

Call meeting to order- Meeting called to order at 4:27pm, present: Susan Lovelace, Wendy Lemm and Brian Weise

Previous Meeting Minutes- The minutes from the May 2021 meeting were reviewed. Wendy made a motion to approve the minutes as presented, Susan seconded the motion, motion carried unanimously.

Treasurer's Report – Brian would like to see a P&L vs last year comparison. Have not received bill for power washing. Wendy made a motion to approve the financial reports, Susan seconded the motion, Brian abstained from voting. Motion carried

Old Business

- a. **Architectural Review Checklist, Form letter for approval/denial review form** – completed and sent via email to Board members
- b. **Power wash fountains-** Power washing was completed.
- c. **Power wash fencing-** Tried to power wash a section of the fence. The fence itself is stained and unable to be cleaned. Discussion about how to address the fence in the future.
- d. **Rocking R Road-Unapproved Structure-** Gazebo was placed without approval. Brian is objecting to pursuing the issue with the height of the pergola. Letter advising that the gazebo was installed without approval. Arbor trellis needs to be reduced per previous letter. Discussion about requests and approvals prior to building.

New Business

- e. **New Compliance Issues-** E Arena-structure installed without approval. Request they submit for approval.
- f. **New Architectural Review Requests-** N. Riata RD Shed-Approved
- g. **New Email review-** None
- h. **Turf area update-** Irrigation sprinkler timers and boxes have been vandalized. Someone is opening the boxes and deleting the schedule and rescheduling. Will be an item for the annual meeting. Wendy will get a chain and lock for the timer boxes. The sprinklers have not been well maintained in the past, several of the sprinklers need to be raised to meet the top of the turf and some of the sprinklers never had the filters placed in them. The sod was replaced after fence was removed. The grass may need to be removed and replaced. Wendy is getting bids from other companies to do the blow out of the sprinklers. Aspen tree suckers are coming up and the chemicals are not killing them.
- i. **Ziply fiber-**Heather will contact them to find out what and when the damage will be repaired to the turf areas, company doing the work is called Three Amigos.
- j. **Water feature at Maple/Wyoming-** Upon completion of power washing the fountain it is no longer working. The power washing company tried to repair the fountain but were unable to. Waterfalls Northwest came out and looked at the fountain. Their opinion and concern is that rocks have been lodged at bottom of fountain causing it not to work. The estimate to repair the fountain is \$2,105.33. Recommended to place a screen over the top of all of the fountains. Wendy motion to approve the estimate for the repair of the fountain and place screens on all of the fountains, Brian seconded the motion, motion carried unanimously.
- k. **Proper protocol for all communication sent on behalf of the Board** – Brian wants to be sure that all letters are sent to all Board members prior to being sent out to any owners or the membership. Brian also wants a response immediately after sending an email. New protocol will be that ALL Correspondence sent to any member of the association will be sent to the Board for review prior to it being mailed. If a Board member disagrees with the letter being sent it will be notated that a Board member disagrees with the letter, minutes will also reflect the Board members name.
- l. **Annual Meeting-** Topics-Power point, fence, sprinklers, water features, financial reports, budget, Capital Expenses
- m. **Capital Expenditure List-** Wendy and Heather will put together a list of the association's assets to project future expenses. Asphalt, fence and fountains will be some of the items.

Set Next Meeting –August 19, 2021 @ 4:30pm

Adjourn- Motion made and carried to adjourn the meeting at 6:11pm

Respectfully submitted
Heather Barajas, HOA Administration