



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

**The Common at Sinnott Farm, Inc.
Executive Board Meeting
August 21, 2013
6:30 p.m.**

MINUTES

In Attendance: Ann Hanks, President
Diane Prescod, Vice President
Penny Jackson, Treasurer
Maria Stonecipher, Secretary
Bobby Woods, Director
Pat Williams, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:30.

Regular Session:

-Public Participation - None

-Agenda – Emailed to board before meeting.

-Minutes – A motion to approve the minutes for July 17, 2013 was made by Penny Jackson and seconded by Maria Stonecipher. The board voted to accept the minutes.

-Financial Reports – The financial reports for the month-end July 31, 2013 were reviewed.

Checking	\$ 23,705.10
Savings	\$ 27,488.68
CD	\$ 25,301.95

TOTAL **\$76,495.66**

The two reserve accounts were combined during the month of August. The financial reports reflect this change. Penny also presented the board with some options for reinvesting money presently in a CD about to mature. Penny is planning to follow up on a possible money market suggestion.

-Old Business –

A. Pat will send out letter to homeowner stating that basketball hoop/playing in the street is dangerous. Homeowner will also be reminded that outside work had been approved and needs to be completed by the end of September.

B. Bobby will investigate who owns the land beyond the back boundaries of Arrowwood Lane homes in order to identify responsibility for dead trees in that area.

-New Business -

- A. **Landscaping Review** –Penny will work with Russo’s landscapers pointing out troubled areas in the common areas that need to be addressed. Hydrangea bushes to be cut back or moved back further from the road on Timothy Lane as they are impeding visibility. Leaning tree on Deerfield Road will need to be taken down after 2 attempts to stake it have failed. Fire hydrants are in the process of being repainted.
- B. **Projects for next Fiscal Year** – The board is considering the following projects: replacement of additional catch basins, landscaping on Spice Bush, filling road cracks and brush hogging of pond area.
- C. **Preliminary Discussion for Annual Meeting** – The Annual Meeting will be held on the third Wednesday in November, November 20, 2013, in Room 4 of Sacred Heart Church. A list of accomplishments were identified to share at the annual meeting.
- D. **Correspondence Report** – no questions or comments.
- E. **Next Meeting Date** – **The next meeting will be held on September 25th at 6:30. The meeting will be at Penny Jackson’s home at 85 Arrowwood Lane.**

Committee Reports-

- A. **Covenant Committee** – no report
- B. **Website** – Discussed the possibility of adding a list of contractors and workers that have been used by satisfied community homeowners.
- C. **Irrigation and Property Maintenance**– no additional report
- D. **Bylaws** – meeting on Sept. 7, 2013.
- E. **Welcoming Committee** – None

The meeting was adjourned to Executive Session at 8:05.

Adjourned from Executive Session at 8:15.

The meeting was adjourned with a motion made by Ann Hanks , seconded by Bobby Woods , and passed unanimously at 8:17 p.m.

Respectfully submitted,
Maria Stonecipher
Secretary