

The Forsyth Board of Aldermen met in regular session on February 9, 2023 at 6:00 p.m. with the following present:

Dennis Winzenried, President of the Board  
Missi Hesketh  
Dustin Krob  
Scott Novak

Bob Carfield, Bill McCullah, Madison Moore, Sherrie Veltkamp, Russ Prothero, David Prothero, Pat Gray, Angela Leist, AJ Meakins, JR Shook, Nathan Bower, Mandy Gray, Steve Marler, Dave Lingscheit, Jack Gates, Brannon Tew, Julie AuBushon, Julie Boston, Eric Boston, Tony Williams, Rose Backlin, David Veldman, Carolyn Donovan, Tim Donovan, Cheyenne Beasley, Monica Lingscheit, and Viola Beyer.

The meeting was opened with a prayer by Dennis Winzenried followed by the Pledge of Allegiance.

#### KPM – MADISON MOORE – ANNUAL AUDIT REPORT

Madison Moore with KPM explained that the city received a clean audit. On a motion by Scott Novak and seconded by Dustin Krob it was approved to accept the audit report as received. Motion carried with all members present voting aye.

#### DOMINIC HAYGOOD C/O DON INGRUM – APPROVE REPLAT TRACT A,B,C,D OF BLOCK 39 OF SHEPHERD OF THE HILLS ESTATES – CORNER OF SHADOWROCK AND RHODES AVE

On a motion by Dustin Krob and seconded by Scott Novak it was approved to accept the replat of tract A,B,C,D of Block 39 of the Shepherd of the Hills Estates. Motion carried with the following votes taken. Dennis Winzenried, aye, Scott Novak, aye, Dustin Krob, aye, and Missi Hesketh, abstain.

#### SECOND READING OF BILL NUMBER 556 – EMPIRE ELECTRIC CO FRANCHISE AGREEMENT

On a motion by Missi Hesketh and seconded by Scott Novak bill number 556 was placed on its second and final reading by title only. Motion carried with all members present voting aye.

The reading was approved with a motion by Dustin and seconded by Missi Hesketh and adopted as ordinance 556. With a roll call vote of Missi Hesketh, aye, Dennis Winzenried, aye, Scott Novak, aye, and Dustin Krob, aye.

#### DISCUSS AND APPROVE CONCEPT TRAIL DESIGN

Missi Hesketh explained that the trail has been staked and they have made some changes to the trail plan. They eliminated one bridge and made two bridges shorter. The trail is going to be 5.1 miles long instead of 5.6 miles long. These changes will lower the cost of the project.

On a motion by Dennis Winzenried and seconded by Scott Novak it was approved to accept the trail design only at this time from Rock Solid and Reserve Concepts. Motion carried with all members present voting aye.

Will have a special meeting on Thursday, February 23, 2023 at 6:00 p.m. to discuss the funding for the trail project.

#### DED TOURISM GRANT UPDATE

Missi Hesketh explained that she has not heard anything on the grant yet. She is also working on a DNR grant and a grant for a fleet of bicycles that will be available to used on the trail.

#### FORSYTH CHAMBER OF COMMERCE – APPROVE EVENTS FOR 2023

Rose Backlin with the Forsyth Chamber explained that they will have three events this year. Spring Fling on April 29, 2023, Harvest Moon on October 7, 2023, and the Christmas parade on December 9, 2023.

On a motion by Scott Novak and seconded by Dustin Krob the dates for the Chamber events were approved as stated above. Motion carried with all members present voting aye.

#### FIRST AND SECOND READING OF BILL NUMBER 557 – AMENDING ORDINANCE 550 – VOLUNTARY ANNEXATION OF PARCEL 1,2, AND 3 OF JELLYSTONE PARK ADJACENT TO SHOALS BEND BLVD

On a motion by Dustin Krob and seconded by Missi Hesketh bill number 557 was placed on its first reading by title only. Motion carried with all members present voting aye.

The first reading was approved with a motion by Missi Hesketh and seconded by Scott Novak. Motion carried with all members present voting aye.

On a motion by Dustin Krob and seconded by Missi Hesketh bill number 557 was placed on its second reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Dustin Krob and seconded by Scott Novak and adopted as ordinance 557 with a roll call vote of Missi Hesketh, aye, Scott Novak, aye, Dennis Winzenried, aye, and Dustin Krob, aye.

#### ANNOUNCEMENT OF TOWN HALL MEETINGS ON FIRE TAX ISSUE – MARCH 10TH AND MARCH 25<sup>TH</sup>

Fire Chief Nathan Bower explained that the fire department will be having two town hall meetings on the fire tax issue. March 10, 2023 from 1:00 p.m. to 4:00 p.m. and March 25, 2023 from 9:00 a.m. to noon. The meetings are open to the public.

## POLICE DEPARTMENT UPDATE – POLICE CHIEF PAT GRAY

### A) APPROVE RESERVE OFFICER

On a motion by Missi Hesketh and seconded by Scott Novak it was approved to accept Dave Lingscheit as a reserve officer for the Forsyth Police Department. Motion carried with all members present voting aye.

