

# Tracy's Dance & Tumbling LLC

## Handbook



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"like" us on facebook

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### Mission Statement

Our goal is to provide quality dance instruction through caring, professional instructors in a friendly, family-oriented atmosphere. Tracy's Dance & Tumbling LLC promotes strong self-confidence, self-respect, discipline, and appreciation through the fine arts of dance. We inspire every dancer to find the creativity inside herself/himself as they strive to do their best. Our goal is that each student leaves class feeling proud, confident, and happy!

-Tracy Arthur

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Our facility has 2 studio rooms, 3 bathrooms, a waiting room for parents, and a kitchen area for staff, students, and parents with a microwave and small fridge. We also offer extra parking in the back of the building for convenience.

## **Registration, Tuition, Recital Fees & Policies:**

1. You must create an account at <https://dancestudio-pro.com/online/tracysdance>. A yearly registration fee of \$30 is required in order to reserve your child's place in a class. This includes the recital fee. Your spot is not saved until the fee is paid even though the system will allow you to create an account. This is a non-refundable fee.
2. Tuition - 30 minute classes are \$35.00 per month, 45-60 minute rec classes are \$40.00 per month. Additional classes are \$10 off per student. Dance team classes are \$60/\$65 per month but meet twice per week. Tuition is due the first week of classes each month. You may pay cash, check payable to Tracy's Dance & Tumbling, or through your online account. A \$10 late fee will be applied after 10 days. **The system will automatically charge your account.**
3. You must give a 30 day cancellation notice to withdraw from a class. You will need to withdraw from the class through your online account. The system will continue to charge your account until you withdraw from the class.
4. Dance Recital is optional. Combo classes, dance team classes and dance with me classes will be in Friday's Recital. Everyone else will be in Saturdays shows at noon and 5:00. Dates are TBD but most likely the first weekend in June. The Dance Team will be in all three recitals.
5. Costume fees are due November 1st. You will be responsible for all alterations and/or shipping cost for possible returns. Costume fees will be added to the online classes. Fees range from \$60-85 per costume.

## **Parking:**

We encourage parents to park in the back of the building in the spots marked "tenants only" WITHOUT UNIT LETTERS. Please do not park in the spots marked Unit A-D. The parking in the back is well-lit and there is less traffic. We also have some parking spots in front of the building. Please do not park at O's Pub. The parking spots on the East side of our building is O's parking. For extra parking you may park across the street at Auburn PT. Please see Tracy with any parking issues.

## **Studio Hours:**

The Studio is open about 2:30 pm each day for walkers from our area schools. This is a convenience to our students and parents. Our staff is also available to walk to Auburn Elementary to bring students over for the 4:00 & 4:30 classes. If you need this service please make arrangements with Tracy. Please send a snack with your child.

## **Cancellation Policy:**

For cancellation due to weather please check our facebook page. We will not cancel just because school is canceled. Typically roads are cleaned by the afternoon. We will try to make the decision by 2:00 P.M. We will send out an email and text to notify parents in the event of a cancellation. Snow days will not be rescheduled. If classes are canceled due to staff the classes will be rescheduled for another day.

### **Dress Code**

**Tights and leotards of any color for all dance classes are encouraged for all girls. Fitted t-shirts and leggings or shorts are accepted. Tumblers can have bare legs or transition tights. T-shirt and shorts/pants for boys.**

### **Shoes needed for classes by recital:**

Ballet - pink ballet shoes

Jazz - tan jazz shoe or pink ballet shoe

Tap - tan tap shoe any style

Hip hop - black hip hop sneaker (tennis shoes can be worn in class)

Lyrical - tan turner or half-sole

**Boys may wear black ballet or jazz shoes and tan tap shoes.**

**Shoes must be the color indicated above by our recital. Any color shoes for class.**

### **Our Classes:**

- Dance with ME Ballet & Tumbling: These classes offer a perfect introduction to dance. Students will learn to use their imagination while learning different dance forms such as creative movement, ballet, jazz, and tumbling. These energetic classes are offered to boys and girls ages 2-3. One parent/adult will participate with the student. We will transition to them dancing alone for the dance recital in the Spring. No siblings should be in the room who are not registered for the class. Siblings enrolled in the same class only need one parent/adult. They will have 1 dance in 1 show for the recital
- Combo Ballet & Tumbling Combo classes are a mix of both classes.
- Tap & Ballet Combo classes are a mix of both classes.
- Tumbling: We will work on strength, flexibility, control, and safety through tricks that are appropriate for each student's skill level.

