

Notice of a Regular Meeting

CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on **Thursday, January 21, 2016, at 7:00 P.M.** at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation (Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible)
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
- 7. Review/Approve Consent Items**
 - a. December 17, 2015 Minutes of Regular Meeting
 - b. December 31, 2015 Financial Reports for City
 - c. December 31, 2015 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
- 8. Review/Approve Action Items**
 - a. Consideration/Approval of authorizing the Jefferson County Mosquito Control District to fly at low altitudes as required for the application of pesticides for the control of mosquitoes within the limits of City of Bevil Oaks, Texas.
 - b. Consideration/ Approval of only one change to Ordinance 240, under section 10, number 5, making sure the ordinance is clear of who is exempt from not only the permit fees and bond, but also obtaining any permit at all.
9. Reports from the Mayor and following committees:
 - a. Councilwoman Nelson – Community Development
10. Adjourn Regular Meeting

Minutes of Regular Meeting held Thursday, January 21, 2016 at 7:00 p.m. were approved.

ATTEST:

Sherry Adams
Secretary

Rebecca M. Ford
Rebecca M. Ford, Mayor

Regular Meeting MINUTES
CITY OF BEVIL OAKS, TEXAS
February 18, 2016

1. Called to Order by Mayor Ford at 7:00 p.m.
2. Pledge of Allegiance led by Mayor Ford with the invocation led by Toby Davis.
3. Roll Call: Present: Mayor Ford, Councilman Fruge, Councilman Merendino, Councilwoman Roberts, Councilwoman Adams, Councilwoman Nelson; ABSENT: Councilman Tevis
4. Conflict of Interest Statement: NONE
5. Citizen Comments (3 minutes each) – NONE
6. Report from the Neighborhood Watch given by Kimberely Vandver.
7. **Review/Approve Consent Items M/M/2/C: Nelson/Fruge APPROVED**
 - a. January 21, 2016 Minutes of Regular Meeting
 - b. January 31, 2016 Financial Reports for City
 - c. January 31, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman – Mr. Davis elaborated on the report given to Council stating the lift station has been tested and is good. The pond needs a little more time to let the grass grow on the sides, as it has been seeded but needs to make sure the grass has grown enough to keep the erosion down. If all falls into place, we can hopefully start pumping to Beaumont within in the next few weeks, and a fencing contractor will be installing fencing next week.
8. **Review/Approve Action Items**
 - a. Consideration/Approval of assignment and consent agreement for Carroll & Blackman Engineers & LJA Engineers – General Engineering Services **M/M/2/C: Nelson/Fruge APPROVED** Mayor Ford explained the City Attorney reviewed the agreement and gave his opinion on the matter; Mayor Ford passed out a printed copy of his opinion to the Council. Mr. Davis explained Carroll & Blackman merged with LJA Engineers in January. This affects both agreements Carroll & Blackman has with the City, which also has an assessor clause in the contracts. However, Carroll & Blackman wanted to bring this to Council for approval for the new name on the invoices; the first is for general services, and the second is for the sanitary sewer plant contract.
 - b. Consideration/Approval of assignment of consent agreement for Carroll & Blackman Engineers & LJA Engineers - Sanitary Sewer Plant **M/M/2/C: Fruge/Nelson APPROVED** Discussion during above action item.

c. Consideration/Approval of the renewal of mobile home park permits. **M/M/2/C: Adams/Nelson APPROVED** Mayor Ford explained that all mobile home parks have turned in all the permit paperwork, including insurance requirements and have met all inspection requirements. Councilman Merendino asked about increasing the cost of the park permits, explaining it is a business that makes money off of the permit. Mayor Ford explained before, when this was discussed, the parks were being taxed as a commercial basis and that was why it was left as it was, but could be looked at again. Councilman Fruge said he thought we should have Kim look into what other cities charge and require and look into this further as well.

9. Reports from the Mayor and following committees:

a. Councilwoman Nelson – Community Development – Fourth of July still needs some volunteers; Meet the Candidates went really well; City-wide yard sale will be May 14th and the City-wide cleanup will be May 21st.

