

Dear Guardians and Campers:

Welcome to Camp Wil-LO-Linn Girl Scout Day Camp! We look forward to having you with us June 24 – June 28, 2024. Camp is from 9 a.m. to 3 p.m. daily. Please read this letter carefully and keep it handy. It contains information and contact phone numbers that you will need to make this a great week for each of you!

**Dress Code:**

All campers, CAs and adults must be dressed appropriately each day. This includes long pants, capris or long shorts (that reach to ~about~ the knee), closed-toe shoes with socks, and their camp t-shirt. **Open toed shoes, flip flops, sandals, sleeveless shirts, and shorts that are not around knee-length are NOT appropriate.** Because some camp areas contain stinging nettles, blackberries, and poison oak, it is important that your camper is dressed appropriately. Campers arriving in short shorts or sandals will be excluded from all activities that involve potential exposure. Parents can expect a call home to bring appropriate dress to their camper that day. We also advise washing their camp shirt at least once, mid-week, especially if they are staying for the overnight.

What to wear & bring to camp each day:	
Hiking boots or sturdy tennis shoes with socks - closed toe shoes are required for safety.	Long shorts, pants or capris that reach to near/about the knee
Jacket, camp sweatshirt, or rain gear as appropriate <- <i>label with their name!</i>	Backpack or sturdy tote bag that can fit their lunch
Canteen or water bottle (no glass, 8 oz or larger)	Camp T-shirt (this will be issued at camp the first day)
Bug spray	Sunblock
Sack lunch including a drink (unless it is your cookshed day) <i>*No glass bottles or cups, please*</i>	Last year's nametag or pins, unfinished takealongs from last year
Optional: Sit upon (a water-resistant cushion), hat or visor, sunglasses, lip balm, hand sanitizer, bandana to get wet if it gets hot	

It is highly recommended that campers wear apply **bug repellent** and **sunblock before they arrive to camp EACH DAY**. Please send these items with your child daily for reapplications. If bug repellent or sunblock is forgotten, applications of these items are available from the First Aid Station. Campers are not allowed to apply lotions or bug repellent to each other. Allergies to such items should be listed as part of the camper's registration information. If not, please approach the First Aid tent.

**Camp Rules:**

1. Campers may not leave the camp area at any time.
2. Campers must travel with a buddy at all times and obtain adult leaders' permission before leaving the unit.
3. No member of camp should approach the river.
4. Wil-LO-Linn is a NUT FREE camp. This includes peanuts AND tree nuts (cashews, almonds, pecans, etc.) You and your camper will be asked DAILY if they have anything with peanuts or tree nuts, this includes nut butters, nut milks, and items containing nuts (granola bars, etc.).

Failure to comply with these rules will result in immediate request from Headquarters for a Parent/Guardian to come pick up their camper.

Adult volunteers and visitors will wear identifying clothes at all times; campers should communicate only with adults wearing identifying clothes. All other adults present on camp grounds should be reported to unit and/or activity leaders and core staff immediately.

Campers are allowed to have cell phones at camp, as long as their ringers are turned very low and they ONLY use them to check the time, or before/after camp to communicate with their adult. *Remember, however, the campers always have a CA (teen leader) and adults near them who will have their cell phones. There really is no need to have your child bring a phone, especially considering it may get dusty, wet, or crunched in their bag.*

### **Health & Safety Guidelines:**

- Medications that will be taken at camp must be labeled with the camper's name plus the name and strength of the medication.
- All medications brought to camp must be listed on the Camper Medication Permission Form in their Profile online through our registration website. If you need to make a change, addition, or substitution, please come to First Aid with your camper to inform our staff.
- All medications should be turned into the Camp Nurse at the First Aid Station **at the beginning of each day.**
- Campers and Adult Volunteers who require carrying EPI pens or inhalers are required to check in with the Camp Nurse at the start of **each** day.
- It is the **camper's** responsibility to pick up any medications at the end of the day and/or at the end of camp.
- Campers with allergies (including food related allergies) should have provided detailed information as part of the camper on-line registration. Contact the camp Nurse if you have questions or concerns.

### **Camper Absences:**

For the consideration of other campers and staff, please do not send your child to camp sick. If your kiddo will not be in camp for whatever reason, or for planned absences, please email [campwllcommunications@gmail.com](mailto:campwllcommunications@gmail.com) listing your child's name, the date, and duration of their absence.

### **Morning Drop Off Procedure:**

We are going to try a NEW drop off/pick up procedure this summer. This procedure will be new to all of us; show patience, especially the first day. Please read the following.

