cost.
 - >Coach would like to purchase new cold weather jackets & new white uniforms (with gray shorts or better fabric for white shorts) for Varsity only. Navy uniforms are likely not needed at this time.
 - >Camera contract was signed last year for 2 years at around \$1500/year. Coach is not sure what cost will continue to be moving forward, she will investigate and let us know.
 - 23-24 Program needs/wants > **Table, need input from coach, What items do we need funds for at the start of each year as a base? Coach suggested between \$10,000-\$15,000 at the start of each year for tournament cost, website admin or other items. Is there anything long term we are saving for? Uniform/gear updates on an as needed basis and possibly a locking building out on the practice field (spiders and snakes are a concern) for storing gear.**
 - Does our activity fund need any funds added? > **Table, need input from coach. Activity fund does not need additional funds added, nor will it need to be a budget line item moving forward.**
 - Venmo vs. Market options from Woodforest Bank for point of sale / QR Codes, etc. **Andy will investigate Square and Cheddar Up further and make a decision based on which is best for our club.**
 - Booster Club Membership Cost (22-23 Premium \$200 Soccer Digital Program, Spirit Ad for your player in Program, Yard Sign & CP Magnet or Basic \$100 Soccer Digital Program & Yard Sign) > **Table, need input from coach This fee supports our teams/players. Cost of operations in support of our budget. We can determine best cost based on needs of the team.**
 - Club Fees > 22-23 Activity Fee \$40 & Senior Dues \$75 > **Table, need input from coach. Determine amount needed for activity fee to be no greater than \$50 per player. Look at what we spent last year (locker magnet, 2 pairs of socks & locker snacks). Senior Dues determined from what was spent last year (yearbook ad, banquet gift, flowers, photo album, senior banners). Fee needs to be within \$25-\$50 of what we spent per senior.**
 - Locking cabinet for concession needed **Approved to add to budget as line item. Coach says as long as there is space for one in the concession stand, this is a great idea.**

New Business

- Fundraising > **Considering options**
 - Nailing down fundraisers and dates
 - Can we use school property for a 3 v 3 tournament - tentative date Saturday, December 9, would need stadium and practice fields on campus, will need input from Coach. Committee to be formed with parents and players. Consider having players work event and not participate as to alleviate injury prior to season. **Coach would prefer to hold only one event in December and**



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prefers the mini-camp/sitting and gift wrapping. The 3 v 3 tournament might be better suited at an alternative date. If we do host this event at a later date, coach does have some safety concerns for kids without proper equipment/shoes and injuries for our girls and others. We will just need to have a great plan.

- Mini-camp/sitting and gift wrapping - Sheri would like to host this Saturday, December 16th. Need input from coach. Some board members think one fundraiser event in December might be best as that will be a busy time. Coach is planning to book the outdoor field, smaller gym closest to the field and LGI 1300 for December 16th for this event to take place from 1pm - 4pm or 5pm.
- Legal ramifications to marking off spaces for "VIP" parking > Table, need input from coach. Our athletic secretary is checking with the Associate Principal on the parking space.
- Spirit Nights > Dining out & perhaps a Sonic shift where girls would get tips and put towards the program.
 - Does HEB do the same thing as Kroger? > No
- Vertical Raise, Silent Auction, other Table, need input from coach. If we see that funds are needed we will do Vertical Raise, if not it will be held 24-25 season. No plans for other fundraisers at this time.
- Programs/Event Updates
 - Photography: Melissa Parsons
 - Inform players/parents on how to upload pictures to Google Photo Albums > Need input from coach, can we get seniors or players to take photos now for social media. Players can take photos during class. Coach did not discuss how this will be communicated to the girls.
 - 23-24 Tournaments > Table, need input from coach
- Team Building Ideas/Events > Table, need input from coach > Consider making a pasta party night one of the team building activities so as to not add an additional event date. Coach stated that team building will be managed by Coach. She is planning to investigate some sort of special bonding activity for the Varsity team.

Important Dates

- **Parent/Booster Meeting:** TEN 9/11 or 9/13, TWCP LGI @ 7pm TEN Wednesday, September 27 (Alternative date 9/21), TWCP LGI 1300 @6:30pm - Someone will need to man the door for us then once meeting starts, there will be no building access. Coach Cook will send notification to all parents/guardians via email.
- **Next Booster Board Meeting:** Wednesday, October 3, @8505 Technology Forest, Suite 102 @6:30pm
- Next Booster Club Meeting: October TBD
- **Meet the Cavs (Parent/Booster Meeting):** Wednesday, December 6, TWCP Commons @7:00pm
- Tryouts: November 27-29 @ 3:00 – 5:00pm
- Picture Day: TBD
- Senior Night: TBD, 2024
- **Banquet:** Friday, April 12, 2024, Jett Center @6:00pm - 8:30pm (Set-up at 4:00 PM)



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Volunteers

<p><u>Pre-Season:</u> Website: Edward Avila Digital Program: Edward Avila Meet the Cavs: Booster Board Spirit Wear: Need Chair Photography: Melissa Parsons</p>	<p><u>Season:</u> Announcer: Brian Coomes Tournaments: Need Chair Concession: Monica Avila Game Day Meals: Need Chair Pasta Parties: Shannon Coomes Locker Room: Melissa Parsons Senior Night/Gifts: Chair-Mary Dumlao Need Co-Chair</p>	<p><u>Post-Season:</u> Banquet: Need Chair</p> <p><u>Team Parents:</u> Varsity: Need Parent Navy: Need Parent Silver: Need Parent</p>
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