10. Adjourned Regular Meeting at 7:20 p.m. by Mayor Ford. **M/M/2/C: Nelson/Merendino APPROVED**



Rebecca M. Ford, Mayor



, Secretary

Notice of a Regular Meeting CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on Thursday, April 21, 2016, at 7:00 P.M. at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation (Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible)
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
7. Proclamation of May: Mental Health Month with Monique Sennett of Spindletop Center
- 8. Review/Approve Consent Items**
 - a. March 10, 2016 Minutes of Regular Meeting
 - b. March 31, 2016 Financial Reports for City
 - c. March 31, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
- 9. Review/Approve Action Items**
 - a. Consideration/Approval of Interlocal Participation Agreement with BuyBoard for purchasing of Park Grant items.
10. Adjourn Regular Meeting

Notice of a Regular Meeting
CITY OF BEVIL OAKS, TEXAS

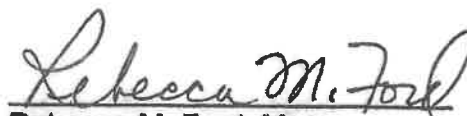
NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on **Thursday, April 21, 2016, at 7:00 P.M.** at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation (Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible)
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
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- 8. Review/Approve Consent Items**
 - a. March 10, 2016 Minutes of Regular Meeting
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 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
- 9. Review/Approve Action Items**
 - a. Consideration/Approval of Interlocal Participation Agreement with BuyBoard for purchasing of Park Grant items.
10. Adjourn Regular Meeting

ATTEST:



Secretary


Rebecca M. Ford, Mayor

Regular Meeting MINUTES
CITY OF BEVIL OAKS, TEXAS
Thursday, March 10, 2016

1. Called to Order at 7:00 p.m. by Mayor Ford.
2. Pledge of Allegiance/Invocation led by citizen Ronnie Adams.
3. Roll Call: All Present: Mayor Ford; Councilmen Fruge, Merendino, Tevis; Councilwomen Adams, Roberts & Nelson
4. Conflict of Interest Statement: None
5. Citizen Comments (3 minutes each) – None.
6. Report from the Neighborhood Watch – given by citizen Jane Hebert.

7. Review/Approve Consent Items M/M/2/C: Adams/Fruge
APPROVED

- a. February 18, 2016 Minutes of Regular Meeting
 - b. February 29, 2016 Financial Reports for City
 - c. February 29, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
8. Reports from the Mayor and following committees:
- a. Mayor Ford – Report regarding resubmission of the FEMA Hazard Mitigation Grant for Severe Repetitive Loss Properties in Bevil Oaks – Mayor Ford reminded everyone that last summer the City applied for a Hazard Mitigation Grant through FEMA to remove one of the severe repetitive loss properties. The grant did not get approved due to a glitch in the system in that there were some new rules. While the property had flood insurance on it when the grant was applied for, the property did not have flood insurance on it when the grant program

was started. This caused the grant to be denied. However, there is a new grant, and there are two more properties that will be added to the new grant, with a possibility of another one. Two properties will be funded at 100% if awarded, while the other two since they are not considered severe repetitive, will be at what is called 75/25. This means the homeowner will have to come up with 25%, which they already know about. There is one more property that may decide to also apply for the grant. We currently have 13 repetitive loss properties, and 2 severe repetitive loss properties. The difference is when FEMA has paid out more in claims than the value of the property, then it is considered severe. The cost of this new grant application is \$2,500 and the application date is March 15th. Mr. Ward, the grant administrator who is helping with this, is helping make sure everyone is on the list and has been working with Doug Canant with DD6 to make sure the properties in Bevil Oaks were on the Bevil Oaks lists, and not just on the Jefferson County list. Councilman Merendino asked Mayor Ford if she stated this was \$2,500. Mayor Ford stated yes. He continued asking if we lost the previous \$4,000. Councilman Fruge asked Mayor Ford if he understood correctly Mr. Ward was not charging us to redo the original grant application due to the circumstances, correct? Mayor Ford stated that was correct, he was not charging us anything at all to redo the original grant application and in the end, some of this may come back to us in the end, but if none of it comes back to us, the most we will be out is \$6,500. Mayor Ford explained that

Mr. Ward nor even people at FEMA realized this was thrown in, where the person had to have flood insurance when the program started versus when the grant application was submitted, as this was the first time this has happened. This is why Mr. Ward was not charging us anything to reapply for the original grant application, and only for the adding of the additional properties.

