

**BRIDGE OF HOPE**

**BUILDING USE REQUEST FORM**

Form must be submitted to the church office or emailed to [marita@akbridgeofhope.com](mailto:marita@akbridgeofhope.com) for approval, **as early as possible**, but no less than one week prior to requested date.

I \_\_\_\_\_ would like to request the use of the:  
(your name)

\_\_\_ Auditorium

\_\_\_ Downstairs Multi-Purpose Room

\_\_\_ Gym

\_\_\_ Downstairs Classroom/s

\_\_\_ Whole Building

Reason for use \_\_\_\_\_.

The DATE(S) I am requesting are \_\_\_\_\_.  
START DATE END DATE

The TIMES I am requesting are \_\_\_\_\_.  
START TIME END TIME

**Please include sufficient time for clean-up responsibilities**

You will be notified if this time/date is available.

My contact details are: \_\_\_\_\_.  
(your phone no. and/or email address)