

Community Insight Project CIC

Staff and Service Users Code of Conduct

At Insight Community Project we are committed to providing a positive environment where children and young people are given the opportunity to learn new skills, be happy and healthy. To do so our members and volunteers are committed to following our code of conduct.

Commitments from staff and volunteers

- We will not use offensive language around young people and are aware that some language may be offensive to others even though we ourselves may not find it offensive.
- We will challenge young people who use offensive language and ask them not to do so.
- We will not smoke cigarettes around young people / families whilst representing Insight Community Project.
- We will not drink alcohol around young people / families whilst representing Insight Community Project and be aware of our actions in the wider community.
- We will use positive and encouraging language around young people and encourage them to do the same.
- We will attend sessions appropriately dressed.
- We will treat all service users with respect and follow equality and diversity policy.
- We will treat all other staff and volunteers with respect.
- We will encourage good relationships and sportsmanship between service users.
- We are aware of the disciplinary procedures of the organisation.

Commitments from service users and parents/ carers

- Will use appropriate and non-offensive language during sessions including before and after sessions.
- Will attend sessions appropriately dressed for activity taking place.
- Will be aware of how their actions can affect others and be mindful of this before, during and after sessions.
- Will not drink alcohol before or during a session.
- Will not smoke cigarettes during a session.
- Will not take illegal substances before or during a session.
- Are aware of the disciplinary procedure (detailed in disciplinary policy)
- Will follow health and safety guidelines set out by leaders. Including general safety and that which relates to sporting activities.
- Must treat Insight Community Project staff and volunteers with respect.
- Must treat other service users with respect.
- Will arrive promptly to sessions where activities are planned.