Councilman Merendino stated that a grant administrator, who in this case was Mr. Jeff Ward, is hired to make sure everything is right in order to make sure we do not lose our money. Mayor Ford stated that was correct, and also why Mr. Ward was not charging us to reapply for the original property. Councilman Fruge explained that we don't know exactly how much the City may get back until the demolition bids come in and we see what is spent on those costs. If there is money is left over, the City gets to keep the remainder. Councilwoman Nelson spoke up and stated we are trying to help the citizens of the whole City and specific citizens who have significant problems and wants to know what Councilman Merendino finds so amusing about the entire situation by laughing and smirking. Councilman Merendino stated he would be happy to explain. He stated they wrote a \$4,000 check and then put it on the agenda 2 weeks later for approval, which he put on Facebook and he (Councilman Merendino) stated he was sure Councilwoman Nelson seen. Councilwoman Nelson stated no, she has him blocked because he was so abusive to her last spring. Councilman Merendino stated her husband had been abusive too. Councilwoman Nelson stated it may should

have gone differently, but we are doing everything we can to help citizens in this community, and you think it is funny, I am offended by that. Councilman Merendino stated he was offended by her being offended. Mayor Ford stated we were authorized to write the check and the whole 9 yards, but that is another story, but this is why we are informing everyone here tonight, to make sure everyone is informed. We are working to help 3 individual families in particular, and as more funds come available we will keep working to help others as we can. Councilman Fruge asked what happens if someone who is in the 75/25% is not happy, what happens? Mayor Ford explained they can choose to back out at any time, and can also put their home on the market for sale and sell the home instead if they decided. Councilman Merendino asked what would happen to that part of the grant money we have asked for if they backed out for any reason. Mayor Ford stated that part would not be given to us in that case. The homeowner is not under any obligation at this time. However, should the grant go through and the buyout be finalized with each property, the City will demo the property and if there is any money left over, get to keep the remainder of the money. But, in the end, all the City knows for sure we will get is land.

b. Councilwoman Adams – Report on building maintenance and changes made – Councilwoman Adams discussed how there have been improvements to the Civic Center. Doug Emmons installed a hoist to help with the Christmas in the Park items and getting things to the top. He also built a storage area under the stairwell. The

speakers are now on the wall, which was done by Mr. Emmons and Ronnie Adams. Councilwoman Adams also stated we have ordered a couple more mics because the secretaries are having a hard time picking up what the Councilmembers are saying to get a real accurate account of what is being said during the meetings as it is hard for them to hear it. Councilwoman Adams continued stating we have also had some strange things happen lately. We have had 2 doors left standing open, one was the Council Chambers door, and one was the bay area side door. There were some things missing such as Christmas in the Park items, some tables and maybe some chairs. Since then we have changed the locks and now passcodes that must be used for coming and going. Councilman Merendino asked if it had been reported to the Sheriff's department. Councilwoman Adams stated no, she did not. She stated the tables and chairs will now be counted each time the civic center is rented. Councilman Merendino asked about installing cameras. Councilwoman Adams stated she was going to look into it, but the budget is very tight. She stated Doug Emmons has also built a cabinet for the equipment where the microphone and speakers go into. She also wanted to thank him for picking up 3 big garbage bags of trash on Riverbend.

9. Adjourned Regular Meeting at 7:32 p.m. **M/M/2/C:**
Merendino/Tevis APPROVED

ATTEST:



, Secretary



Rebecca M. Ford, Mayor

Notice of a Regular Meeting CITY OF BEVIL OAKS, TEXAS

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1. Call to Order
2. Pledge of Allegiance/Invocation (Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible)
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
7. **Review/Approve Consent Items**
 - a. February 18, 2016 Minutes of Regular Meeting
 - b. February 29, 2016 Financial Reports for City
 - c. February 29, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
8. Reports from the Mayor and following committees:
 - a. Mayor Ford – Report regarding resubmission of the FEMA Hazard Mitigation Grant for Severe Repetitive Loss Properties in Bevil Oaks
 - b. Councilwoman Adams – Report on building maintenance and changes made
9. Adjourn Regular Meeting

Notice of a **BUDGET Workshop Meeting**
CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a BUDGET WORKSHOP MEETING on **Thursday, July 14, 2016 at 7:00 P.M.** at Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Roll Call
4. Conflict of Interest Statement
5. Discussion shall be limited to evaluation of current budgets and of items pertinent to establishing budgets for the City of Bevil Oaks for fiscal year 2016-2017 for both the City and Water departments. The City will receive input from private persons and entities including but not limited to its engineering firm, legal counsel, accountant and utility service personnel with specific information related to the proposed budget.
6. Adjourn Workshop Meeting

