

ELLISPORT BAY SEWER DISTRICT
NOVEMBER 14, 2023 5:30 P.M.
REGULAR MEETING MINUTES

Chairman Ken Kelley called the Regular Board Meeting for November 10, 2023 to order at 5:40 p.m.

PRESENT: Board members Ken Kelley, Greg Field, and Ellen Westfall were present. Board Member Roger Branscome and Bruce Butler were absent. The Clerk Amber Burgess and Operator Dex Vogel were present.

ADDITIONS AND CHANGES TO THE AGENDA: Yes, Greg Field requested adding discussing Historical Documents to the agenda as Item B under New Business. Greg Field moved to approve adding discussing Historical Documents to the agenda as Item B under New Business. Ellen Westfall seconded. All in favor. Motion approved.

GUEST(S): None

APPROVAL OF MINUTES:

Ellen Westfall moved to approve the Regular Meeting Minutes from 10-October-2023. Greg Field seconded. All in favor. Motion approved.

NEW BUSINESS:

Item A: Office Space. Ken Kelley updated the board on the termination of the lease with Pend Oreille Shores Resort as of January 1, 2023, and that we have sent an email to the general manager of Pend Oreille Shores Resort confirming the extension of the lease to February 1, 2023 per the conversation held on November 7, 2023, but we are still waiting for a reply. Ken Kelley stated to the board that he needs to get estimates and a proposal for building an office room in the City Hall for the City of Hope before their next Regular Meeting on December 13, 2023.

Item B: Discussing Historical Documents. Greg Field discussed the need for copies of historical records for board members to be able to read the recorded laws for the district.

OLD BUSINESS:

Item A: Control Panels. Dex Vogel updated the board on the new Control Panels and has got the alarm call out system working satisfactorily. He also informed the board that the panels are user-friendly and will be adjusted to suit our needs better.

CLERK'S REPORT:

Amber Burgess made the clerk's report along with payables. The clerk informed the board that the expenses were higher because of the invoices for the control panels and the emergency items for the pump failure, also that \$68,000 from the saving had to be withdrawn to pay for the control panel invoice leaving about \$54,000 left in checking for future bills. The clerk also informed the board that the annual LID invoices were almost completed. The Total Expenses amount to be paid was \$90,666.94. Ellen Westfall moved to approve payment of the bills. Greg Field seconded. All in favor. Motion approved.

MAINTENANCE REPORT:

Operator Dex Vogel updated the board on how the pumps were working. The second pump has a vibration and needs to be reevaluated to find out if there is an issue that needs to be addressed before it is installed. Dex informed the board that after everything is repaired Ellisport Bay will have two working pumps and two spare pumps for the lift station.

ADJOURNMENT:

Ellen Westfall moved to Adjourn. Greg Field seconded. All in favor. Motion approved. The meeting was adjourned at 6:51 p.m.

The next Regular Board Meeting is scheduled for Tuesday, December 12, 2023 at 5:30 p.m.