

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: February 7, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Charlie Davis, Bart Spaulding, and Brett Stone. Others present: Clay Boelz; Inverness Properties, Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Erin Smith; Norton and Smith P.C

Upon motion duly made, seconded and upon vote, the Board excused Directors Morton and Christensen.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There was no public present.

**AGENDA**

The Board reviewed the agenda. Upon motion, duly, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the December 5, 2018 meeting. Upon motion duly made by Director Spaulding, seconded by Director Davis, and unanimously carried, the Board approved the minutes.

Randy Warren reviewed the disbursements dated December 4, 2018 through February 4, 2019. Upon motion duly made by Director Stone, seconded by Director Davis and upon vote, unanimously carried, the Board ratified the Disbursements as presented.

**PUBLIC HEARING ON EXCLUSION OF CP V INVERNESS (THE VIEWS)**

The Public Hearing was cancelled. As of the date of this meeting, signed petitions have not been received by the District.

**RESOLUTION TO EXCLUDE PROPERTY**

The Resolution will be considered by the Board following a Public

Hearing regarding the above exclusion.

## **PROJECT UPDATES AND CONTRACT APPROVALS**

Randy Warren provided a memo reviewing District projects. Arapahoe County has provided a draft IGA for the planned overlay of Inverness streets. Project costs are equally shared and detailed in the agreement. Staff is requesting approval to complete negotiations of the agreement with the District's maximum project costs of \$401,295.

Staff has been meeting with the Counties on the County Line intersection project as related to Building 1. There is a contract pending on Building 1 with WAC Parker, LLC for \$2.2 million. The Due Diligence timeline will begin pending Board approval of contract. There is also a second offer from another party.

The sign contractor, AGI, has been working on the installation problems with the Park Identify signs but making slow progress which is disappointing to the Board. Staff directed to look into costs related to moving the obelisk pylon to the other side of the sign along I-25.

IPACC and District staff have been meeting on the pedestrian bridge from the Views to John Derry Park with minor design changes. Staff is also working through the bridge easement agreement.

The District has easements and property owner approval for the sidewalk installation between buildings 384 and 374.

The John Derry Park irrigation system is aging as evidenced by repair costs each year. Irrigation controllers are being bypassed due to electrical issues and need manual management which is inefficient. Staff has asked Hydrosystems to provide a proposal for system replacements and upgrades.

## **CONTRACTS**

Randy Warren reviewed the Contract requests as listed and detailed below:

1. IGA with Arapahoe County for paving - 50% cost share, \$401,295
2. Sale of Building 1 – WAC Parker, LLC \$2,200,000, closing within 75 days

Following Board discussion and upon motion duly made by Director Davis, seconded by Director Stone and upon vote, unanimously carried, the Board approved the contract listed above.

**ADJOURNMENT** There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was

adjourned. The next regular meeting is scheduled for April 4, 2019 at 3:00 at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

READ AND APPROVED BY THE BOARD:

\_\_\_\_\_  
Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: May 2, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Charlie Davis, Tom Morton, Joel Christensen and Brett Stone. Others present: Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Erin Smith; Norton and Smith P.C

Upon motion duly made, seconded and upon vote, the Board excused Director Spaulding.

**CONFLICT OF INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There was no public present.

**AGENDA**

The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the February 7, 2019 meeting. Upon motion duly made by Director Davis, seconded by Director Stone, and unanimously carried, the Board approved the minutes.

Randy Warren reviewed the disbursements dated February 5, through May 1, 2019. Upon motion duly made by Director Morton, seconded by Director Davis and upon vote, unanimously carried, the Board ratified the Disbursements as presented.

**CONSIDER PEDESTRIAN BRIDGE CONSTRUCTION & EASEMENT AGREEMENT**

Randy Warren reviewed the agreement with the Board. The agreement details the location of the bridge landings and the maintenance responsibilities of each party. There are warranties that will be assigned to the District by the construction contractor and bridge manufacturer once construction is complete. Erin Smith has been working with the Views' attorney and recommends approval of the agreement.

This agreement is also an exhibit to the Exclusion and Service Agreement for the property.

Upon motion duly made by Director Davis, seconded by Director Morton and upon vote, the Board approved the Pedestrian Bridge Construction & Easement Agreement.