Regular Meeting
CITY OF BEVIL OAKS, TEXAS
July 28, 2016

1. Called to Order by Mayor Ford at 7:05 p.m.
2. Pledge of Allegiance led by Lewis Leach/Invocation led by Ronnie Adams
3. Roll Call: Present: Mayor Ford, Councilman Fruge, Councilman Merendino, Councilwoman Roberts, Councilwoman Adams, Councilman Tevis. ABSENT: Nelson
4. Conflict of Interest Statement: NONE
5. Citizen Comments (3 minutes each) – Norman Lowrey: Spoke regarding the 4th of July and thanked the Mayor & Council for honoring him as the Parade Marshall during the 4th of July parade. Lewis Leach: Explained the fire department is an all-volunteer organization and is always looking for new members. Allen Pride: Discussed BISD and potentially transferring to Hardin-Jefferson school district. He explained it would start with a petition that must be signed by 51% of registered voters that would require both boards to vote. If one board says yes, TEA has the final decision. Mr. Pride and others will be set up at the Civic Center on Saturday, August 6, 2016, to try and get signatures, then going door to door to obtain the signatures. Constable Earl White: Thanked everyone for allowing his department in participating in the 4th of July events. He also gave everyone his cell phone # (409-466-9158 and email: ewhite@co.jefferson.tx.us) for anyone to use. Martha Vautrot: Discussed the potential raising of rates on the mobile home park permit fee and asked Council to consider not raising the fee. Mike Fredrick: Also discussed his displeasure in the potential raising of the mobile home park permit fees.
6. Report from the Neighborhood Watch given by Kimberely Vandver.
7. **Review/Approve Consent Items M/M/2/C: Fruge/Tevis APPROVED**
 - a. June 16, 2016 Minutes of Regular Meeting
 - b. June 30, 2016 Financial Reports for City
 - c. June 30, 2016 Financial Reports for Water
 - d. July 14, 2016 Minutes for City Side Budget Meeting
 - e. Report by Utility Specialties
 - f. Report by Carroll & Blackman
8. **Review/Approve Action Items**
 - a. Consideration/Approval of spending \$3,200 to Maverick Communications in this budget year for camera system. Mayor Ford

explained this is the system we discussed at the last meeting, and how hard it is for Kimberly Vandver to get the meetings online. Mrs. Vandver explained it takes up to 8 hours or longer to get meetings online, and she cannot do anything else on her computer while this is going on. Mayor Ford stated with these issues, we would like Council to consider spending this money during this budget year and get it started if Council wanted to go ahead and consider it. Kimberly Vandver explained this would include four (4) cameras at the civic center, including three (3) outside and one (1) inside to record the council meetings. Councilman Tevis made the motion to approve with Councilman Fruge seconding; all approved. **M/M/2/C: Tevis/Fruge APPROVED**

- b. Consideration/Approval of changing mobile home park permit fees from \$100 per year to \$500 per year. Mayor Ford stated it was brought up a few weeks ago during the budget meeting and it was stated it would be brought back during this meeting with more information. Mayor Ford asked Kimberly Vandver to do more research on this, and turned it over to Mrs. Vandver. Kimberly Vandver stated she looked at multiple things, including property taxes. Whoever owns the land pays land taxes, and whoever owns the home pays personal property taxes. Mrs. Vandver also pulled the minutes to see what the initial reasoning for the permit fee was for, which the minutes show it was to cover the expenses for everything, such as the expenses for the salary for office staff and the inspector. Our current building inspector is not only a code enforcement officer, but also a building inspector, including a commercial building inspector, and he stated the current \$100 fee is adequate to cover his time to inspect those properties, and leaves room for if we need to send notice for any violations. Mrs. Vandver then called other cities to see what their policies were on mobile home parks. This included Sour Lake, Lumberton, Silsbee, and Beaumont, at which none of them charge an annual permit fee. Some of them do charge an initial permit fee, but they do not charge an annual fee. Councilman Fruge stated at the last meeting he stated he would consider entertaining this, but in light of all the taxes they pay and information given, I feel it should be left alone. Councilman Merendino stated it was good that Mrs. Vautrot and the rest of them came tonight to help explain it as well. **NO MOTION MADE - dies for lack of motion.**