Please park in the parking lot by the River Shelter, mindful not to block the bus lane. Please walk with your child to the edge of the hill. Sign in will usually last until 9:05, so please be on time in the morning for drop off!

- Unit adults will be at the top of the hill, in grade order, ready to check your camper in at 8:55am. Please wait to check in until your unit adult is ready to go.
- The unit adult will introduce themselves to the camper. We ask that you allow your camper to introduce themselves **and you** to their unit adult.
- Once they introduce you, the unit adult will check to see if you are a camper release/emergency contact person
- You will initial next to your name on the roster. The unit adult will confirm the pickup/camper release person for the afternoon.
- Your camper will be sent to Singing Tree.

***In the event that a camper arrives late*** (campers have left the tree and are now in the unit circles) they should be escorted by their adult to the camp headquarters located under the River Shelter. The camper will be officially checked in by the camp registrar and then escorted to their unit. Do not drop them off at the top of the hill and leave – ***they must be checked in at HQ.***

Camper drop off at the buses works much the same, except your bus chaperone will check your camper in & out, will verify who is picking them up in the afternoon, etc. Bus riders, please make sure to read the bus information later in this letter.

### **End of Day Pick Up Procedure:**

Camp is finished at 3:00 p.m. Please be prompt in picking up your child, or meeting your child's bus. Campers will only be released to an *authorized* adult (camper release) that is listed in their registration. For the safety of your camper, we DO double check!

- The unit adult will have campers ready to be checked out at the top of the hill, where they were dropped off that morning. Campers need to be individually checked out by their unit adult
- The authorized adult that is picking up your camper will initial next to their name on the roster.
- For those who are in a car pool, the adult driving the car pool would be the camper release that day, signing **each** camper's attendance form at pickup, in front of that units' adult.
- If for some reason, you have authorized an adult but did not update us or their online form, we will have to call you at your contact number to verify the pick-up.
- In the case of an emergency, you may also contact the camp by phone (503) 828-4736.

**Bus Times and Locations:**

Arrangements to ride the bus must be made in advance by signing up and paying for a bus route on CampSite. If your camper has signed up to ride the bus and they have a change in plans, please email as soon as possible: campwillcommunications@gmail.com.. Buses will leave on schedule. Please be considerate of camp staff and other parents. Plan to **be at the bus stop 10 minutes early for both morning and afternoon stops. There are no restrooms, drinking fountains, or public telephones at the bus stops.**

**Bus Route #1 -  
RIVERWEST CHURCH:**  
AM Arrival at Riverwest parking lot - 7:55 AM,  
Departure for Dick’s Sporting Goods - 8:05 AM  
PM Arrival at Riverwest - 4:05 PM  
**DICK’S SPORTING GOODS PARKING LOT:**  
AM Arrival at Dick’s Sporting Goods - 8:25 AM,  
Departure for Camp- 8:35 AM  
PM Arrival at Dick’s Sporting Goods- 3:40 PM

**Bus Route #2 -  
LAKERIDGE HIGH SCHOOL:**  
AM Arrival at Lakeridge - 7:50 AM AM  
Departure for Trillium Creek - 8:00 AM  
PM Arrival at Lakeridge - 4:10 PM  
**TRILLIUM CREEK:**  
AM Arrival at Trillium - 8:15 AM  
Departure for Camp - 8:25 AM  
PM Arrival at Trillium - 3:45 PM

**Cookshed Days:**

Please send a lunch with your camper EXCEPT on their designated Cookshed day. Campers will need to bring a mess kit with reusable, shatterproof items including: utensils, bowl, plate, and cup.

- \* Monday- 2nd grade
- \* Wednesday- 3rd & PAITs
- \* Tuesday- 4th grade
- \* Thursday- 4/5 blend, 5th & 6th grades

**Campfire and Overnight – Who Can Attend?**

**Camp Fire:** All campers in 4th grade units and above are invited to stay for campfire, Thursday evening June 27, 2024. Anyone not staying the night needs to be picked up at 10:00 p.m. Check out at Headquarters, same procedure as any other day.

**Overnight:** All campers who are in 5th grade units and above, including PAITs, CAs and adults, are invited to stay for the overnight. All overnight campers will be served breakfast and lunch on Friday.

To stay overnight, permission must have been given while filling out the “profile” part of your camper’s registration. If your camper would like to attend campfire and permission was not given in the registration system, please stop by Headquarters before or after camp for a paper form.