- Ballet: Ballet is the foundation of all dance forms. Students will learn French terminology and proper body placement. This class is designed to build self confidence and discipline! I encourage all students to take this class.
- Tap: Dancers will learn rhythm, and tap combination in this energetic, upbeat form of dance. Tap is a rewarding technique that students will value throughout life!
- Jazz: Many styles of dance will be taught in this class including hip hop, modern, Broadway, and classical. Jazz is a fun, fast paced class that boys and girls alike will enjoy!
- Hip Hop: This popular form of dance has evolved from hip hop culture! This class offers high energy dance along with strength and core training.
- Lyrical: Lyrical dance is a style that combines ballet and jazz dancing techniques. It is performed to music with lyrics so that it inspires expression of strong emotions the choreographer feels from the lyrics of the song.
- Pre-Pointe: You must be in a ballet to take this class. This class is designed to get the dancer ready for pointe shoes. Your dancer will work towards this in their ballet class and will promote to pointe shoes when their teacher believes they are ready.
- Pointe: You must be in a ballet class to take this class. Students will learn French terminology, proper body placement, with a focus on footwork. Your dancer will work towards this in their ballet class and will promote to pointe shoes when their teacher believes they are ready.
- Adult Tap: This is a fun, informal class for beginners as well as seasoned dancers. Recital is optional.
- Adult Jazz: Many styles of dance will be taught in this class including hip hop, modern, Broadway, and classical. Jazz is a fun, fast paced class. Recital is optional.



#### Tracy's Dynamic Dance Team

Monthly tuition fee \$60/\$65 per month but class meets twice a week (fee is for both classes)

1. Our Performance/competition team program is designed for dancers who want to make dancing and performing a priority. The students have 45/60 minute bi-weekly rehearsals in which they learn challenging and varied choreography, performance skills, stage etiquette, expression, and performance procedures, all

while developing relationships and forming a community with their peers. We strive to conduct this program like a professional company, with required technique classes and rehearsals, diverse and artistic choreography, and performing throughout the The Tri-city area at festivals, nursing homes, parades and other events. The program and process instills commitment, a sense of responsibility, and teamwork that prepares students for life! In addition to the bi-weekly classes team members are encouraged to take at least 1 of our rec classes. Mondays classes will start learning choreography in the Fall. On Tuesdays or Wednesdays they will have ballet/technique class.

2. Team jacket cost is \$45-\$50 and can be ordered in the Fall will the apparel order from Blocks by Heather unless you already have a jacket from the previous year. Tan Jazz shoes are required. All fees are non-refundable.

3. The dance team session begins after auditions in June, but regular classes begin in September and end in May. The commitment is 9 months of tuition. All competitions are at an additional cost. For the competition each dance team will compete in a group number in their age division. To cover the entry fee we will be hosting a pop can drive starting in October and a raffle in November. We will do 2 different competitions this year.

We also have the option of entering solos, duets, trios and small groups. We will be choosing what students we think are ready for these particular spots. There is an additional cost associated with the additional dances. We will send home a form and you can let us know what you will allow them to audition for.

The cost for the entry fee and the choreography of learning the dance will be as follows: These additional rehearsals will happen on Friday evenings and Saturdays.

Small groups & Trios \$250/dancer

Duets \$300/dancer

Solo \$350

This will take place in September October and November on Fridays & Saturdays

This cost does not include the costume.

This cost includes choreography up to eight rehearsals in the studio (additional practice time is \$20/hour if needed) and entry for 2 competitions. This is due by October 1st. Practice will start in September.

Costume cost and travel expense will have additional cost. We will not travel out of the state. If we choose as a team to do a third competition (optional), that will be an additional registration fee typically costing \$100-\$175 per routine.

4. All dance team members must be in dance clothes, or sports bras/tanks with dance shorts/leggings. No jeans or baggy clothes. Proper attire helps prevent injury, Hair must be pulled back and jazz shoes worn.

5. Fundraisers: Can fundraiser kicks off in October with an event and team returning cans. The can fundraiser will continue through the season.

One other group fundraiser raffle TBD. Students will be required to donate a \$20 item.

The funds raised will go towards group entry dances for competition and other team expenses. If group dance fees are not covered in full the charges will be divided evenly to team members

6. Other fundraisers will be organized by the team parents. Parents who run the fundraiser will receive a larger portion of the funds.

7. Costume cost for the dance team is \$150 due October 1st. This covers 2 costumes (opening number and group dance).