9. Reports from the Mayor and following Committees:

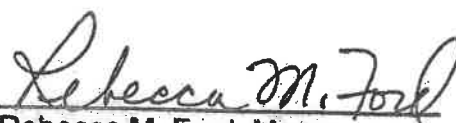
a. Councilman Fruge – Discuss DD6 proposal to improve drainage at the low water crossing on River Bend Dr. as well as revamp the ditch behind City Hall that starts at Sweetgum and runs West to the low water crossing on River Bend Dr. – Councilman Fruge gave his presentation showing the survey completed regarding the grant received for the new playground from the Texas Parks and Wildlife. He showed where everything is currently scheduled to go, including the walking trails scheduled for a later date. He continued by explaining that after some discussions between the Mayor, Councilman Fruge, and several people at DD6 regarding potential funds they (DD6) may have to concrete line the ditch that runs through the property, asking DD6 to help. In the end, DD6 stated they would not concrete line the ditch, but they would reshape it, and redo the crossing at Riverbend that currently floods by replacing the pipe with bigger pipes if we remove the utility that is there. Councilman Fruge explained the park is scheduled to be developed close to the ditch. But if they reshape the ditch for us, they will require a 90-foot easement, which will cut into where we currently have planned for the park and walking trails, meaning we will need to complete this before we finish the playground equipment. Councilman Fruge went on discussing what DD6 would require from us to move forward with this project, and the potential costs. The costs based on the district engineer gave us on our portion of the work, would be approximately \$45,000 should it be approved during the city side budget. If approved, DD6 would then add it to their 2017 schedule. (You can see the entire presentation at <https://www.youtube.com/watch?v=NWj1qsoeM5I>)

10. Adjourned Regular Meeting at 8:14 p.m. **M/M/2/C: Merendino/Tevis**
APPROVED

ATTEST:



Secretary



Rebecca M. Ford, Mayor

Places on the ballot shall be determined by drawing, as provided in the Texas Election Code. Drawing for places on the ballot will take place on Monday, August 29, 2016 at 10:00 A.M. at City Hall.

Carolyn L. Guidry shall be the Early Voting Clerk. Early voting ballots and applications shall be as prescribed by the Texas Election Code. Applications for early voting ballots by mail shall be submitted to: Carolyn L. Guidry, Jefferson County Clerk's Office, P. O. Box 1151, Beaumont, Texas 77704-1151. Applications for ballots by mail must be received no later than the close of business on Friday, October 28, 2016. Must be received by the close of regular business day by mail, common carrier or fax.

Early voting by person appearance shall be conducted as attached in attachment A.

A notice will be posted of the date and time the mail ballots will be delivered to the Early Voting Ballot Board Chairman and/or the Co-Chairman as required.


Returns shall be made in accordance with the Texas Election Code.

In the event any provisions of this election order are inconsistent with the provisions of the Texas Election Code pertaining to municipal actions, or incomplete, the provisions of the election code of the State of Texas apply.

By approving and signing this ordinance, the Mayor officially confirms as her action all matters recited in said ordinance which by law come within her jurisdiction.

PASSED AND APPROVED THIS 18th day of August, 2016.


Mayor

ATTEST: 
Secretary



**NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 8, 2016, GENERAL AND JOINT ELECTIONS
(Aviso de locales y horario para elecciones adelantadas de Noviembre 8, 2016
Elecciones Generales y Conjunta)**

Early Voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:
(Localizaciones de Votacion Adelantada):

| | |
|--|---|
| Beaumont Courthouse-Main location | 1001 Pearl St., Beaumont, Texas |
| Port Arthur Sub-Courthouse | 525 Lakeshore Dr., Port Arthur, Texas |
| Rogers Park Recreation Center | 6540 Gladys, Beaumont, Texas |
| Port Arthur Public Library | 4615 Ninth Ave, Port Arthur, Texas |
| Theodore Johns Library | 4255 Fannett Rd., Beaumont, Texas |
| John Paul Davis Community Center | 3580 E Lucas, Beaumont, Texas |
| Marion & Ed Hughes Public Library | 2715 Nederland Ave., Nederland, Texas |
| Groves Recreation Center | 6150 39th Street, Groves, Texas |
| Effie & Wilton Hebert Library | 2025 Merriman St., Port Neches, Texas |

DATES AND HOURS FOR ALL ABOVE LOCATIONS:
(Fechas y Horas para todas las localizaciones):

| | | |
|--|--------------------------------------|------------------------|
| October 24 - 28 (Octubre 24 - 28) | Monday - Friday (Lunes -Viernes) | 8:00 a.m. - 5:00 p.m. |
| October 29 (Octubre 29) | Saturday (Sábado) | 7:00 a.m. - 7:00 p.m. |
| October 30 (Octubre 30) | Sunday (Domingo) | 12:00 p.m. - 5:00 p.m. |
| October 31 - November 4 (Octubre 31- Noviembre 4) | Monday - Friday (Lunes - Viernes) | 7:00 a.m. - 7:00 p.m. |