### B) EVIDENCE ROOM UPGRADE

Police Chief Pat Gray explained that will be rebuilding and reorganizing the evidence room. The cost will be less than \$500.00.

### C) DISCUSS POLICE TASERS

Police Chief Pat Gray explained that the current tasers cannot be used. He is unable to get parts to fix the tasers, or they are beyond repair. Has been working with a veterans group to help fund the purchase of new tasers. The group would pay a portion of the cost and the City would have to pay the difference.

### D) APPROVE TO AUTHORIZE REPAIRS TO POLICE VEHICLE UNIT 4

Chief Gray explained that an officer had an incident with police vehicle unit 4. Would like approval to pay the insurance deductible of \$1,000.00 to repair the vehicle.

On a motion by Dustin Krob and seconded by Scott Novak it was approved to have police vehicle unit 4 repaired and pay the insurance deductible of \$1,000.00. Motion carried with all members present voting aye.

### E) APPROVAL TO OPEN BANK ACCOUNT IN APRIL FOR POLICE CASH EVIDENCE

On a motion by Missi Hesketh and seconded by Dustin Krob it was approved to open a non-interest bearing checking account for police department cash evidence. The account will be opened in April. Motion carried with all members present voting aye.

## FIRST READING OF BILL NUMBER 558 – WATER/SEWER RATE INCREASE

On a motion by Missi Hesketh and seconded by Dustin Krob bill number 558 was placed on its first reading by title only. Motion carried with all members present voting aye.

The first reading was approved on a motion by Missi Hesketh and seconded by Dustin Krob. With the following votes taken: Missi Hesketh, aye, Dustin Krob, aye, Dennis Winzenried, aye, and Scott Novak, nay.

Second reading at the board meeting in March.

#### APPROVE BALANCE ADJUSTMENT FOR UTILITY BILLS

On a motion by Scott Novak and seconded by Missi Hesketh it was approved to have Finance Officer Angela Leist make a balance adjustment to six utility accounts as presented. Motion carried with all members present voting aye.

#### APPROVE BAD DEBT WRITE OFF – UNCOLLECTIBLE UTILITY ACCOUNTS

On a motion by Scott Novak and seconded by Dustin Krob it was approved to write off the uncollectible utility accounts as presented. Motion carried with all members present voting aye.

#### DISCUSS COLLECTION AGENCY OPTIONS FOR CLOSED UTILITY ACCOUNTS

Finance Officer Angela Leist explained that she has visited with two agencies for collections, one local and one national. The board discussed collection process. Would prefer to use local agency. To discuss further at March meeting.

#### DISCUSS PLACING FOOD BOX OUTSIDE CITY HALL

Dennis Winzenried explained that Sandy Wyatt contacted him about putting a food box outside city hall. Anyone can put food in the box or take food out when needed.

On a motion by Scott Novak and seconded by Dustin Krob it was approved to allow the food box to be placed outside city hall. Motion carried with all members present voting aye.

#### APPROVAL TO APPLY FOR 2023 AFG GRANT – NATHAN

Fire Chief Nathan Bower explained that he would like to apply for the 2023 AFG grant. The grant would be for portable radios and has a 5% match. The funds for the match will be paid out of the fire tax fund.

On a motion by Missi Hesketh and seconded by Dustin Krob it was approved to apply for the 2023 AFG grant. Motion carried with all members present voting aye.

#### MINUTES – JANUARY 9, 2023

On a motion by Missi Hesketh and seconded by Dustin Krob the minutes of the January 9, 2023 meeting were approved as written. Motion carried with all members present voting aye.

## BILLS FOR APPROVAL

On a motion by Dustin Krob and seconded by Scott Novak the bills for January 12, 2023 for \$16,952.96, January 19, 2023 for \$65,115.93, January 26, 2023 for \$5,130.22, and February 2, 2023 for \$12,472.60 were approved for payment. Motion carried with all members present voting aye.

## FINANCIAL STATEMENTS AS OF JANUARY 31, 2023

On a motion by Dustin Krob and seconded by Scott Novak the financial statements as of January 31, 2023 were approved. Motion carried with all members present voting aye.

## APPROVE TRANSFERS FROM JANUARY 12, 2023 THRU FEBRUARY 2, 2023

On a motion by Scott Novak and seconded by Dustin Krob the transfers from January 12, 2023 thru February 2, 2023 were approved. Motion carried with all members present voting aye.

## CONFIRM MONTHLY AUDIT REPORTING SHEET WAS RECEIVED AND REVIEWED

On a motion by Scott Novak and seconded by Missi Hesketh it was confirmed that the Board of Aldermen received and reviewed the monthly audit reporting sheet. Motion carried with all members present voting aye.

## PUBLIC COMMENT SECTION

Scott Novak thanked the public works crew for doing a good job taking care of the roads during last weeks winter storm.

The question was asked if there is an update on Shadowrock Lodge. Fire Chief Nathan Bower explained that he has been in contact with a potential buyer for the property. The current owner is looking at bids to remove the one building and still working on cleaning of the property.

On a motion by Dustin Krob and seconded by Scott Novak the meeting was adjourned at 7:43 p.m. motion carried with all members present voting aye.