



**NOTICE OF A REGULAR MEETING OF  
THE FOREST LAKES FIRE DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR POSTING**



The Board of the Forest Lakes Fire District will meet in regular session on December 16, 2023 at 10:00 am. Due to the threat of inclement weather, board members will participate via video conference using Microsoft Teams. Board members will receive a meeting invite via Outlook. Chief Rodriguez and Admin Assistant Haley Robinson will be at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona for members of the public who wish to attend in person. The meeting room will be available to the public via the south side Administration entrance at 9:30 am. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (John Hennessey)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (John Hennessey, Dennis Massion, Israel Torres, Julie Swanson and Pete Batschelet)
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT (John)
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE NOVEMBER 18, 2023 REGULAR BOARD MEETING.
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR NOVEMBER 2023. (Pete)
- 8 BUSINESS.
  - a. Discussion re: Finance Committee Status. (Pete)
  - b. Motion and Possible Action re: Approval of the Revised Compensation Plan for Chief Rodriguez as Introduced at the November Board Meeting (John)
    - a. Revise Current Contract to Increase Annual Compensation from \$87,800 to \$92,800 Effective January 1, 2024.
    - b. Incorporate Contract Language Guidance for the New Contract to Adjust Annual Compensation from \$92,800 to \$97,800 Effective July 1, 2024 and to Remain Unchanged for the Two-Year Duration of the Contract.
  - c. Motion and Possible Action: Approve Compensation Plan for ODS. (John)
  - d. Motion and Possible Action to Change the Board Meeting Day and Time from the Third Saturday at 10:00 am to an Acceptable Weekday and Time. (John)
  - e. Motion and Possible Action: Approve Health Benefits Plan for Chief and Admin Assistant (John)
  - f. Master Plan Update: Discussion re: FEL Shelter (Dave/Pete)
  - g. Discussion re: Update on Attendance at the January 2024 AFDA Conference in Laughlin. (Haley/Dave)
  - h. Status Update re: Annual Audit (Dave/Haley)
  - i. Status Update re: Grant Activities. (Dave)



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- j. Status Update re: Governmental Advocacy Committee. (Israel)
  - k. Status Update re: EMS Receivables and Call Volume Report. (Dave)
  - l. Motion and Possible Action re: ODS Mileage Reimbursement/Average Price Check.
    - a. Establish a Consistent Methodology for Establishing the Reference Price per Gallon for ODS Reimbursement (Pete)
    - b. Confirm Rate Table Going Forward (John)
  - m. STRAP Update Cleanup Activities in Lieu of a Separate Session 4
    - a. Finalize Five-Year Plan and Forecast
      - i. Mil Rate, Compensation, CAPEX (Including FEL Shelter)
    - b. Chief's Top Priorities
    - c. Plan for Document Publication
      - i. First Draft, Feb Mtg
      - ii. Approve Document for Publication, Mar Mtg
      - iii. Publish Document, March 20<sup>th</sup>
- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez)
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 11 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.  
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
- 12 ADJOURNMENT.