

City of Bevil Oaks, Texas

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

PERMIT#: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

INSTRUCTIONS: Complete all questions. If any item does not apply, indicate by placing "NA" in the blank area. DO NOT LEAVE ANY AREA BLANK.

SECTION I: OWNER INFORMATION

PROPERTY OWNER'S FULL NAME: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

eMail Address: \_\_\_\_\_

Is the owner a corporation or partnership?  Yes  No

If yes, attach a letter on company stationary, signed by an authorized individual, authorizing the applicant to file an application on behalf of the company.

SECTION II: APPLICANT INFORMATION

Same as owner (If checked, skip to section 3)

APPLICANT'S FULL NAME: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

eMail Address: \_\_\_\_\_

SECTION III: SUBJECT PROPERTY INFORMATION

Physical Address of property: \_\_\_\_\_

City: BEVIL OAKS State: TEXAS Zip: 77713

LEGAL DESCRIPTION: \_\_\_\_\_

LOT# \_\_\_\_\_ BLOCK# \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

List of all roads which this property can be accessed: \_\_\_\_\_

Total Current Land Area: \_\_\_\_\_ Vicinity Map Attached?  YES  NO

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## SECTION IV: PROPOSED DEVELOPMENT

### DEVELOPMENT OF LAND: (check all that are applicable)

- Clearing
- Fill
- Mining
- Drilling
- Grading
- Excavating (except for structural development checked above)
- Watercourse Alteration (including dredging & channel modifications)
- Road, Street or Bridge Construction
- Subdividing                      Name of Subdivision: \_\_\_\_\_
- Construction of Utility              Type of utility: \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

### DEVELOPMENT OF STRUCTURES: (check all that are applicable)

- |   |                                      |                                       |
|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Relocation  | <input type="checkbox"/> Demolition   |
| <input type="checkbox"/> Addition         | <input type="checkbox"/> Alteration  | <input type="checkbox"/> Repair       |
| <input type="checkbox"/> Remodel          | <input type="checkbox"/> Replacement | <input type="checkbox"/> Other: _____ |

### STRUCTURE TYPE: (check all that are applicable)

Habitable Structure:              Living area: \_\_\_\_\_ sf              # of bedrooms: \_\_\_\_\_

- Single Family Residence (1 family)
- Multi-Family Residence (2-4 families)
- Multi-Family Residence (more than 4 families)
- Mobile/Manufactured Home              Located in a Mobile Home Park?     YES     NO
- Recreational Vehicle
- Commercial    Type: \_\_\_\_\_
- Combined Use (Residential & Commercial)    Type: \_\_\_\_\_
- Non-Residential               Floodproofing Type: \_\_\_\_\_
- Floodproofing Certification Attached?

- Non-inhabitable Structure
- Garage
  - Storage Building
  - Barn
  - Other: \_\_\_\_\_

### TYPE OF FOUNDATION:

- Building on Slab
- Building on Piers, Piles or Columns
- Building by bringing in dirt/sand/other materials               Certification that this won't flood neighbors?

### PROJECT COSTS:

Estimated market value of the existing Structure: \$ \_\_\_\_\_

Estimated cost of proposed project: \$ \_\_\_\_\_

If the cost of the proposed construction equals or exceeds fifty percent (50%) of the market value of the existing structure, "Substantial Improvement/Substantial Damage" provisions shall apply. Contact the Floodplain Administrator before proceeding.

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## SECTION V: ENGINEERING STUDY AND DOCUMENTATION/ CONSULTANTS

Site plan attached: \_\_\_\_\_ Construction plans attached: \_\_\_\_\_

Certifications by engineers or architect attached: \_\_\_\_\_

Elevation Certificate attached: \_\_\_\_\_

Plans showing the extent of watercourse relocation and/or landform alterations: \_\_\_\_\_

Plans from engineer showing "NO RISE" if in the floodway: \_\_\_\_\_

**List of Professional Surveyor used: (MUST include name, address, phone#)**


**List of Professional Engineer used: (MUST include name, address, phone#)**


**List of Professional Contractor used: (MUST include name, address, phone#)**


**List of any other professional used: (MUST include name, address, phone#)**


**List of any other professional used: (MUST include name, address, phone#)**


**ALL ITEMS MUST BE COMPLETED AND TURNED IN BEFORE APPLICATION CAN BE CONSIDERED.  
MINIMUM TURN AROUND TIME FOR ANY FLOODPLAIN PERMIT IS 2-3 BUSINESS DAYS, BUT CAN  
TAKE UP TO 10 BUSINESS DAYS ONCE EVERYTHING IS COMPLETE.**



