



How does your workplace rate?	Yes	No
Have you developed a work health and safety policy for your business?	<input type="checkbox"/>	<input type="checkbox"/>
Are people in your business made aware of their health and safety responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>
Do Officers within your organisation exercise due diligence across the business for WHS?	<input type="checkbox"/>	<input type="checkbox"/>
Have you included health and safety in all existing work procedures?	<input type="checkbox"/>	<input type="checkbox"/>
Have you conducted a Psychosocial Risk Assessment and have those risks been controlled?	<input type="checkbox"/>	<input type="checkbox"/>
Do you discuss health and safety issues with your workers and allow them to contribute to decisions that may effect their health and safety?	<input type="checkbox"/>	<input type="checkbox"/>
Do you review your work practices and procedures regularly, particularly when there are changes in the workplace, to improve health and safety?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide workers with adequate information, training, and supervision so that they can perform their jobs safely?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an accident reporting, investigation and analysis system?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have safe and unobstructed access to and from all work areas including in an emergency?	<input type="checkbox"/>	<input type="checkbox"/>
Are all of your work areas and stored items safe and free of clutter?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have access to clean, sufficient and suitable amenities at your workplace?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have up to date Safety Data Sheets for all dangerous substances and chemicals used at your workplace?	<input type="checkbox"/>	<input type="checkbox"/>
Have you identified all potential dangers and safety problems in your workplace?	<input type="checkbox"/>	<input type="checkbox"/>
Have you worked out which of the dangers and safety problems has the greatest impact on health and safety and have you taken action to eliminate or reduce the risks?	<input type="checkbox"/>	<input type="checkbox"/>
Do you assess your workers competency on a regular basis and provide training where gaps in competency have been identified?	<input type="checkbox"/>	<input type="checkbox"/>
Do you keep records relating to safety activities?	<input type="checkbox"/>	<input type="checkbox"/>
Are all tools, equipment and machinery regularly checked and maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have emergency procedures and adequate first aid facilities?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have policies and procedures in place to deal with WHS issues arising from working at home?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have policies and procedures in place to deal with WHS issues arising in isolation or remotely?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have policies and systems in place to address issues that may cause impairment at work, such as drugs, alcohol, fatigue, stress, mental health, thermal comfort, atmospheric contaminants?	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

If you answered NO to any of the questions above, you may be at risk of non-compliance with Work Health and Safety Legislation, resulting in possible enforcement action by the Regulator. You can address this yourself, or if like most, you are simply too busy, contact us at Monitor Workplace Safety Pty Ltd and our qualified and experienced WHS Consultant will assist you in the process to achieve a safe and compliant workplace.

..... managing workplace safety is not as hard as having to explain why you didn't