

# Tracy's Dance & Tumbling LLC

## Handbook



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"like" us on facebook

[tracysdance.com](http://tracysdance.com)

### Mission Statement

Our goal is to provide quality dance instruction through caring, professional instructors in a friendly, family-oriented atmosphere. Tracy's Dance & Tumbling LLC promotes strong self-confidence, self-respect, discipline, and appreciation through the fine arts of dance. We inspire every dancer to find the creativity inside herself/himself as they strive to do their best. Our goal is that each student leaves class feeling proud, confident, and happy!

-Tracy Arthur

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Our facility has 2 studio rooms, 3 bathrooms, a waiting room for parents, and a kitchen area for staff, students, and parents with a microwave and small fridge. We also offer extra parking in the back of the building for convenience.

## **Registration, Tuition, Recital Fees & Policies:**

1. You must create an account at <https://dancestudio-pro.com/online/tracysdance>. A yearly registration fee of \$30 is required in order to reserve your child's place in a class. This includes the recital fee. Your spot is not saved until the fee is paid even though the system will allow you to create an account. This is a non-refundable fee.
2. Tuition - 30 minute classes are \$35.00 per month, 45-60 minute rec classes are \$40.00 per month. Additional classes are \$10 off per student. Dance team classes are \$60/\$65 per month but meet twice per week. Tuition is due the first week of classes each month. You may pay cash, check payable to Tracy's Dance & Tumbling, or through your online account. A \$10 late fee will be applied after 10 days. **The system will automatically charge your account.**
3. You must give a 30 day cancellation notice to withdraw from a class. You will need to withdraw from the class through your online account. The system will continue to charge your account until you withdraw from the class.
4. Dance Recital is optional. Combo classes, dance team classes and dance with me classes will be in Friday's Recital. Everyone else will be in Saturdays shows at noon and 5:00. Dates are TBD but most likely the first weekend in June. The Dance Team will be in all three recitals.
5. Costume fees are due November 1st. You will be responsible for all alterations and/or shipping cost for possible returns. Costume fees will be added to the online classes. Fees range from \$60-85 per costume. You will be able to choose the size of your student's costume. Sizing charts will also be posted.

## **Parking:**

We encourage parents to park in the back of the building in the spots marked "tenants only" WITHOUT UNIT LETTERS. Please do not park in the spots marked Unit A-D. The parking in the back is well-lit and there is less traffic. We also have some parking spots in front of the building. Please do not park at O's Pub. The parking spots on the East side of our building is O's parking. For extra parking you may park across the street at Auburn PT. Please see Tracy with any parking issues.

## **Studio Hours:**

The Studio is open about 2:30 pm each day for walkers from our area schools. This is a convenience to our students and parents. Our staff is also available to walk to Auburn Elementary to bring students over for the 4:00 & 4:30 classes. If you need this service please make arrangements with Tracy. Please send a snack with your child.

### **Cancellation Policy:**

For cancellation due to weather please check our facebook page. We will not cancel just because school is canceled. Typically roads are cleaned by the afternoon. We will try to make the decision by 2:00 P.M. We will send out an email and text to notify parents in the event of a cancellation. Snow days will not be rescheduled. If classes are canceled due to staff the classes will be rescheduled for another day.

### **Dress Code**

**Tights and leotards of any color for all dance classes are encouraged for all girls. Fitted t-shirts and leggings or shorts are accepted. Tumblers can have bare legs or transition tights. T-shirt and shorts/pants for boys.**

### **Shoes needed for classes by recital:**

Ballet - pink ballet shoes

Jazz - tan jazz shoe or pink ballet shoe

Tap - tan tap shoe any style

Hip hop - black hip hop sneaker (tennis shoes can be worn in class)

Lyrical - tan turner or half-sole

**Boys may wear black ballet or jazz shoes and tan tap shoes.**

**Shoes must be the color indicated above by our recital. Any color shoes for class.**

### **Our Classes:**

- Dance with ME Ballet & Tumbling: These classes offer a perfect introduction to dance. Students will learn to use their imagination while learning different dance forms such as creative movement, ballet, jazz, and tumbling. These energetic classes are offered to boys and girls ages 2-3. One parent/adult will participate with the student. We will transition to them dancing alone for the dance recital in the Spring. No siblings should be in the room who are not registered for the class. Siblings enrolled in the same class only need one parent/adult. They will have 1 dance in 1 show for the recital
- Combo Ballet & Tumbling Combo classes are a mix of both classes.
- Tap & Ballet Combo classes are a mix of both classes.
- Tumbling: We will work on strength, flexibility, control, and safety through tricks that are appropriate for each student's skill level.

- Ballet: Ballet is the foundation of all dance forms. Students will learn french terminology and proper body placement. This class is designed to build self confidence and discipline! I encourage all students to take this class.
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- Tap: Dancers will learn rhythm, and tap combination in this energetic, upbeat form of dance. Tap is a rewarding technique that students will value throughout life!
- Jazz: Many styles of dance will be taught in this class including hip hop, modern, Broadway, and classical. Jazz is a fun, fast paced class that boys and girls alike will enjoy!
- Hip Hop: This popular form of dance has evolved from hip hop culture! This class offers high energy dance along with strength and core training.
- Lyrical: Lyrical dance is a style that combines ballet and jazz dancing techniques. It is performed to music with lyrics so that it inspires expression of strong emotions the choreographer feels from the lyrics of the song.
- Pre-Pointe: You must be in a ballet to take this class. This class is designed to get the dancer ready for pointe shoes. Your dancer will work towards this in their ballet class and will promote to pointe shoes when their teacher believes they are ready.
- Pointe: You must be in a ballet class to take this class. Students will learn french terminology, proper body placement, with a focus on footwork. Your dancer will work towards this in their ballet class and will promote to pointe shoes when their teacher believes they are ready.
- Adult Tap: This is a fun, informal class for beginners as well as seasoned dancers. Recital is optional.
- Adult Jazz: Many styles of dance will be taught in this class including hip hop, modern, Broadway, and classical. Jazz is a fun, fast paced class. Recital is optional.