



The Common at
Sinnott Farm

www.sinnottfarm.com

Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

The Common at Sinnott Farm, Inc.
Executive Board Meeting
August 20, 2014
6:30 p.m.

MINUTES

In Attendance: Ann Hanks, President
Diane Prescod, Vice President
Penny Jackson, Treasurer
Maria Stonecipher, Secretary
Myron Stewart, Director
Eric Schaefer, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:30pm..

Regular Session:

-Public Participation - Leslie Woods, representing the Bylaws/ Covenant Committee, addressed the board about some issues concerning the transitions to a new managing agent at APM. Leslie expressed concern over cooperation, communication, and lack of knowledge of our community and it's governing documents. Ann wrapped up the discussion by asking Eric/ APM to read and digest our Declaration, Bylaws and Rules.

-Minutes – A motion to approve the minutes of the July 23, 2014 meeting was made by Penny Jackson and seconded by Ann Hanks. The board voted to accept the minutes excluding the financial report that may need to be adjusted.

-Financial Reports – The financial reports for the month-end July 31, 2014 were reviewed.

Checking	\$ 28,522.90
Savings	\$ 32,165.18
CD	\$ 25,301.95
TOTAL	\$85,990.03

Penny Jackson, treasurer, reviewed the financial status of all community accounts and bills paid to date. Penny led an initial discussion about what needs to be considered in next year's budget.

Old Business:

- A. Deerfield Sign – The post and the sign are ready to be set by Myron Stewart.
- B. Spring Hill Lane and Arrowwood Lane are in need of crack sealing. Eric acquired another bid to present to the board from Constantine Sealing Service. Eric will arrange for additional bids. There was also some discussion about exploring other options for improving the life of our roads.

- C. Russo – Eric, Myron and Kevin (Russo) met early in August and did a walk around the community. Areas of need were pointed out. Weeds along the roadway and along the driveway entrances have been sprayed. Discussions will continue about weed control, cleaning up after landscaping and staying proactive.
- D. APM – Eric shared that he has listened to our concerns and will work on making changes and finding solutions that will be agreeable for all.

New Business:

- A. **Correspondence Report** – No report.
- B. **Next Meeting** – The next meeting will be at the home of Myron Stewart, 23 Spice Bush Lane on September 22nd at 6:30 pm.

Committee Reports:

- A. **Welcome Committee** –The community has a new member on Arrowwood Lane. Gwen Olmstead has volunteered to take over this committee and welcome our newest member.
- B. **Irrigation and Property Maintenance** – Watering has been set for every Tuesday and Friday.
- C. **Website** – No report.
- D. **Bylaws/Covenant** – Next meeting will be held on September 6th. The committee is working on posting three new forms to the website. These will include a form that can be filled out to apply for a homeowner’s variance, an explanation of the community “Walk About” and a checklist that will be used for the “Walk About”.

The meeting was adjourned to Executive Session at 7:50pm.

The meeting adjourned from Executive Session at 8:00pm.

The meeting was adjourned with a motion made by Maria Stonecipher, seconded by Diane Prescod, and passed unanimously at 8:00 pm.

Respectfully submitted,
Maria Stonecipher
Secretary