DATES AND HOURS FOR LOCATION BELOW:
(Fechas y Horas para todas las localizaciones):

| | | |
|--|--------------------------------------|-----------------------|
| Jefferson Co. J.P. Pct 4 Bldg (Judge Chesson's Courtroom) | 19217 FM 365, Beaumont, Texas | |
| Precinct One Service Center | 1201 W. Hwy. 90, China, Texas | |
| October 30 (Octubre 30) | Saturday (Sábado) | 7:00 a.m. - 7:00 p.m. |
| October 31 - November 4 (Octubre 31- Noviembre 4) | Monday - Friday (Lunes - Viernes) | 7:00 a.m. - 7:00 p.m. |

Notice of a Regular Meeting CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on Thursday, August 25, 2016, at 7:00 P.M. at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
- 7. Review/Approve Consent Items**
 - a. July 28, 2016 Minutes of Regular Meeting
 - b. July 31, 2016 Financial Reports for City
 - c. July 31, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
- 8. Review/Approve Action Items**
 - a. Consideration/Approval of Adopting 2016 Property Tax Rate.
 - b. Consideration/Approval of Adopting the Proposed 2016-2017 Budget for the City of Bevil Oaks Public Works.
9. Reports from the Mayor and following Committees:
 - a. Councilwoman Nelson – Dates to be given for upcoming community development events.
10. Adjourn Regular Meeting

**MINUTES for Regular Meeting
CITY OF BEVIL OAKS, TEXAS**

August 25, 2016

1. Called to Order by Mayor Ford at 7:00 p.m.
2. Pledge of Allegiance led by George Bryant/Invocation led by Mark Theobald.
3. Roll Call: Present: Mayor Ford, Councilman Fruge, Councilwoman Adams, Councilman Tevis, Councilwoman Nelson, Councilman Merendino; Councilwoman Roberts
4. Conflict of Interest Statement: NONE
5. Citizen Comments (3 minutes each) – Barbara Emmons – Regarding the proposed user fee. Louis Leach – Fire department is volunteer only and need volunteers; also need to pay very close attention at the red light; also feels the city needs to look into increasing sales tax. Joan Howard – Pet Clinic & the costs have went down this year.
6. Report from the Neighborhood Watch not given.

7. Review/Approve Consent Items M/M/2/C: Nelson/Tevis

APPROVED

- a. July 28, 2016 Minutes of Regular Meeting
- b. July 31, 2016 Financial Reports for City
- c. July 31, 2016 Financial Reports for Water
- d. Report by Utility Specialties
- e. Report by Carroll & Blackman

8. Review/Approve Action Items

- a. Consideration/Approval of Adopting 2016 Property Tax Rate. Mayor Ford informed everyone the maximum operating tax rate last year was 0.235316 per \$100. This year's maximum operating rate is 0.238272 per \$100. This will be about \$9,726 difference if we received 100% of the funds. Councilman Merendino stated he didn't think we should raise taxes this year. **M/M/2/C: Fruge/Nelson APPROVED Merendino OPPOSED**

- b. Consideration/Approval of Adopting the Proposed 2016-2017 Budget for the City of Bevil Oaks Public Works. Mayor Ford

turned the meeting over to the City's CPA, Charlotte Yeates. Two numbers were changed, including late fees and chlorine. After a long discussion, which can be viewed online at <https://www.youtube.com/watch?v=btrvTQPYv98> the budget was approved. **M/M/2/C: Nelson/Fruge APPROVED**

9. Reports from the Mayor and following Committees:

a. Councilwoman Nelson – Dates to be given for upcoming community development events.

10. Adjourned Regular Meeting at 9:18 p.m. **M/M/2/C: Nelson/Merendino APPROVED**

ATTEST:

Sherry Adams
Secretary

Rebecca M. Ford
Rebecca M. Ford, Mayor

Notice of a Special Meeting CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **SPECIAL MEETING** on Tuesday, September 6, 2016, at 7:00 P.M. at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Review/Approve of Councilman Dave Tevis, Ward 1, resignation.
7. Review/Consider/Approve of Appointment of New Councilperson to Fill Ward 1 position left vacant by Councilman Dave Tevis.
8. Pre-Oath of Office for new councilperson
9. Oath of Office for new councilperson
10. **Review/Approve Action Items**
 - a. Consideration/Approval of Resolution for canceling the election for City Council which was called for with Ordinance 248, on November 8, 2016.
 - b. Consideration/Approval of Increasing of the monthly Water/Sewer Rates.
 - c. Consideration/Approval of Lowering the Minimum Usage amount for Monthly Billing for the Water/Sewer Rates.
 - d. Consideration/Approval of Ordinance #249, an ordinance establishing a debt service fee for capital improvements to the City of Bevil Oaks, Texas, water and wastewater collection system & providing a penalty for failure to pay.
11. Adjourn Special Meeting

