

Lumberjack Executive Committee Meeting – 4/8/2024 at 10:00am at the Curran Building

Present: Wayne Plant, Bob Hermes, Arlyn Tober, Larry Sommer & Bob Mott
Staff Present: Tracy Beckman & Coleman Kaiser

MINUTES

1. Call to Order – The meeting was called to order at 10:10am by President Plant.
2. Approve Agenda – Motion by Hermes/Mott to approve the agenda as presented. Motion Carried.
3. FIA
 - a. Review/Approve Bid for 2024-2029 FIA Contract – The Executive Committee reviewed all required bid documents as prepared by Beckman & Kaiser. The Request for Bids was issued on 3/19/2024 with a deadline of 4/10/2024 at 2pm. Bids will be unsealed at 3pm on 4/10/2024. Kaiser presented three budget scenarios with corresponding plot prices. After discussion, the committee approved the following plot prices:

Item No.	Quantity and Unit	Description	Price Per Unit	Extended Total
1) Motion by Mott/Hermes. Motion Carried.	520 plots+	Part 1 Forest inventory intensification field data collection services in accordance with the attached specifications, terms, and conditions of bid.	\$720.21	\$374,509.20
	120 plots +	Part 1 Urban Forest inventory field data collection service in accordance with the attached specifications, terms, and conditions of bid.	\$703.00	\$ 84,360.00
2) Motion by Plant/Tober. Motion Carried.	<30 plots	Part 1 Wisconsin habitat type field data collection services in accordance with the attached specifications, terms, and conditions of bid.	\$ 76.08	\$ 2,282.40
3) Motion by Hermes/Plant. Motion Carried.	430 plots+	Part 2 Continuous Forest Inventory, non-growing season (P2) plots on State Forests, field data collection services in accordance with the attached specifications, terms, and conditions of bid.	\$411.46	\$176,927.80
4) Motion by Tober/Sommer. Motion Carried.	215 plots+	Part 2 Continuous Forest Inventory, growing season (P2+P3) plots on State Forests, field data collection services in accordance with the attached specifications, terms, and conditions of bid.	\$415.63	\$ 89,360.45
5) Motion by Plant/Hermes. Motion Carried.	<60 plots	Part 2 Wisconsin habitat type field data collection services in accordance with the attached specifications, terms, and conditions of bid.	\$ 38.04	\$ 2,282.40
				Total Bid Amount
				\$ 729,722.25

- b. Staff Compensation – tabled until the July Executive Committee Meeting.
 - c. Review/Approve Standardized Review Form – With two agreed-upon changes, a motion to approve was made by Tober/Mott. Motion carried.
 - d. Program Update – Kaiser explained that the staff is on track to complete the current panel by 8/31/24, in fact, with the mild winter, they are ahead.
4. Review 2025 Project Funding calculation recommendation to bring to Council - Beckman explained the amount based on the approved funding formula is \$43,481.48. Motion by Sommer/Plant to forward the calculation to the Council for a vote at their next meeting. Motion Carried.

5. Executive Committee Election discussion – The committee discussed the upcoming elections and members made their intentions known about continuing after their term is up this month. It was also noted that all seats are open to the entire membership at the 4/25/24 meeting. Tober will be submitting an at large nomination since he is no longer on County Board but wants to continue as a Lumberjack Council Member. Hermes will also submit an at large nomination. He may want to continue on the Council but upon election of a new President, he would no longer be Past President. Wayne Plant has decided not to seek another term as President so he would automatically become Past President upon the election of a new President.
6. FLOW Proposal – After reviewing the proposal to add FLOW to the Lumberjack Budget at \$10,000 per year starting in 2025 (like WHIP & TIP), the Committee felt FLOW should submit their proposal as a project under the Lumberjack Community Grant Program. Beckman was directed to communicate this with the project coordinator.
7. Review/Determine grant policy to approve ranking at zero – After discussion the committee decided on two policy changes that will create a mechanism for a member to vote against funding a project. Beckman is directed to bring the proposed changes to the Council meeting for a vote on 4/25/24.
8. Review/Approve 4/25/24 Council Meeting Agenda – The committee reviewed the agenda and made changes. Beckman will send the agenda and meeting notice out by the end of the week.
9. Adjourn – Motion by

NEXT MEETING: TUESDAY 10:00am, July 16, 2024 - The Curran Building