#### **PUBLIC HEARING ON PETITION FOR EXCLUSION OF CP V INVERNESS**

Upon motion, the Board opened a Public Hearing for discussion on the Petition for Exclusion of Property, conditioned upon entering into an Exclusion Agreement. Erin Smith reviewed the standard statutory language.

There being no public present, the public hearing was closed.

#### **RESOLUTION TO EXCLUDE PROPERTY**

The Board considered the Resolution and Order of Exclusion of the Inverness Metropolitan Improvement District. Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board unanimously approved the Resolution and Order of Exclusion of the property contingent upon entering into an Exclusion and Service Agreement for the property.

#### **CONSIDER EXCLUSION AND SERVICE AGREEMENT FOR CP V INVERNESS**

Following Board discussion and upon motion by Director Christensen, seconded by Director Davis, the Board unanimously approved the Agreement.

#### **PROJECT UPDATES AND CONTRACT APPROVALS**

Randy Warren provided a memo reviewing District projects. Arapahoe and Douglas Counties have completed curb and gutter repairs and have begun milling and paving of District streets. Douglas County has not yet completed an agreement with the District for these repairs but we anticipate shared costs.

Staff has been meeting with the Counties on the County Line intersection project as related to Building 1. Randy reviewed the Intersection improvements and the effects on Building 1. Because the existing building will not meet the setback standards following intersection improvements, the District is granting a setback waiver. The Title Co. is requesting a Board Resolution Authorizing the Sale of the Property and Execution of the Contract. Erin Smith will draft the Resolution and approval of the sale was provided at February meeting.

Randy reviewed the memo provided outlining necessary approval of sales documents for the right of way dedication to Arapahoe County, the

permanent access easement for maintenance and the temporary construction easement needed during the project. Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board unanimously approved the documents above to complete the sale of Building 1 Inverness.

Staff has been meeting weekly with AGI Representatives on the park identity signs since February.

The softball fields and volleyball courts are ready for the season.

## **FINANCIAL UPDATE**

Randy Warren reviewed the financial position of the District. There was no Board action.

## **CONTRACTS**

Randy Warren reviewed the Contract requests as listed and detailed below:

1. 2019 Paving Project Management - MMRE requests funding for time and material costs not to exceed \$17,000 for staff time spent in coordination and oversight.
2. Chavez Services provided a proposal for work on the curb and gutter in the John Derry Park Parking lot for \$27,717
3. Sav-A-Tree will provide tree replacements and pruning throughout the District for \$24,420
4. Inverness Landscaping has provided a proposal for the annual flower planting for \$64,475

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, unanimously carried, the Board approved the contracts listed above.

**ADJOURNMENT** There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for June 6, 2019 at 3:00 at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

READ AND APPROVED BY THE BOARD:

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Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: June 6, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Charlie Davis, Tom Morton, Joel Christensen and Brett Stone. Others present: Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Clay Boelz with Inverness Properties; Erin Smith; Norton and Smith P.C

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board excused Director Spaulding.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There was no public present.

**AGENDA**

The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the May 2, 2019 meeting. Upon motion duly made by Director Christensen, seconded by Director Davis, and unanimously carried, the Board approved the minutes.

Randy Warren reviewed the investments and disbursements dated May 2 through May 31, 2019. There was board discussion regarding the progress of the District signs and AGI. There was a pay request that we are holding/reviewing with a timeline through October which is unacceptable to staff and the Board. Upon motion duly made by Director Stone, seconded by Director Christensen and upon vote, unanimously carried, the Board ratified the disbursements as presented.

Randy Warren reviewed the District's financial position through April 2019. The Audit for 2018 is not yet complete. Staff anticipates filing for an extension.

**PROJECT UPDATES AND CONTRACT APPROVALS**

Randy Warren provided a memo reviewing District projects. The closing on the sale of Building 1 has been extended related to some County changes to documents for easements, access, construction, and right of way, related to the County Line Road intersection restructuring.

Randy discussed improvements needed at the Park recreation facilities.

**CONTRACTS**

Randy Warren reviewed the Contract requests as listed and detailed below:

- 1. Cost for leveling the infields and replacement of some base anchors \$7,000
- 2. Cost for 311 tons of sand to replenish volleyball courts with a 2” base of sand \$14,000
- 3. Felsburg, Holt & Ullevig (“FHU”) to provide engineering analysis and design for four crosswalks in Douglas County. FHU estimates \$24,292 for the services.

