



The Common at
Sinnott Farm

www.sinnottfarm.com

Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

The Common at Sinnott Farm, Inc.

Executive Board Meeting

June 17, 2015

6:30 p.m.

MINUTES

In Attendance: Ann Hanks, President
Diane Prescod, Vice President
Penny Jackson, Treasurer
Maria Stonecipher, Secretary
Myron Stewart, Director
Joe Timbro, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:32pm.

Regular Session:

-Public Participation - None

-Agenda – Emailed to board before meeting.

-Minutes – A motion to approve the minutes of May 20, 2015 was made by Myron Stewart and seconded by Diane Prescod. The board voted to accept the minutes.

-Financial Reports – The financial reports for the month-end May 31, 2015 were reviewed.

Checking	\$ 29,457.65
Savings	\$ 37,103.52
CD	\$ 25,533.99
HOA receivables	\$ 2,340.00
TOTAL	\$ 94,435.16

Penny Jackson will move \$10,000. from the checking account to the savings account.

Old Business:

A. Road Crack Seal Project – The board was pleased with the result of the job completed by Constantine Sealing Service. Penny has approached Real Seal to get a quote to pave Spring Hill which will be the next road to be paved. A suggestion was made to ask Constantine Sealing to see if they also pave roads and would be interested in making a quote.

B. Irrigation start up: Water will be turned on the beginning of July and be set for Tuesdays and Fridays.

C. Russo's Contract: Russo's contract will be up this fall. Myron Stewart has made multiple contacts to get bids for Sinnott Farm landscaping and plowing. (Brothers, Green Machine, Dynamic Landscaping)

D. Homeowner's Welcome Handout – Diane Prescod has updated this brochure. It will be available at the annual meeting and on the website for those that do not attend.

New Business:

Joe Timbro shared that APM has shuffled office assistants. Sinnott Farm will now be working with Shelly.

It was also decided that APM will send the approved minutes to Bobby Woods from now on and also to send previously approved minutes from February to May.

Committee Reports:

- A. Welcome Committee** – Jeff and Gwen have welcomed the new neighbors at 11 Arrowwood. They presented flowers. The receipt for these should be forwarded to APM for reimbursement.
- B. Website** – Working on getting this updated.
- C. Bylaws/Covenant** – Diane Prescod shared that this committee did a walk around on June 6th. Twenty letters were sent out to homeowners pointing out some areas in need of additional upkeep and cordially asking them to take care of the problems.
- D. Next Board Meeting** – The next meeting will be on July 20, 2015 at the home of Diane Prescod, 54 Arrowwood Lane, at 6:30PM. .

The meeting was adjourned to Executive Session at 7:24pm.
Adjourned from Executive Session at 7:25pm.

The meeting was adjourned with a motion made by Penny Jackson, seconded by Diane Prescod, and passed unanimously at 7:31 p.m.

Respectfully submitted,
Maria Stonecipher
Secretary