

**ELLISPORT BAY SEWER DISTRICT
OCTOBER 10, 2023 5:30 P.M.
REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for October 10, 2023 to order at 5:30 p.m.

PRESENT: Board members Ken Kelley, Bruce Butler, Greg Field, and Ellen Westfall were present. Board Member Roger Branscome was absent. The Clerk Amber Burgess and Operator Dex Vogel were present.

ADDITIONS AND CHANGES TO THE AGENDA: Yes, Ken Kelley requested adding the buyback of one ERU from Scott and Annette Thompson to the agenda as Item A under New Business. Greg Field moved to approve adding the buyback of one ERU from Scott and Annette Thompson to the agenda as Item A under New Business. Bruce Butler seconded. All in favor. Motion approved.

GUEST(S): None

APPROVAL OF MINUTES:

Ellen Westfall moved to approve the Regular Meeting Minutes from 12-September-2023. Bruce Butler seconded. All in favor. Motion approved.

NEW BUSINESS:

Item A: Buyback of one ERU from Scott and Annette Thompson. Ken Kelley discussed the buyback with the board and told them that the purchase price for buying back the ERU would be \$13,205.00. Bruce Butler moved to approve the buyback of one ERU from Scott and Annette Thompson. Greg Field seconded. All in favor. Motion approved.

OLD BUSINESS:

Item A: Control Panels. Dex Vogel explained that control panels 1, 2, and 3 have been installed. RC Worst installed one a day and the new panels are smaller, simpler, and easier to program. The control panels also have a texting feature that needs to be worked with.

CLERK'S REPORT:

Amber Burgess made the clerk's report along with payables. The clerk informed the board that the payroll expenses were higher because there were three pay periods in September and that the 3rd quarter liabilities had been paid. The clerk also informed the board that the 4th quarter invoices were mailed out and that we have not received any complaints about the insert. The Total Expenses amount to be paid was \$10,785.65. Bruce Butler moved to approve payment of the bills. Ellen Westfall seconded. All in favor. Motion approved.

MAINTENANCE REPORT:

Operator Dex Vogel informed the board of the failure of the second motor for the system at Lift Station 4 on Monday October 4, 2023. Dex had to create a bypass with grinder pumps creating a mini lift station to keep the system running until the pump and motor that is being repaired gets returned.

Executive Session per Idaho Code 74-206(f) and (g):

Bruce Butler moved to go into Executive Session. Ellen Westfall seconded. All in favor. Motion approved.

Moved into Executive Session at 6:01 p.m.

Returned to Regular session at 6:33 p.m.

Ellen Westfall moved to put forward what was discussed in the Executive Session. Bruce Butler seconded. All in favor. Motion approved.

ADJOURNMENT:

Ellen Westfall moved to Adjourn. Greg Field seconded. All in favor. Motion approved. The meeting was adjourned at 6:34 p.m.

The next Regular Board Meeting is scheduled for Tuesday, November 14, 2023 at 5:30 p.m.