

Camp Horizons

Safeguarding Children Policy

Camp Horizons is committed to building a 'culture of safety' in which the children in our care are protected from abuse, harm and radicalisation.

Camp Horizons will respond promptly and appropriately to all incidents or concerns regarding the safety of a child that may occur. Camp Horizons' child protection procedures comply with all relevant legislation and with guidance issued by the Local Safeguarding Children Board (LSCB).

The Camp's designated Safeguarding Lead (DSL) is Helen Dewell. The DSL coordinates child protection issues and liaises with external agencies (eg Social Care, the LSCB(or equivalent), MASH and Ofsted).

Child abuse and neglect

Child abuse is any form of physical, emotional or sexual mistreatment or lack of care that leads to injury or harm. An individual may abuse or neglect a child directly, or by failing to protect them from harm. Some forms of child abuse and neglect are listed below.

- **Emotional abuse** is the persistent emotional maltreatment of a child so as to cause severe and persistent adverse effects on the child's emotional development. It may involve making the child feel that they are worthless, unloved, or inadequate. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.
- **Physical abuse** can involve hitting, shaking, throwing, poisoning, burning, drowning, suffocating or otherwise causing physical harm to a child. Physical harm may be also caused when a parent or carer feigns the symptoms of, or deliberately causes, ill health to a child.
- **Sexual abuse** involves forcing or enticing a child to take part in sexual activities, whether or not the child is aware of what is happening. This can involve physical contact, or non-contact activities such as showing children sexual activities or encouraging them to behave in sexually inappropriate ways.
- **Neglect** is the persistent failure to meet a child's basic physical and emotional needs. It can involve a failure to provide adequate food, clothing and shelter, to protect a child from physical and emotional harm, to ensure adequate supervision or to allow access to medical treatment.

Signs of child abuse and neglect

Signs of possible abuse and neglect may include:

- significant changes in a child's behaviour
- deterioration in a child's general well-being
- unexplained bruising or marks
- comments made by a child which give cause for concern
- inappropriate behaviour displayed by a member of staff, or any other person. For example, inappropriate sexual comments, excessive one-to-one attention beyond the requirements of their role, or inappropriate sharing of images.

If abuse is suspected or disclosed

When a child makes a disclosure to a member of staff, that member of staff will:

- reassure the child that they were not to blame and were right to speak out
- listen to the child but not question them
- give reassurance that the staff member will take action
- record the incident as soon as possible (see *Logging an incident* below).
- not intervene other than raising the issue, in a confidential manner, to the DSL and facilitate information capture to pass on to the relevant agencies) involved in resolution

If a member of staff witnesses or suspects abuse, they will record the incident straightaway. If a third party expresses concern that a child is being abused, we will encourage them to contact Social Care directly. If they will not do so, we will explain that Camp Horizons is obliged to and the incident will be logged accordingly.

Extremism and radicalisation

All childcare settings have a legal duty to protect children from the risk of radicalisation and being drawn into extremism. There are many reasons why a child might be vulnerable to radicalisation, including:

- feeling alienated or alone
- seeking a sense of identity or individuality
- suffering from mental health issues such as depression
- desire for adventure or wanting to be part of a larger cause
- associating with others who hold extremist beliefs

Signs of radicalisation

Signs that a child might be at risk of radicalisation include:

- changes in behaviour, for example becoming withdrawn or aggressive
- claiming that terrorist attacks and violence are justified
- viewing violent extremist material online
- possessing or sharing violent extremist material

If a member of staff suspects that a child is at risk of becoming radicalised, they will record any relevant information or observations on a 'Logging a Safeguarding concern' form, and refer the matter to the DSL.

Logging an incident

All information about the suspected abuse or disclosure, or concern about radicalisation will be recorded as soon as possible after the event; all staff are aware of the process of logging an incident/concern, which entails completing a form on our website (<https://camphorizons.co.uk/policies> - under 'Log a Safeguarding concern'). The record should include:

- date of the disclosure, or the incident, or the observation causing concern
- date and time at which the record was made
- name and date of birth of the child involved
- a factual report of what happened. If recording a disclosure, you must use the child's own words
- name, signature and job title of the person making the record.