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## SECTION VI: OWNER/APPLICANT'S ACKNOWLEDGEMENT AND CERTIFICATION

By my signature below, I acknowledge that I have read and understand the following:

- 1 No work of any kind may start until a Floodplain Development Permit is issued by Bevil Oaks.
- 2 The Floodplain Permit may be revoked if any false statements are made in this application or its attachments.
- 3 The Floodplain Permit expires if work in accordance with this application is not commenced within 6 months of issuance or if the work is not completed within 12 months.
- 4 If the Floodplain Permit expires or is revoked for any reason, all work must cease until a new permit is issued. The Applicant will be required to submit a new application with any accompanying fees.
- 5 It shall be unlawful to use, occupy, or permit the use or occupancy of any building, development, or premises, or any part thereof, hereafter created, erected, changed, converted, altered, or enlarged until the development is in complete compliance with the City of Bevil Oaks Ordinances. Upon completion, a certificate of occupancy will be issued stating such.
- 6 Applicant may need other permits to fulfill local, state and federal regulatory requirements. It is the applicant's responsibility to determine what permits are needed and to obtain these permits from the appropriate authorities.
- 7 Construction costs undertaken in accordance with this Application are Applicant's responsibility. Applicant is not permitted to erect permanent structures or signs on or over any portion of Bevil Oaks right-of-way or within established setbacks.
- 8 Applicant must construct the improvements in strict conformance with the plans and specifications submitted with this Application and as approved by Bevil Oaks. Failure to do so will result in applicant being required to modify or reconstruct the improvements at Applicant's cost.
- 9 Maintenance of improvements remain the Applicant's responsibility, and the city retains the right to require any changes, maintenance, or repairs as necessary to protect life and property.

I hereby certify to the following:

- 1 I have carefully read the complete Application and all its attachments and certify that all documents submitted are true and correct.
- 2 There is no outstanding tax liability to Jefferson County on the subject property.
- 3 The Owner of the subject property, if different from the applicant, has authorized the submittal of this application.
- 4 As the owner of the subject property or a duly authorized applicant, I hereby grant permission to representatives of Bevil Oaks to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this application.
- 5 All machinery and/or equipment must be placed in accordance with current ordinances.

\_\_\_\_\_  
APPLICANT NAME (PRINT)

\_\_\_\_\_  
APPLICANT SIGNATURE:

\_\_\_\_\_  
DATE SIGNED:

\_\_\_\_\_  
OFFICE SIGNATURE:

\_\_\_\_\_  
DATE RECEIVED:

\_\_\_\_\_  
FLOODPLAIN ADMINISTRATOR:

\_\_\_\_\_  
DATE REVIEWED:

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## ACTION VII: PERMIT DETERMINATION

I have reviewed the floodplain permit application and determined that all items are included.  Yes  No

I have reviewed the floodplain permit application and determined that the proposed activity  Is  Is NOT in conformance with provisions of the local city ordinance, currently Ordinance# \_\_\_\_\_.

If in accordance with all regulations and all items included, a permit for beginning the proposed development will be issued. **PLEASE NOTE, IF ANY CHANGES ARE MADE, UPDATES TO THIS PERMIT ARE IMMEDIATELY REQUIRED. NO EXCEPTIONS.**

Permit is hereby  APPROVED  DENIED

Floodplain Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If this permit application is denied, the Floodplain Administrator will provide a written summary of any deficiencies and reasons for such denial. Applicant may revise and resubmit an application to the Floodplain Administrator or may request a hearing from the City Council.

APPEALS:

Appealed to City Council: \_\_\_\_\_

Council Meeting Date Assigned: \_\_\_\_\_

City Council Decision: \_\_\_\_\_

**MUST be in attendance or automatically denied.**

Reasons/Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### COMPLIANCE ACTION:

The local Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for damage prevention.

INSPECTIONS:

Date: _____	By: _____	Passed? _____
Date: _____	By: _____	Passed? _____
Date: _____	By: _____	Passed? _____

NOTES:

CERTIFICATE OF COMPLIANCE/OCCUPANCY ISSUED:

SIGNATURE OF FLOODPLAIN ADMINISTRATOR: \_\_\_\_\_

DATE: \_\_\_\_\_