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, unanimously carried, the Board approved the contracts listed above.

**ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for August 1, 2019 at 3:00 at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

READ AND APPROVED BY THE BOARD:

\_\_\_\_\_  
Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: August 15, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Charlie Davis, Joel Christensen and Brett Stone. Others present: Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Clay Boelz with Inverness Properties; Charles Norton; Norton and Smith P.C; Kyle Logan; Logan and Associates.

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board excused Directors Spaulding and Morton.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

Mr. Kyle Logan was attending to present the 2018 Draft Financial Audit.

**AGENDA**

The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the June 6, 2019 meeting. Upon motion duly made by Director Davis, seconded by Director Christensen, and unanimously carried, the Board approved the minutes.

Randy Warren reviewed the disbursements dated June 1 through August 14, 2019 and investments through July 2019. Upon motion duly made by Director Davis, seconded by Director Christensen and upon vote, unanimously carried, the Board ratified the disbursements and accepted the investments as presented.

Randy Warren reviewed the District's financial position through June 30, 2019. There was no Board action.

**RESOLUTION ON MEETING NOTICE POSTING CHANGES**

As of August 2<sup>nd</sup>, the House of Representatives passed a bill to transition

local governments from posting notice of public meetings in physical locations to posting notices on a website, social media account or other official online presence of the local government to the greatest extent possible. The Resolution also designates one physical location within the District for posting if the website is down or requires emergency 24 hours' notice.

Upon motion duly made by Director Davis, seconded by Director Stone and upon vote the Board approved the Resolution.

### **CONSIDER 2018 DRAFT FINANCIAL AUDIT**

Mr. Kyle Logan presented the 2018 Draft Financial Audit. He reviewed the process and statutory requirements. Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board accepted the 2018 Financial Audit and directed staff to execute the management letter and submit documentation to the State Auditor.

### **PROJECT UPDATES**

Randy Warren provided a memo reviewing District projects. The closing on the sale of Building 1 has been extended pursuant to a buyer request.

Randy reviewed the updated drawings for the County Line Intersection Design/Improvements. Director Christensen asked about landscaping responsibilities and rehabilitation following construction. Randy said it would be the District's responsibility to bring it up to District standards and aesthetic choices.

Randy discussed the progress of AGI, the District sign contractor. Staff estimates that AGI is at about 84% complete. With the recent progress being made, staff recommended approval of a \$242,000 progress payment to AGI.

Staff anticipates having a bid package prepared for the pedestrian path from John Derry Park to Inverness Parkway this next quarter.

Randy updated the Board regarding the discussions with Arapahoe County regarding bike path and bike lane alternatives along Inverness Drive West. The County is considering a pilot test that would add bike lanes at the outside edges of IDW and reduce the drive lanes to single lanes each direction with a center turn lane. The Board expressed concern with bike safety and possible traffic congestion with the proposed pilot test as well as expressing concern with possible conflicts with the proposed County Line intersection modifications.

Randy discussed the alternative proposals for District road painting for

turn arrows, crosswalks, stop bars. Staff suggested testing a fabric product for crosswalks and stop bars that is more expensive but is reportedly more durable and visible. The Board directed staff to obtain information about the product's warranty and to observe locations where the fabric has been in place for a while. The Board deferred approval of the road painting proposal.

Randy reviewed that Denver South is considering asking special districts along the I-25 corridor to maintain the I-25 intersection landscaping rather than having Denver South manage the landscaping along the entire corridor. Denver South would still fund the landscaping expenses. Inverness Landscaping was asked to prepare an estimate to maintain the County Line and Dry Creek intersections. Denver South has not yet decided if they want to take this approach and no action is required.

## **CONTRACTS**

Randy Warren reviewed the Contract requests detailed below:

1. Board ratification of Rocky Mountain Paving for spring pothole repairs for \$18,750.
2. Park Identity Signs – AGI – progress payment for \$242,000 for 84% project completion.
3. Board ratification of Sava Tree work for removal and replacement of distressed trees and pruning \$24,420
4. Floyd Masonry to repair/replace stone work throughout the District for \$12,100 (capstones, walls).

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, unanimously carried, the Board approved contract items 1 - 4 listed above.

