

Call meeting to order- Mike Zagar called the meeting to order at 2:03pm.

Previous Meeting Minutes- The minutes from the December 2019 meeting were reviewed. Susan made a motion to approve the minutes as presented, Wendy seconded the motion, motion carried unanimously.

Treasurer's Report – At the end of 2019 there is an additional \$6,338 in the budget. Mike L suggested leaving the additional funds in the checking account as we may have some additional costs associated with removing dead and damaged trees along Wyoming and Maple, all in agreement. The amount of \$5,500 will be placed in the Reserve Account per the 2019 budget. Late fees will be increased to 5% of the assessment per month starting March 1, 2020. The late fee will stay at \$5 for the February late fee. Mike made a motion to increase the late fee per above. Wendy 2nd the motion, motion carried unanimously. Heather will draft a letter and send to the Board for approval. Mike made a motion to approve the financial reports Susan 2nd the motion, motion carried unanimously.

Old Business

- a. **Tree planting project on Wyoming and Maple-** The project will resume in the Spring of 2020. Utility easements will be marked on WYOMING after the snow thaws. Entire area needs to be marked.
- b. **Remove ailing trees on Maple as needed-** This project will be done Spring 2020. Kasey suggested having an arborist out to look at the trees for suggestion. Kasey and Susan will work together for this project.
- c. **Arena Loop draining pool into common area-** No response or payment as of meeting date. Account has been turned over to Scott Poorman to send letter and collect funds owed.
- d. **Lattice on 4X4 posts visible from Maple-** Structure is still in place. Will ask owners for a completion schedule.

Goal setting for 2020- Scott Poorman is out of the office-Item tabled until Feb meeting

- a. **Bylaw Changes-**
- b. **CC&R Amendments-**

New Business

- a. **2020 Lawn Care-** The Specification Bid sheet for Lawn Care will have the request to take care of up to 4 pet waste stations. The Bid packets will be sent out to several companies the 1st week of February and request back by February 28th. Snow removal must also include the strip on Rocking R. Heather will prepare a spreadsheet to the Board with all bids
 - a. **Add to next agenda-**who to maintain the stations
- b. **New Compliance Issues-**
 - a. Air B&B- Information sent to Scott Poorman and he will address the violation
 - b. Lights on house all year long-Lights were left on since 2018. Send a letter requesting the lights be removed no later than March 15th, weather permitting.
- c. **New Email review-** None

Set Next Meeting –February 19, 2020 at 2:00pm

Adjourn- Mike Z made a motion to adjourn at 3:32pm, Susan seconded the motion, motion carried unanimously.

Respectfully submitted
Heather Barajas, HOA Administration