

1. **Meeting called to order** at 2:00pm. In attendance: Tom Shafer, Jim Mark and Ray Drexler; Heather Barajas, HOA Administration. Absent: Wendy Lemm
2. **Open Forum:** None
3. **Executive Session:** None
4. **Previous meeting minutes-**
 - Jim made a motion to approve the minutes, Ray seconded, motion carried unanimously.
5. **Financial reports** –Mike gave a review of the financial reports. The Mt West accounts will be combined and one check written to transfer the funds from Mt West to ICCU, Mike made a motion, Tom seconded, motion carried. \$30,000 will be placed in stepped CDs, hopefully a high yield account. We are on budget for the year to date. Tom motioned to accept the financial reports, Ray seconded, motion carried unanimously.
6. **Old Business**
 - a. Turf areas and sprinkler repairs- Ray reviewed the plan for the irrigation replacement and the updates to the lawn care agreement. The funds are available. The irrigation changes should show a reduction in the water cost as well.
 - b. Tree trimming- No Update from RootsUp. Owners will not be billed.
 - c. Scope of Work/Agreements- HOA Administration- Original agreement of \$500/month. Increase of \$50 per month starting in Jan 2023. Contract supervision and quote requests-The Board will supervise the companies and give a list of companies to request quotes from. Ray will work on the lawn care and snow removal scope of work. Roots would be a company to request a quote for lawn care and snow removal. Cover letter to go with the Scope of Work to set up a time to meet onsite with Board member. The contractor needs to have a receipt of any additional costs (ie dump fees).
 - d. Board Responsibilities and Tasks-Ray will define the Board responsibilities better for future Board members.
7. **New Business**
 - a. New Emails- None
 - b. New compliance Issues- None
 - c. New Architectural Review Requests- None
8. **Set next meeting-** July 11, 2023 at 2:00pm
9. **Annual Meeting-**2nd week in September
10. Jim motioned to adjourn at 3:20pm, Mike seconded, motion carried unanimously.

Respectfully submitted by Heather Barajas