

**ELLISPORT BAY SEWER DISTRICT
JANUARY 10, 2023 5:30 P.M.
REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for January 10, 2023 to order at 5:30 p.m.

PRESENT: Board members Ken Kelley, Bruce Butler, Ellen Westfall, Roger Branscome and Greg Field. The Clerk Amber Burgess and Operator Dex Vogel were present.

ADDITIONS AND CHANGES TO THE AGENDA:

None.

GUEST(S): None.

APPROVAL OF MINUTES:

Roger Branscome moved to approve the Regular Meeting Minutes from 13-December-2022. Ellen Westfall seconded. All in favor. Motion approved.

NEW BUSINESS:

Item A: Beyond Hope. Ken Kelley explained that after doing the adjustments for O&M fees for the metered ERUs at Beyond Hope, we found that Beyond Hope had gone over their allotted ERUs and should be charged for an additional ERU to cover the overages not paid for. He will be sending an invoice for the additional ERU along with an explanation letter to Beyond Hope.

OLD BUSINESS:

Item A: Control Panels for Lift Stations. Dex Vogel has been in contact with RC Worst and the quotes are still good. He explained that time was the only variable on the quotes because the lead time is 5 months. Greg Field moved to approve ordering the control panels. Roger Branscome seconded. Motion approved.

CLERK'S REPORT:

Amber Burgess made the clerk's report along with payables. The clerk informed the board that we were still having issues trying to purchase and update the QuickBooks program. The Total Expenses amount to be paid was \$9,025.18. Ellen Westfall moved to approve payment of the bills. Greg Field seconded. All in favor. Motion approved.

MAINTENANCE REPORT:

Operator Dex Vogel explained that he replaced the starter pack in Station 1 but it is still having problems so he will have RC Worst review it when they are available. The other lift stations are going. Some of the piping had broken and has been replaced. He is working on getting a date for drilling the monitoring wells. He has talked with DEQ and they are still ok for not drilling. DEQ will also be sending a list of effluent only systems with effects so that we can do further research.

Workshop date changed to January 23, 2023 due to illness.

ADJOURNMENT:

Greg Field moved to Adjourn. Roger Branscome seconded. All in favor. Motion approved. The meeting was adjourned at 6:10 p.m.

The next Regular Board Meeting is scheduled for Tuesday, February 14, 2023 at 5:30 p.m.