This is a recommended packing list for the Overnight. **Please do not overpack. Parents of bus riders are encouraged to arrange to have at least one parent follow the bus on Thursday to camp with all the gear, and pick up the gear on Friday. There is not enough space on the bus for all the gear.**

**Recommended Overnight Packing List**

Tent- please make sure they know how to put it up, take it down, roll it up/put it away, and all parts are included. Not everyone needs a tent. Some campers may want to sleep under the stars.		
Pillow	Sleeping Bag/Light Blanket	Flashlight or lantern with fresh batteries
One bag for clothing & necessities with: clothes for Friday, pajamas, sweats (including a warm hoodie), socks & underthings for Friday		
Small toiletries bag (goes inside clothing bag above) with: toothbrush, toothpaste, hairbrush, face wipes, any other necessities like contact solution, glasses case, braces stuff, etc.		
optional: cell phone and backup charger, glow sticks or battery-powered fairy lights, slides/sandals, sleeping pad		

## Reminder of camp policies:

### Registration & Deadlines:

- No hoodies may be ordered after May 1.
- Bus changes or additions must be done by June 1.
- All payments due by June 1, late payments will incur a \$10 fee/week per enrollment.

**Cancellation/refund policy:** No refunds for campfire, overnight, or zip hoodie fees. 50% registration fee refund if cancellation before June 1, including 50% of bus fees, if applicable. 25% refund if canceled by June 17th, including bus fees, if applicable. No refunds after June 17th. Refund exceptions will be considered due to things outside the family's influence, on a case by case basis.

**First Aid intervention policy:** First Aid will always start with the most gentle remedy options first (for example, ginger tea for upset stomach, if allowed, before Tums).

**Antibiotic use policy:** At camp we are aware of the problems with over use of antibiotics. Our standard of care for wounds is to clean the wound with Bactine Max with Lidocaine. This is a non-sting numbing spray. It kills 99% of germs. We then apply white petroleum jelly (Vaseline, neosporin without the antibiotic), and then bandage. If there is some extra reason for concern of what might have gotten into the wound, or if the bactine max is not allowed, only then would we apply neosporin with antibiotics.

**Attendance and sickness policy:** If a camper, CA, or adult shows symptoms of a contagious illness (sneezing, coughing, upset stomach, etc.), they may be asked by First Aid staff to wear a mask to protect others, or sent home. At Wil-LO-Linn, campers may attend camp with a positive Covid test if they are not showing symptoms (asymptomatic), but must wear a mask to protect others from infection.

Campers should not be sent to camp if they have signs or symptoms of a contagious illness, had a fever in the last 24 hour period (a fever as defined by a body temperature of 99.5 degrees or higher for an extended period of 2 hours or more, a fever will be considered 'over' once a normal body temperature of 99.4 or less has been maintained for 24 hours or more without medication), vomited or had diarrhea more than once in the last 24 hours, or has a known contagious disease like pinkeye.

All campers are covered by a Girl Scout accident insurance policy. This policy does not cover sickness, poison oak, stinging nettle, mosquito bites, bee stings, sunburn, etc.

**Send-home policy** - We reserve the First Aid tent for campers who are truly sick or injured, not in need of a break or quiet place. (We have a special place for that, if needed, and it is not First Aid tent).

All Campers should have AT LEAST one person listed on their Camper Release list who can pick up the camper if they are sick or injured **within 30 minutes or so of a call**. We do this because camp is never fun when you are sick. It's loud, busy, hot and it is not comfortable for them when they are feeling awful.

*Below are the specific First Aid limitations for different types of issues:*

**Illness:** A camper may not spend more than 30 minutes in the First Aid receiving treatment, without being asked to go home.

**Injury:** A camper may not spend more than 1.5 hours in the First Aid tent in one day without being asked to go home.

**No-return sickness or injury policy:** If a camper is checked out due to sickness or injury during the day, campfire, or overnight, they may not return until the next camp day.

Failure to comply with camp rules may result in being prohibited from participating in specific activities, requiring immediate pickup by a parent/guardian, creating a behavior action plan with the parent/guardian, or not enjoying all of the opportunities day camp has to offer. There is no refund for missed opportunities or dismissal from day camp due to a violation of camp rules or behavior.

Thank you for reading this information carefully. Email camp staff if you have any questions that are not answered in this paperwork: [campwldirector@gmail.com](mailto:campwldirector@gmail.com).

We are looking forward to having your child at camp with us this year!

Emergency Phone - Week of Camp	Headquarters Phone – Week of Camp
(503) 828-4736 - Trill	(503) 484-7025 - Brown Owl

Council Day Camp Manager – 541-246-1247 < - GSOSW Day Camp questions