Notice of a Regular Meeting CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on Thursday, September 15, 2016, at 7:00 P.M. at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
7. Proclamation of September: Suicide Prevention Month 2016
8. Proclamation of October: Breast Cancer Awareness Month 2016
9. **Review/Approve Consent Items**
 - a. August 25, 2016 Minutes of Regular Meeting
 - b. September 6, 2016 Minutes of Special Meeting
 - c. August 31, 2016 Financial Reports for City
 - d. August 31, 2016 Financial Reports for Water
 - e. Report by Utility Specialties
 - f. Report by Carroll & Blackman
10. **Review/Approve Action Items**
 - a. Consideration/Approval of City side budget for the fiscal year 2016-2017.
11. Reports from the Mayor and following Committees:
 - a. Mayor Ford – Bevil Oaks & the Jefferson County Hazard Mitigation Plan; FEMA grant update
 - b. Councilwoman Nelson – Community Development upcoming dates: Sept. 22 – Pet Clinic; Oct. 5 – Flu Clinic; Oct. 6 – Meet the Candidates; Oct. 15 – Yard Sale; Oct. 22 – Clean up; Nov. 19 – Decorate for Christmas in the Park; Dec. 1 – Christmas Parade; Dec. 3 – Christmas in the Park
12. Comments of Councilmembers:
 - a. Councilman Merendino – Discuss alternatives to the proposed “ditch.”; water plant maintenance; the upkeep of our city
13. Adjourn Regular Meeting

Minutes of Regular Meeting CITY OF BEVIL OAKS, TEXAS

September 15, 2016

1. Called to Order by Mayor Ford at 7:05 p.m.
2. Pledge of Allegiance/Invocation led by George Bryant
3. Roll Call: Present: Mayor Ford, Councilwoman Adams, Councilman Theobald, Councilwoman Nelson, Councilman Fruge, Councilman Merendino, Councilwoman Roberts
4. Conflict of Interest Statement: NONE
5. Citizen Comments (3 minutes each) – Dale Darby – discussed the water meters, and what research was conducted before purchasing them; discussed the Council declining Councilwoman Nelson a permit to operate a business, but then she continued to operate the business, stating this means the Council has their own agenda and the city doesn't understand their agenda; he then discussed the 51% FEMA rule, asking what happens after a citizen hits the 51%; Mayor Ford stated this has been discussed at multiple council meetings, as well as in newsletters.
6. Report from the Neighborhood Watch given by Kimberely Vandver.
7. Proclamation of September: Suicide Prevention Month 2016 – moved this up to number 5. Monique Sennet of Spindletop Center, read the Suicide Prevention Proclamation for September 2016. **M/M/2/C: Adams/Merendino APPROVED**
8. Proclamation of October: Breast Cancer Awareness Month 2016 Mayor Ford stated that Councilwoman Roberts brought all the pretty pink cups and items for us. Mayor Ford read the Proclamation for October being Breast Cancer Awareness Month. She then turned it over to Councilwoman Roberts. Councilwoman Roberts informed everyone of what the Gift of Life is about, including the 5K Ribbon Run. **M/M/2/C: Merendino/Adams APPROVED**
9. **Review/Approve Consent Items M/M/2/C: Fruge/Nelson APPROVED**
 - a. August 25, 2016 Minutes of Regular Meeting
 - b. September 6, 2016 Minutes of Special Meeting
 - c. August 31, 2016 Financial Reports for City
 - d. August 31, 2016 Financial Reports for Water
 - e. Report by Utility Specialties
 - f. Report by Carroll & Blackman

Councilman Merendino stated there was payment to attorney for \$500 that he feels is unknown; and can he get caught up on billing. Councilman Merendino also stated he wanted it known to the citizens that these consent items cannot be

discussed. Mayor Ford stated that as stated in the Council Handbook, the consent items are just that, for consent. If something needs to be discussed, it must be pulled for the next meeting.

