

## EMAIL CONTACT INFORMATION



### STEP ONE



**STEP ONE** ON HOME PAGE MENU CLICK "CLIENT FORMS"

CLIENT FORMS ▾

Start Here Non-Group  
Group Therapy Forms  
Fee Options Non-Group  
Intake Forms Non-Group

Select "Group Therapy Forms" and click "CONTACT FORM" Download  
Fill out Contact Form and email as attachment to [john@take-thenextstep.com](mailto:john@take-thenextstep.com)

**\*\*Set your email filter to receive email from @jituzu.com.\*\***

We use a HIPPA compliant email address to ensure confidentiality.

CONTACT FORM (pdf)

Download

## EMAIL SIGN UP & AGREEMENT FORM



### STEP TWO



**STEP TWO** After you receive a *CLIENT PORTAL ACCESS CODE* via text & confirmation email,

ON HOME PAGE MENU CLICK "CLIENT FORMS"

CLIENT FORMS ▾

Start Here Non-Group  
Group Therapy Forms  
Fee Options Non-Group  
Intake Forms Non-Group

Select "Group Therapy Forms" and click "SIGN UP" Download.

Fill out Sign Up Form and email as attachment to [john@take-thenextstep.com](mailto:john@take-thenextstep.com)

SIGN UP (pdf)

Download

## EMAIL INTAKE ASSESSMENTS



### STEP THREE



**STEP THREE**

ON HOME PAGE MENU CLICK "CLIENT FORMS"

CLIENT FORMS ▾

Start Here Non-Group  
Group Therapy Forms  
Fee Options Non-Group  
Intake Forms Non-Group

Select "Group Therapy Forms" and click on each assessment Download.

Fill out Sign Up Form and email as attachment to [john@take-thenextstep.com](mailto:john@take-thenextstep.com)

Health Questionnaire (pdf)

Download

Impact and Belief Scale (pdf)

Download

Traumatic Experiences Checklist (pdf)

Download

Dissociative Experiences Scale (pdf)

Download

## PATH OF CARE PLAN



### STEP FOUR



**STEP FOUR**

Receive by email and text a final confirmation for group participation.