



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

The Common at Sinnott Farm, Inc.
Executive Board Meeting
March 19, 2014
6:30 p.m.

MINUTES

In Attendance: Ann Hanks, President
 Diane Prescod, Vice President (absent)
 Penny Jackson, Treasurer
 Maria Stonecipher, Secretary
 Myron Stewart, Director
 Pat Williams, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:33pm.

Regular Session:

-Public Participation - None

-Agenda – Emailed to board before meeting.

-Minutes – A motion was made by Myron Stewart to approve the minutes of the February 26, 2014. It was seconded by Ann Hanks. The board voted to accept the minutes.

-Financial Reports – The financial reports for the month-end February 28, 2014 were reviewed.

Checking	\$ 26,025.65
Savings	\$ 29,646.04
CD	\$ 25,301.95
HOA Receivables	\$ 490.00
TOTAL	\$81,463.64

Penny Jackson, treasurer, discussed the additional cost of stationary supplies and the cost of renewing the “Go Daddy” website. The website needs to be renewed every two years. We need to be more frugal with administration costs going forward as we have almost used up our budgeted allotment.

The 5 Year Reserve Plan will be drafted at the June meeting when we have all bids on work available.

Old Business: - Credit cards have been cancelled.

New Business :

- A. **Children Playing in Street** – This is not an association issue. The rule is vague and other than sending out reminders to families about safety concerns there is not anything else that can be done by the board.
- B. **Clean Up Date** – Ann suggested setting aside a date in May to invite the community to join together and pick up trash and socialize. The board agreed.
- C. **Trash Containers** – Residents need to keep their trash cans out of site.
- D. **Correspondence Report** – No Comments or questions.
- E. **Next Meeting** – The next meeting will be at the home of Penny Jackson, 85 Arrowwood Lane, on April 16th at 6:30pm.

Committee Reports:

- A. **Welcome Committee** – New homeowners at Spring Hill will be welcomed this month.
- B. **Irrigation and Property Maintenance** – Plan to have one homeowner on each cul de sac be responsible for turning sprinklers on and off when weather dictates it to be necessary.
- C. **Website** – Looking for volunteer to take over this responsibility.
- D. **Bylaws/Covenant** – The next meeting will take place on Saturday, March 22.

The meeting was adjourned to Executive Session at 7:17
Adjourned from Executive Session at 7:18pm.

The meeting was adjourned with a motion made by Maria Stonecipher, seconded by Myron Stewart, and passed unanimously at 7:20 p.m.

Respectfully submitted,
Maria Stonecipher
Secretary