The email will be sent to the Camp Horizons' email address, the DSL will then decide on the appropriate course of action.

For concerns about **child abuse**, the DSL will contact the boroughs the camp runs in Multi-agency Safeguarding Hub (MASH), and follow their advice. The DSL will follow up all referrals to MASH in writing within 48 hours. If a member of staff thinks that the incident has not been dealt with properly, they may contact Social Care directly.

For concerns regarding **radicalisation**, the DSL will contact the Local Safeguarding Children Board (LSCB). For more serious concerns the DSL will contact the Police on the non-emergency number (101), or the anti-terrorist hotline on 0800 789 321. For urgent concerns the DSL will contact the Police using 999.

Allegations against staff

If anyone makes an allegation of child abuse against a member of staff:

- The allegation will be recorded on an **Incident record** form which can be completed electronically or on paper. Any witnesses to the incident should sign and date the entry to confirm it.
- The allegation must be reported to the Local Authority Designated Officer (LADO) and to Ofsted. The LADO will advise if other agencies (eg police) should be informed, and the Camp will act upon their advice. Any telephone reports to the LADO will be followed up in writing within 48 hours.
- Following advice from the LADO, it may be necessary to suspend the member of staff pending full investigation of the allegation.
- If appropriate Camp Horizons will make a referral to the Disclosure and Barring Service.

Camp Horizons Staff Training on Safeguarding

Camp Horizons promotes awareness of child abuse and the risk of radicalisation through its staff training, as well as broader safeguarding principles and practices. Camp Horizons ensures that:

- the designated DSL has relevant experience and receives appropriate training in safeguarding and the Prevent Duty,
- all Camp Horizons Camp Managers have an in-date Advanced Safeguarding children (level 2 safeguarding at least) ahead of the summer programme commencing.
- safe recruitment practices are followed for all staff (see our recruitment policy for Camp Horizons' approach to safe recruitment and steps taken)
- all staff have a copy of this Safeguarding Children policy, understand its contents and are vigilant to signs of abuse, neglect or radicalisation
- all staff are aware of their statutory duties with regard to the disclosure or discovery of child abuse, and concerns about radicalisation
- all staff receive basic safeguarding training on an annual basis
- all staff receive basic training in the Prevent Duty
- staff are familiar with the Safeguarding protocols and all staff are clear on how to raise a concern and who to speak to?
- Camp Horizons' procedures are in line with the guidance in 'Keeping children safe in out-of-school settings: code of practice (2020)', 'Keeping children safe in education (2021)', 'Working together to safeguard children (2018)'.

Use of mobile phones and cameras

Photographs will only be taken of children with their parents' permission and for Camp Horizons' promotional purposes only. All photos are deleted at the end of the summer. Only the Camp's camera/camera phone will be used to take photographs of children at the Camp. Neither staff nor children may use their mobile phones to take photographs at the Camp.

Key contacts for Safeguarding purposes

The below contact details set out key points of contact for the borough we currently operate in:

Hackney Council

MASH
020 8356 5500

Emergency Duty team
020 8356 2710

LADO
0208 356 4569 / LADO@hackney.gov.uk

Hackney First Access Screening Team
020 8356 5500

Out of school setting (OOSS)
OOSS officer- Dorothy.spence@learningtrust.co.uk
OOSS Project

Newham Council

MASH
020 3373 4600

Newham Child Protection
020 3373 4600

LADO
0203 3733803 / 0203 3736706

Waltham Forest Council

MASH
020 8496 2310 / MASHrequests@walthamforest.gov.uk

Waltham Forest Safeguarding Children Board
07968 693 191 (Zahra Jones, Strategic Partnership Coordinator)

LADO
020 8496 3646 / lado@walthamforest.gov.uk

This policy was adopted by: Camp Horizons	Date: 11/04/2022
To be reviewed: 11/04/2023	Signed: H. Dewell

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2014): Safeguarding and Welfare requirements: Child Protection [3.4-3.8] and Suitable People [3.9-3.13]*.