**ADJOURNMENT** There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for October 4, 2019 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

**READ AND APPROVED BY THE BOARD:**

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Charles Davis, Secretary

RECORD OF PROCEEDINGS
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**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: October 3, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Tom Morton, Charlie Davis, Joel Christensen and Brett Stone. Others present: Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Clay Boelz with Inverness Properties; Erin Smith; Norton and Smith P.C.

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, the Board excused Director Spaulding.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There was no public present.

**AGENDA**

The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the August 15, 2019 meeting. Upon motion duly made by Director Davis, seconded by Director Christensen, and unanimously carried, the Board approved the minutes.

Randy Warren reviewed the disbursements dated August 15 through October 2, 2019 and the investment statement dated September 2019. Upon motion duly made by Director Morton, seconded by Director Davis and upon vote, unanimously carried, the Board ratified the disbursements and accepted the investments as presented.

**2020 DRAFT BUDGET**

Randy Warren and Clay Boelz reviewed the Draft 2020 Budget for the District and addressed Board questions. There was no board action at this time. The Public Hearing is set for December 5<sup>th</sup> meeting, staff was directed to publish notice.

There was Board discussion of the entry signs being installed following the County Line improvements and noted a reduction in mill levy.

## **PROJECT UPDATES**

Randy Warren addressed with the Board, Director Spaulding's concerns with Board meeting attendance conflicts and the potential in resigning from the Board. Staff will begin the required steps for resignation by Director Spaulding and publication of a board vacancy.

Randy Warren provided a memo reviewing District projects. The street re-painting has been completed as approved in an email update to the Board. The closing on the sale of Building 1 was executed on August 22<sup>nd</sup>. Punch list items are being tallied by staff for the signage project. The sidewalk on the east side of the softball fields has been completed as approved in an email update to the Board. Douglas County has a meeting with staff on the crosswalks on the south side of the park. Randy reviewed 3 projects Arapahoe County is proposing and the cost sharing proposed to the District. Staff has compiled some thoughts on additional improvements in the John Derry Park; a pickle ball court, disc golf, fitness stations, additional shaded seating and an amphitheater. Randy requested board consideration of renewal of the JPL contract for snow removal for the 2019-2020 season.

An administrative item that was found to have been incomplete is the formal approval of the Inverness Landscaping Contract for 2019. There have been approved monthly expenditures for services however there is no record of approval and contract signature.

## **CONTRACTS**

Randy Warren reviewed the Contract requests detailed below:

1. Board ratification of street fabric striping of crosswalks and re-painting of street markings approved via email for \$53,220.
2. Board ratification of sidewalk path east of the John Derry Park softball fields for \$55,374
3. MMRE Design & Bid Package preparation for south parking lot repairs for \$14,000
4. JPL Snow Removal – 2019-2020 snow removal contract
5. Board ratification of the 2019 Landscaping Contract for \$225,230

Following Board discussion and upon motion duly made by Director Davis, seconded by Director Morton and upon vote, unanimously carried, the Board ratified and approved contract items listed above.

**ADJOURNMENT** There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for December 5, 2019 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

READ AND APPROVED BY THE BOARD:

\_\_\_\_\_  
Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS METROPOLITAN IMPROVEMENT DISTRICT**

HELD: December 5, 2019 at 3:00pm  
at  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES** Directors present: Tom Morton, Joel Christensen, Brett Stone and Charles Davis by phone. Others present: Randy Warren, Luis Tovar, Pat Mulhern and Kelly Conover; Mulhern MRE, Inc., Clay Boelz with RISE ISG; Erin Smith; Norton and Smith P.C.  
Public Present: Bill Woodward 2348 S. Madison Street Denver, CO

**CONFLICT OF INTEREST** Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**  
There was no public comment.

**AGENDA** The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

**CONSENT AGENDA**  
The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the October 3, 2019 meeting. Mr. Boelz noted the amount listed for the 2019 Landscaping Contract was incorrect and should read \$225,230. Upon motion duly made by Director Christensen, seconded by Director Morton, and unanimously carried, the Board approved the minutes with the mentioned changes.

Randy Warren reviewed the disbursements dated October 2 through November 30, 2019, the District financial position and the investment statement dated November 2019. Upon motion duly made by Director Christensen, seconded by Director Morton and upon vote, unanimously carried, the Board ratified the disbursements and accepted the investments as presented.