10. Review/Approve Action Items

- a. Consideration/Approval of City side budget for the fiscal year 2016-2017. **M/M/2/C: Fruge/Theobald APPROVED Councilman Merendino OPPOSED.** Mayor Ford stated Kimberely Vandver sent a larger copy to everyone this afternoon that could be read, and it is the budget we discussed at the last meeting. Councilman Merendino asked if this means we are going to spend the \$65,000 on the ditch? Councilman Fruge stated no, it was \$45,000. Councilman Fruge informed Council that DD6 has met with BISD and received the easement for free, which was included in the original presentation on the ditch. He continued explaining that from approximately \$30,000 of our share, DD6 will conduct approximately \$250,000 worth of work. Council continued discussing the ditch, costs, and the budget, which can be found here: <https://www.youtube.com/watch?v=TiFwnLrwPXc>

11. Reports from the Mayor and following Committees:

- a. Mayor Ford – Bevil Oaks & the Jefferson County Hazard Mitigation Plan – Mayor Ford stated she wasn't sure if anyone ever thought about who paid for all the assistance we receive after a hurricane or other disaster. We are part of the Jefferson County Hazard Mitigation Plan, as are other cities and organizations. This allows us to tap into their resources during disasters. Every so often, FEMA sends down a list of what the County as well as the City, must do in order to stay a part of the plan. They will check to see if you have been working on the plan during the last 5 years. One thing they expect us to do is make sure properties are being elevated, whether it be a new structure, or if it has hit the 51% rule. We have done that, as well as apply for grants, which we have also done. They have wanted to see generators at our critical infrastructures and we are almost complete with that, including the City Hall, Fire Station, water plant, sewer plant and Civic Center. We still need them for the lift stations. Other items include hanging tree limbs over streets, lines, and other areas.; FEMA grant update – we just learned we are in the status of "for further review" which is good. The alternative is declined. However, it looks like we should get the project under way sometime around March of next year if all goes well.
- b. Councilwoman Nelson – Community Development upcoming dates: Sept. 22 – Pet Clinic; Oct. 5 – Flu Clinic; Oct. 6 – Meet the Candidates;

Oct. 15 – Yard Sale; Oct. 22 – Clean up; Nov. 19 – Decorate for Christmas in the Park; Dec. 1 – Christmas Parade; Dec. 3 – Christmas in the Park

12. Comments of Councilmembers:

- a. Councilman Merendino – Discuss alternatives to the proposed “ditch.” – skipped since it passed; water plant maintenance – stated Councilman Fruge stated at the last meeting he wanted to raise rates 60%, to put divers into the water tanks and other expenses. Councilman Merendino also discussed the upkeep of the city by Cousins Lawn Service. The entire discussion can be seen online at <https://www.youtube.com/watch?v=TiFwnLrwPXc>

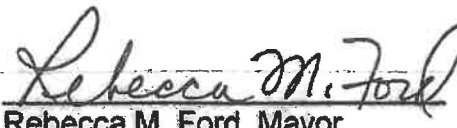
13. Adjourned Regular Meeting at 8:37 M/M/2/C: Fruge/Nelson

APPROVED

ATTEST:



Secretary



Rebecca M. Ford, Mayor

Notice of a Regular Meeting

CITY OF BEVIL OAKS, TEXAS

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR MEETING** on **Thursday, October 20, 2016, at 7:00 P.M.** at the Civic Center located at 7390 Sweetgum Road, Bevil Oaks, Texas to consider the following matters:

1. Call to Order
2. Pledge of Allegiance/Invocation
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the yellow comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a three-minute time limit.
6. Report from the Neighborhood Watch
7. **Review/Approve Consent Items**
 - a. September 15, 2016 Minutes of Regular Meeting
 - b. September 30, 2016 Financial Reports for City
 - c. September 30, 2016 Financial Reports for Water
 - d. Report by Utility Specialties
 - e. Report by Carroll & Blackman
8. **Review/Approve Action Items**
 - a. Consideration/Approval of 2016 Certified Tax Roll.
9. Reports from the Mayor and following Committees:
 - a. Mayor Ford – Response to citizen comments from previous meeting dated September 15, 2016.
 - b. Councilwoman Nelson – Community Development upcoming dates and how previous events turned out: Sept. 22 – Pet Clinic; Oct. 5 – Flu Clinic; Oct. 6 – Meet the Candidates; Oct. 15 – Yard Sale; Oct. 22 – Clean up; Nov. 19 – Decorate for Christmas in the Park; Dec. 1 – Christmas Parade; Dec. 3 – Christmas in the Park
10. Comments of Councilmembers:
 - a. Councilwoman Adams – Reflections of Service
 - b. Councilman Merendino – Sewer tie into Beaumont
11. Adjourn Regular Meeting

Minutes of Regular Meeting held Thursday, October 20, 2016 at 7:00 p.m. were approved.

ATTEST:

Sherry Adams
Secretary

Rebecca M. Ford
Rebecca M. Ford, Mayor