

DUNDAS COUNTY HOSPICE
Financial Statements
Year ended March 31, 2022

DUNDAS COUNTY HOSPICE

Year ended March 31, 2022

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Independent Auditor's Report

To the Members
Dundas County Hospice
Williamsburg, Ontario

Qualified Opinion

I have audited the financial statements of Dundas County Hospice, which comprise the balance sheet as at March 31, 2022, and the statement of operations and net assets, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of my report, the accompanying financial statements present fairly, in all material respects, the financial position of Dundas County Hospice as at March 31, 2022 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable and non-profit organizations, the organization derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to fundraising and donation revenues, excess of revenue over expenditures, assets and net assets for the years ended March 31, 2022 and March 31, 2021.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Prescott, Ontario
June 28, 2022



Francine Levere
Professional Corporation

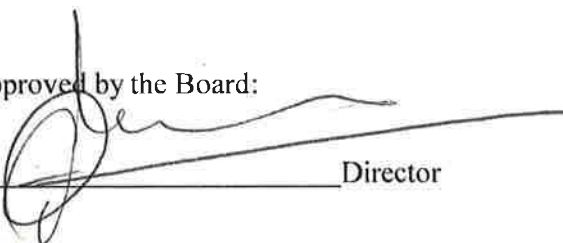
DUNDAS COUNTY HOSPICE

Balance Sheet

March 31, 2022, with comparative figures for March 31, 2021

	General Operating Fund	Donations & Fundraising Fund	Building Fund	2022	2021
Assets					
Current assets:					
Cash (note 2)	\$ 100,622	\$ -	\$ -	\$ 100,622	\$ 73,756
Investments (note 3)	-	81,716	-	81,716	81,546
Accounts receivable	665	-	-	665	3,000
HST receivable	3,127	-	-	3,127	2,823
Prepaid expenses	3,846	-	-	3,846	3,891
Interfund balances	(68,953)	68,953	-	-	-
	39,307	150,669	-	189,976	165,016
Capital assets (note 4)	8,450	-	246,785	255,235	265,396
	\$ 47,757	\$ 150,669	\$ 246,785	\$ 445,211	\$ 430,412
Liabilities and Net Assets					
Current liabilities:					
Accounts payable	\$ 11,371	\$ -	\$ -	\$ 11,371	\$ 15,647
Source deductions payable	4,906	-	-	4,906	4,552
Deferred capital contributions (note 5)	6,121	-	103,145	109,266	117,264
	22,398	-	103,145	125,543	137,463
Net assets:					
Unrestricted net assets	25,359	150,669	-	176,028	146,350
Restricted net assets	-	-	143,640	143,640	146,599
	25,359	150,669	143,640	319,668	292,949
	\$ 47,757	\$ 150,669	\$ 246,785	\$ 445,211	\$ 430,412

Approved by the Board:



Director



Director

The accompanying notes are an integral part of these financial statements.

DUNDAS COUNTY HOSPICE

Statement of Operations and Net Assets

Year ended March 31, 2022, with comparative figures for 2021

	General Operating Fund	Donations & Fundraising Fund	Building Fund	2022	2021
Revenues:					
LHIN funding	\$ 90,413	\$ -	\$ -	\$ 90,413	\$ 61,033
LHIN funding - volunteer	-	-	-	-	28,060
Grants	56,355	-	-	56,355	56,355
Donations	-	72,960	-	72,960	67,981
Fundraising	-	36,631	-	36,631	25,290
Interest	605	-	-	605	1,308
Other	4,793	-	5,285	10,078	10,190
Interfund transfers	70,297	-	2,965	73,262	73,417
	222,463	109,591	8,250	340,304	323,634
Expenses:					
Program:					
Palliative	14,770	-	-	14,770	13,954
Equipment lending	1,912	-	-	1,912	2,327
Day hospice	5,198	-	-	5,198	192
Salaries and benefits	99,444	-	-	99,444	100,584
Travel	995	-	-	995	1,138
Volunteer support	493	-	-	493	348
	122,812	-	-	122,812	118,543
Fundraising	-	6,651	-	6,651	2,537
Occupancy and administration:					
Advertising	800	-	-	800	39
Amortization	4,317	-	11,209	15,526	20,664
HST paid	1,357	-	-	1,357	1,228
Insurance	5,814	-	-	5,814	5,110
Membership fees	1,679	-	-	1,679	1,400
Office	12,362	-	-	12,362	10,186
Professional fees	5,900	-	-	5,900	4,450
Repairs and maintenance	6,188	-	-	6,188	7,473
Salaries and benefits	57,466	-	-	57,466	63,794
Staff training	399	-	-	399	100
Utilities	3,369	-	-	3,369	3,033
Interfund transfers	-	73,262	-	73,262	73,417
	99,651	73,262	11,209	184,122	190,894
Total expenditures	222,463	79,913	11,209	313,585	311,974
Excess (deficiency) of revenues over expenses	-	29,678	(2,959)	26,719	11,660
Net assets - beginning of the year	25,359	120,991	146,599	292,949	281,289
Net assets - end of the year	\$ 25,359	\$ 150,669	\$ 143,640	\$ 319,668	\$ 292,949

The accompanying notes are an integral part of these financial statements.