The Board reviewed the posting locations and meeting dates for 2020. Upon motion duly made by Director Christensen, seconded by Director Morton, and upon vote, the Board unanimously approved the designation of posting locations and meeting dates as detailed below:

Posting Locations

[www.invernessmetro.com](http://www.invernessmetro.com)

312 Inverness Way South, John Derry Park

Meeting Dates

The first Thursday of every even month at 3:00 p.m.  
Special meetings will be scheduled as needed.

**CONSIDER BOARD MEMBER APPOINTMENT**

Upon motion duly made by Director Christensen, seconded by Director Morton and upon vote the Board accepted the resignation of Director Bart Spaulding dated November 4, 2019.

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Davis, and upon vote the Board appointed Mr. Bill Woodward to the vacant board position subject to proof of qualifications.

**PUBLIC HEARING ON 2020 DRAFT BUDGET**

Upon motion duly made by Director Christensen, seconded by Director Stone and upon unanimous vote, the Board opened the public hearing on the 2020 Budget. Randy Warren and Clay Boelz reviewed the Draft 2020 Budget for the District and addressed Board questions. Randy informed the Board of the potential for a public hearing on a 2019 Budget Amendment due to exceeding expenditures. Staff will finalize numbers related to the budget and will publish notice for a hearing at the February 2020 meeting if needed.

The hearing was open for public comment. There was no public comment. The public comment section was closed.

**RESOLUTION TO ADOPT 2020 BUDGET  
AND APPROPRIATE FUNDS**

Upon motion duly made by Director Morton, seconded by Director Stone and upon unanimous vote, the Board approved the Resolution to Adopt the 2020 Budget and Appropriate Funds for the 2020 budget year. Staff was directed to file the Budget with appropriate state offices.

**RESOLUTION TO CERTIFY THE MILL LEVY**

Upon motion duly made by Director Morton, seconded by Director Stone, and upon unanimous vote, the Board approved the 2020 Mill Levy of 6.15 mills.

**ELECTION RESOLUTION FOR  
2020 REGULAR DISTRICT ELECTION**

Erin Smith reviewed the Resolution and the statute changes to move the elections to odd numbered years. The Board seats of Directors Davis, Stone, and Woodward will be open for election. There will be 2 seats available for 3 year terms and 1 seat available for a 2 year term.

Upon motion duly made by Director Morton, seconded by Director Stone and upon vote the Board unanimously approved the Resolution for the 2020 Regular District Election.

## **PROJECT UPDATES**

Randy Warren provided a memo reviewing District projects. Douglas County provided an updated map for the County Line Intersection Improvement project. Staff addressed various board questions. Randy discussed the proposed road/access improvements by Arapahoe County and a potential cost share for the District.

## **CONTRACTS**

Randy Warren reviewed the Contract requests detailed below:

1. I-25/County Line Intersection final design participation – Mulhern MRE NTE \$40,000
2. Landscape wall installation at Eddie Merlot’s – Floyd Masonry \$8,500
3. John Derry Park sidewalk installation - Change Order for Chavez Services for \$11,502
4. 2020 District Management and Accounting Services – Mulhern MRE \$224,400
5. 2020 Landscape Maintenance – Inverness Landscaping \$227,484
6. 2020 District Oversight – Clay Boelz will be a contracted employee of Mulhern MRE providing consultation and participation in IPACC \$22,270
7. 2020 District Trash Patrol – Inverness Services Group \$51,000
8. Covenant Enforcement/IPACC – Consultants \$70,000
  - a. Mulhern MRE - \$30,000
  - b. PJF Design - \$20,000
  - c. Alan Colussy - \$10,000
  - d. H McNeish - \$10,000

Following Board discussion and upon motion duly made by Director Davis, seconded by Director Morton and upon vote, unanimously carried, the Board ratified and approved contract items listed above.

Pat Mulhern requested the Board consider overseeing the landscape maintenance at the I-25 interchanges at County Line and Dry Creek. The Transportation Management Association is looking to have individual Districts manage the landscaping for ease of project management and continuity of appearance. Following discussion, upon motion duly made

by Director Morton, seconded by Director Christensen and upon vote, the Board authorized staff to negotiate contract terms for an agreement for landscape maintenance services.

**ADJOURNMENT** There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for February 6, 2020 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: \_\_\_\_\_

READ AND APPROVED BY THE BOARD:

\_\_\_\_\_  
Charles Davis, Secretary