



FINDLAY SILVER BLADES FIGURE SKATING CLUB EXPENSE FORM

NAME OF PERSON INCURRING EXPENSE _____

INFORMATION for ITEM(S) PURCHASED							
DESCRIPTION	COMMITTEE / PROJECT	AMOUNT	PYMT INFO		DONATION INFO		OFFICE ONLY CAT
			CHGD TO CLUB	PRSN PAID	TO CLUB	APPLY TO PATRON	
1		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10		\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TOTAL EXPENSES \$ _____
TOTAL EXPENSES CHARGED TO CLUB \$ _____
TOTAL EXPENSES TO BE REIMBURSED \$ _____
TOTAL EXPENSES DONATED \$ _____
TOTAL EXPENSES DONATED & APPLIED TO PATRONAGE \$ _____

SUM OF THESE 4 TOTALS SHOULD EQUAL TOTAL EXPENSES

Please attach all receipts, invoices or any other available support information to this form and return to the treasurer.

For Reimbursement, please complete the following:

Make check payable to: _____
 Send to address: _____

For Donation, please complete the following:

Name on tax document: _____
 Send to address: _____

For Patron Donation, please complete the following:

Name listed in show program: _____

OFFICE USE ONLY
CHECK #1
Check #: _____
Check Date: _____
Check Amt: \$ _____
Account: _____
CHECK #2
Check #: _____
Check Date: _____
Check Amt: \$ _____
Account: _____