DUNDAS COUNTY HOSPICE

Statement of Cash Flows

Year ended March 31, 2022, with comparative figures for 2021

	2022	2021
Cash provided (used) by:		
Operations:		
Receipts	\$ 260,775	\$ 238,722
Expenses for suppliers and employees	(228,977)	(208,312)
	31,798	30,410
Investing:		
Purchase of capital assets	(5,366)	(4,780)
Investments cashed	-	5,307
Investment income	434	8
	(4,932)	535
Increase in cash	26,866	30,945
Cash - beginning of the year	73,756	42,811
Cash - end of the year (note 2)	\$ 100,622	\$ 73,756

The accompanying notes are an integral part of these financial statements.

DUNDAS COUNTY HOSPICE

Notes to Financial Statements

Year ended March 31, 2022

Purpose of the organization:

The organization was incorporated on November 26, 1992 under the laws of Ontario as a not-for-profit corporation and it is a registered charity under the Income Tax Act. Its purpose is to provide services to individuals experiencing a life-threatening disease and their families and to provide compassionate care directed at improving their lives physically, emotionally and spiritually.

1. Significant accounting policies:

(a) Basis of presentation:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(b) Cash and cash equivalents:

Cash is defined as cash on hand, cash on deposit, and short-term deposits with maturity dates of less than 90 days, net of cheques issued and outstanding at the reporting date.

(c) Fund accounting:

The organization follows the deferral method of accounting for contributions within the following funds:

The General Operating Fund accounts for the organization's program delivery and administrative activities.

The Donations and Fundraising Fund accounts for charitable donations and fundraising activities. The Fund provides resources to the General Operating fund required to carry out its programs and community support activities.

The Building Fund accounts for the land, building, building improvements and the mortgage.

(d) Capital assets:

Amortization is provided using the following methods and annual rates:

Asset		Rate
Building	Straight line	40 years
Building improvements	Straight line	15 years
Computers	Straight line	3 years
Furniture and equipment	Straight line	5 years

(e) Revenue recognition:

Government funding contributions related to general operations are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue in the year received or receivable if the amount can be reasonably estimated and collections reasonably assured.

(f) Contributed services:

The work of the organization benefits from the services of volunteers. Since these services are not normally purchased by the organization and because of the difficulty of determining their fair value, volunteer services are not recognized in these financial statements.

DUNDAS COUNTY HOSPICE

Notes to Financial Statements

Year ended March 31, 2022

1. Significant accounting policies (continued):

(g) Accrual method of accounting:

Revenue and expenses are recorded on the accrual basis whereby they are reflected in the accounts in the period in which they have been earned and incurred respectively, whether or not such transactions have been finally settled by the receipt or payment of money.

(h) Use of estimates:

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known.

2. Cash:

	2022	2021
General Operating Fund	\$ 100,622	\$ 73,756

3. Investments:

	2022	2021
Home Trust GIC, 1.53%, maturing January 2023	\$ 40,816	\$ -
Home Bank GIC, 0.60%, maturing January 2023	40,900	-
DUCA Credit Union GIC, 0.80%, maturing January 2022	-	40,915
Home Trust GIC, 0.25%, maturing January 2022	-	40,631
	\$ 81,716	\$ 81,546

4. Capital assets:

2022	Cost	Accumulated amortization	Net book value
Land	\$ 20,000	\$ -	\$ 20,000
Building	184,220	29,936	154,284
Building improvements	100,539	28,038	72,501
Computers	22,643	20,002	2,641
Furniture and equipment	49,192	43,383	5,809
	\$ 376,594	\$ 121,359	\$ 255,235

DUNDAS COUNTY HOSPICE

Notes to Financial Statements

Year ended March 31, 2022

4. Capital assets (continued):

2021	Cost	Accumulated amortization	Net book value
Land	\$ 20,000	\$ -	\$ 20,000
Building	184,220	25,330	158,890
Building improvements	97,574	21,434	76,140
Computers	22,643	17,623	5,020
Furniture and equipment	46,791	41,445	5,346
	<u>\$ 371,228</u>	<u>\$ 105,832</u>	<u>\$ 265,396</u>

5. Deferred capital contributions:

Deferred contributions related to capital assets represent externally restricted capital contributions and grants received for the purchase of capital assets together with contributed capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	2022	2021
Balance - beginning of year	\$ 117,264	\$ 123,824
Deferred capital contributions received during the year	1,800	3,500
	119,064	127,324
Amortization of deferred capital contributions	9,798	10,060
Balance - end of year	<u>\$ 109,266</u>	<u>\$ 117,264</u>

6. Economic dependence:

Government contributions from the Ministry of Health represent 40.6% (39.5% in 2021) of total general operating fund revenues. These contributions are renewable on an annual basis. The loss of these contributions could significantly effect the future operations of the organization.

7. Financial instruments:

The organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. Unless otherwise noted, it is the board's opinion that the organization is not exposed to significant risks arising from its financial instruments.

8. COVID-19:

On March 11, 2020, the World Health Organization announced an outbreak of a virus called COVID-19 as a pandemic. The duration and impact of COVID-19 are unknown at this time and it is not possible to reliably estimate the impact it will have on the financial results of the organization in future periods.

DUNDAS COUNTY HOSPICE

Notes to Financial Statements

Year ended March 31, 2022

9. Prior period adjustment:

Prepaid expenses for insurance premiums had not been set up in prior years.

		2021
Net assets - previously reported	\$	21,468
Prepaid expenses		3,891
Net assets - adjusted	\$	25,359