



CITADEL CIRCLE REALTY

1111 UTICA AVENUE, BROOKLYN, NY 11203 | 718-717-8251

RENTAL APPLICATION FORM

Applicants Contact Information

First Name: _____ Last Name: _____

Home Phone: _____ Cell Phone: _____

Present Rental Information

Current Address: _____

City: _____ State: _____ Zip Code: _____

Landlord's Phone: (____) _____ Current Rent: \$ _____ Reason for Moving: _____

Previous Rental Information

Address: _____

City: _____ State: _____ Zip Code: _____

Landlord's Phone: (____) _____ Previous Rent: \$ _____ Reason for Moving: _____

1st Employment Information

Present Occupation: _____

Employer's Name: _____

Supervisor's Name: _____ Supervisor Number: _____

Employer's- Phone #: (____) _____ Current Income: \$ _____ Weekly: __ Bi-Weekly: __ Monthly: __

Annual Gross Income or Salary before Taxes: _____ Length of Employment: _____

2ND Job Employment Information

Present Occupation: _____

Employer's Name: _____

Supervisor's Name: _____ Supervisor Number: _____

Employer's- Phone #: (____) _____ Current Income: \$ _____ Weekly: __ Bi-Weekly: __ Monthly: __

Annual Gross Income or Salary before Taxes: _____ Length of Employment: _____

Other Sources of Income (SSI, Child Support, etc.): _____

In Case of Emergency, Please Contact:

Name: _____ Phone: _____

City: _____ State: _____ Relationship: _____

Name: _____ Phone: _____

City: _____ State: _____ Relationship: _____

Residency Information

Please list all occupants that will be living in the apartment besides the applicant(s):	Each additional adult living in the apartment over the age of 18 years is required to fill out a separate application:	If this is not filled out it indicates that no other person will be living in the apartment:
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Total # of Adults: _____

FULL NAME	Relationship to Applicant

Unless otherwise specified by Landlord, Tenant understands that pets are not allowed in the apartment. **Please Initial:** _____

I understand that the **price of Credit Check is \$20**. **Please Initial:** _____. If applicable, your credit will be checked after you find an apartment.

I understand that **Citadel Circle Realty charges a broker's fee** to find apartments for perspective tenants.

I also understand that the broker's fee is due once an apartment has been found and the tenant and landlord has come to an agreement. **Please Initial:** _____

Referred to us by: _____.

I hereby consent to allow, through the landlord's designated agent and its employees, to obtain and verify my consumer information (including credit, criminal, and public records information) for the purpose of determining whether or not to lease an apartment to me. I declare that the information listed in this application is true and correct. I also understand that providing false information is grounds for dismissal of consideration of my application.	
Signature of Application: _____	Date: _____
Signature of Application: _____	Date: _____

Remarks or Comments: _____ _____
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FAILURE TO FILL OUT THE APPLICATION COMPLETELY WILL RESULT IN A DELAY OF PROCESSING YOUR APPLICATION