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SENT VIA FIRST-CLASS MAIL

Monday, March 23, 2020

Dear Clients:

As we continue to adapt to the COVID-19 Coronavirus outbreak and with both mandates and precautions, we are providing a brief update on our operations.

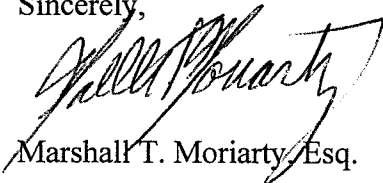
To ensure the safety of our employees and to do our part to work towards flattening the curve, we are effectively immediately shifting our workforce to remote operations with minimal in office time.

Fortunately, our firm has a plan in place to ensure business continuity so that we are operational and fully available to handle client matters as seamlessly as possible. Our plan includes already established remote work capabilities, which enable staff to continue to be responsive to your needs throughout any closures that may take place.

We remain reachable by phone and email as normal, and we will continue to have full access to our systems, and although face-to-face meetings need to be curtailed, please know that with our systems in place we stand ready to assist you with any challenges you are facing or questions you have.

We realize each client, each business, and each industry will feel the effects in different ways, and our attorneys are prepared to help you navigate this territory, or to just lend an ear. Our thoughts are with everyone impacted by this pandemic, and we wish for everyone to remain healthy and safe as we work through these challenging times. We are all in this together, and we will get through it together.

Sincerely,



Marshall T. Moriarty, Esq.