

Jen's Markets & Events, LLC
Arts/Crafts/Commercial Vendor Application

The Harvest Festival
Saturday November 9, 2024
Seven Oaks Clubhouse
2910 Sports Core Circle
Wesley Chapel, FL 33544
Hours 11 AM – 5:00 PM

Please e-mail your application to:
jennifer@jens-market.com

Name _____

Business Name _____

Address _____ City _____ ST _____ Zip _____

e-mail _____ Contact Phone # _____

Product Category

_____ Farmer (direct grower) or _____ Produce Reseller

_____ Crafts Type: _____

_____ Plants Types: _____

_____ Direct Sales (Mary Kay, Colorstreet, etc) Product _____

_____ Commercial Vendor Product or Service _____

FOOD VENDORS: Please review requirements for packaged foods (Cottage Food Law) or Hot Foods/Trucks (Mobile Food Service License) or CBD edibles (Hemp Food Establishment Permit)

_____ Packaged Foods (for take home) _____

_____ Food Truck/Hot Foods Basic Menu _____ Length of Truck _____

Submitting your application does not guarantee a space. Submit 2-3 pictures with the application.

You will be contacted within 5 days of your application as to your status. **Rates are for Space 10 x10, tent required.**

Upon Approval you will be granted access to the Vendor Booking page for payment.

Spaces must be Pre-paid No Later than 10 days prior to event. SPACES are booked and assigned when Payment is Received. Vendor provides own set up – tent/table/chair.

Select (Circle) One of the Choices Below – note - the Prime Spaces are first paid, first in.

FOOD TRUCKS Limit 2 Rate is \$75

ONE with kid-friendly foods (hotdogs, hamburgers, chicken nuggets, etc)

ONE with snow cones/ice cream treats

PRIME SPACES Only 16 Available Rate is \$75

These spaces are in the circle with the food trucks in front of the Clubhouse and some down the sidewalk towards the Halloween Party and Kids Activities. Tented Food Vendors needed: kettlecorn, sweets, coffee/lattes, hot sandwiches or plates (adult food).

FIELD SPACES 50 Available Rate is \$50 This area is CARRY IN ONLY.

You must bring a cart – unload is at the sidewalk entrance.

These spaces are in the large sports field just past the playground. Seven Oaks staff will have their daytime activities set up in the middle of the field, with vendors on the perimeter.

Set up will open at 8:30 AM Saturday morning and spaces are numbered and assigned.

PLEASE READ ALL THE MARKET GUIDELINES AND INITIAL AT THE BOTTOM OF THE PAGE

Jen's Market is currently not a juried market, **however all vendors are reviewed for acceptance**. It is our goal to have a wide variety of products with a focus on farm fresh, organic produce and hand crafted items. We do not allow: political or military products or advertising, religious products or advertising, Scout Troops (no cookie selling), Yard Sale or Bulk purchased variety store items

Your application must indicate what you are selling and your set up at the market **MUST** be 75% or more of THAT SPECIFIC PRODUCT. Example: If you sell vegetables, don't bring handmade scarves.

We do suggest our vendors have proper permits and or business licenses to conduct business at the markets. ALL FOOD VENDORS must meet Florida requirements for food handling and packaging. Jen's Market Inc., is not responsible or liable for any vendors business operations.

PAYMENT

Payments are due no later than 10 days prior to the event. Your space may be released to accommodate others prior to an event date if payment has not been made. Payment can be made on line at www.jens-market.com

COMMUNICATION

All vendors are required to have e-mail to receive updates on markets. You are responsible for knowing the schedules and planning your attendance. A calendar is online with all events.

SET UP/TEAR DOWN

Jen's Market does not supply or rent equipment - all vendors must bring their own display, tent, tables, chairs, electric cords, etc. Vendors should be completely set up with vehicles removed from the Market site 30 minutes BEFORE the Market starts.

Vendors arriving late will forfeit their space and be moved to the add-on space area.

No vendors allowed to set up after the market has opened. No walk on's allowed.

Have all your items boxed & broken down before bringing your vehicle back on site to load.

No EARLY breakdown without prior approval from Market Manager.

If running an electric cord, the cord must be taped or covered if it crosses any walk way and a small traffic cone placed in the walkway. Vendors are responsible for tape/covers. If you do not comply, you will not be allowed to run the cord.

Weights for tents are mandatory!!! At least 25 lbs per tent leg.

Vendors MUST display a sign identifying the product and/or business name. Signage must be securely attached to booth, table or stall as not to interfere or impede foot traffic.

Vendors are responsible for keeping their space attractive during market hours and for cleaning up their space after the market closes, including removal of garbage (from event site - not placed in onsite trash receptacles) and sweeping up any loose debris. NO SMOKING IN BOOTH SPACE. NO SMOKING OF Medical Marijuana on site.

CANCELLATION POLICY:

Jen's Market is an outdoor, rain or shine market. Booth fees are non-refundable and non-transferrable.

By choosing to participate in a rain or shine market, vendors assume all risks associated with adverse weather conditions. Please be prepared by bringing the necessary tents or awnings.

Market cancellation will be considered only in the very rare event of an official severe weather warning or a 100% chance of heavy rain for the entire duration of the market. No credits or make-up dates will be granted for cancellations.

Booths must be staffed during operating hours. Breakdown of your booth before end time is not permitted, unless permission is first obtained by the market manager.

Jen's Market reserves the right to refuse or terminate any vendor who does not comply with the above guidelines.

PROMOTER STATEMENT:

Jen's Market managers and promoters reserve the right to restrict or terminate any vendor's activity or remove any product, which, in their opinion, is objectionable or inappropriate or is detrimental to the quality of the event as a whole. In the event of any restrictions or evictions, Jen's Market and its affiliates will not be liable for any refund of rental or other expenses.

Jen's Market managers and promoters reserve the right to remove, without refund or recourse, any exhibitor who misrepresents himself or his product. In addition, the promoter reserves the right not to select vendors who may not be suitable for the market.

**I have read the Vendor Market Guidelines and understand my responsibilities as a vendor at Jen's Market's.
Please initial _____**