

O'Shaughnessy Center Usage Fees 2023

The Main Theatre has 328 seats on three sides, 417 with seats on the floor. The Performance Space and Studio both have a sprung oak floor. Full day rental prices cover use of theatre space, lobby, restrooms, and two dressing rooms. Check with Office Staff for the rental prices of specific rooms or for multi-day rentals.

Non-Profit Organizations: Basic Charge

Full Day Rental \$600.00 / \$400 for ½ day beginning at 3pm
Lobby only \$175.00

For Profit Groups: Basic Charge

Full Day Rental \$1000.00 / \$750 for ½ day beginning at 3pm
Lobby Only \$250.00

All Groups

Studio \$30.00/hourly rate. \$250/daily rate (8am-midnight)
Conference Room \$20 an hour / \$50 half day / \$100 whole day

ADDITIONAL CHARGES PER USE:

Cleaning General basic cleaning \$ 35.00/hour
(for over and above cleaning)

Pianos

Grand Piano or Spinet Piano \$ 50.00 (you must tune; call Sorlie Piano Service for tuning rate)
Electronic Piano \$ 50.00

Lights

General Lights NC
Unison theatre lighting (per use) \$ 70.00

Sound

Portable sound system \$ 50.00 (includes 2 microphones; additional microphones \$10.00)
Headset \$ 25.00/headset
Sound Equipment and Board See attached list

Video equipment

Projector, screen to show film \$ 285.00
1 static camera to film live event \$ 70.00 per performance (need WTC approved technician)
3 camera/live switching: live event \$ 60.00/hour (need WTC approved technician to film or hire WTC staff if available)
Video playing in lobby \$ 10.00

Staffing

Technical Assistance \$ 35.00/hour (or WTC approved technician required for all control room functions)
Costume Assistance \$ 35.00/hour (2 hour minimum for check-out, check-in, restocking)

Costumes

Generic costume items \$ 5.00/item
Unique/Hand-made costume items \$ set by costumer

Stage and Chairs

Stacked blue chairs (you set up) NC
Stacked blue chairs (we set up) \$ 100.00
Seating retraction \$ 250.00 (All seating in the theatre can be pushed back)
4 platform stage set-up \$ 100.00 (8" high)
Up to 9 platform stage set-up \$ 200.00 (36" high)
Pipe and drape masking \$ 100.00

Other Options

Pre-Load-in or Decorate Lobby \$ 50.00 (if done on a separate day from rental)
Podium NC
Folding Tables (6) NC
Round tables \$ 5 per table if we set up; \$ 25 for up to 15 tables if you set up and take down
Outside Banner \$ 25.00 space (you provide banner and hang: 95" x 32")
Tablecloths \$ 3.00 per tablecloth and you wash

Liability insurance is required. A certificate of insurance is needed on file before the scheduled event. At the current time, alcohol cannot be sold during a rental event at the O'Shaughnessy Center. **A credit card number and a \$150 non-refundable deposit are required to confirm a rental date. The deposit will be returned after all fees have been paid, at the end of the rental agreement.**

SOUND EQUIPMENT AND SOUND BOARD RENTAL PRICES

Sound board with stage box	\$ 200.00
House mains	\$ 75.00
Subwoofer	\$ 40.00
Monitor(s)	\$ 25.00 each
Guitar amp	\$ 40.00
Bass head and cabinet	\$ 40.00
Drum mic kit	\$ 40.00
All other mics with stand	\$ 10.00 each
Wireless handheld mic adapters	\$ 15.00
DI boxes	\$ 10.00 each
Guitar stands	\$ 10.00 each
All sound cable	\$ 20.00