

**ELLISPORT BAY SEWER DISTRICT  
SEPTEMBER 12, 2023 5:30 P.M.  
REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for September 12, 2023 to order at 5:30 p.m..

**PRESENT:** Board members Ken Kelley, Bruce Butler, Greg Field, Ellen Westfall, and Roger Branscome. The Clerk Amber Burgess was present. Operator Dex Vogel was absent.

**ADDITIONS AND CHANGES TO THE AGENDA:** None.

**GUEST(S):** None

**APPROVAL OF MINUTES:**

Roger Branscome moved to approve the Regular Meeting Minutes from 8-August-2023. Greg Field seconded. All in favor. Motion approved.

**NEW BUSINESS:**

**Item A:** Notice in 4<sup>th</sup> Quarter Invoices. Ken Kelley discussed flyer notification of rate increase that was approved in August. Ken requested that the board look over the flyer and email comment or changes by September 14, 2023.

**OLD BUSINESS:**

**Item A:** Contract for monitoring wells. Ken Kelley discussed with the board the wells were in with the help of Dex. The bills were now coming in for payment and the bills stayed under the approved budget.

**CLERK'S REPORT:**

Amber Burgess made the clerk's report along with payables. The clerk informed the board that there were a few higher expenses out of the ordinary bills such as the well driller, Dex's mileage, the environmentalist, and the 1<sup>st</sup> half of the insurance payment. The clerk also informed the board that the 4<sup>th</sup> quarter invoices were almost complete and will be mailed out once the flyer changes have been made. The Total Expenses amount to be paid was \$64,380.56. Bruce Butler moved to approve payment of the bills. Ellen Westfall seconded. All in favor. Motion approved.

**MAINTENANCE REPORT:**

No maintenance report due to Operator Vogel's absence for training.

**ADJOURNMENT:**

Ellen Westfall moved to Adjourn. Bruce Butler seconded. All in favor. Motion approved. The meeting was adjourned at 5:44 p.m.

The next Regular Board Meeting is scheduled for Tuesday, October 10, 2023 at 5:30 p.m.