**Team Building Bonus Program Worksheet**

**Set your goals!**

**Month\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Statistic** | **Bonus** | **Current Statistic** | **As of**  **Date:\_\_\_\_\_\_\_\_\_** | **Goal** | **As of**  **Date:\_\_\_\_\_\_\_\_\_** | **Goal**  **Met** |
| **New Patients** |  |  |  |  |  |  |
| **Patient Visits** |  |  |  |  |  |  |
| **OTC Collections** |  |  |  |  |  |  |
| **Insurance Collections** |  |  |  |  |  |  |

**Team Building Bonus Program Worksheet**

**Meet your goals!**

**Month\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Monthly Bonus Structure**

|  |  |  |
| --- | --- | --- |
| **Goals Met** | **Period Ending** | **Bonus Applied** |
| **2 of 4 Goals Achieved** |  |  |
| **3 of 4 Goals Achieved** |  |  |
| **4 of 4 Goals Achieved** |  |  |

**Bonus Distribution:**

**Bonuses will be dispersed on the next pay cycle after the Period Ending date.**

**Team Bonuses are divided equally among staff.**

**Team Building Bonus Program Worksheet**

**Set your goals!**

**Quarterly Bonus Structure**

**Quarter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Statistic** | **Bonus** | **Current Statistic** | **As of**  **Quarter:\_\_\_** | **Goal** | **As of**  **Quarter: \_\_\_\_** | **Goal**  **Met** |
| **New Patients** |  |  |  |  |  |  |
| **Patient Visits** |  |  |  |  |  |  |
| **OTC Collections** |  |  |  |  |  |  |
| **Insurance Collections** |  |  |  |  |  |  |

**Team Building Bonus Program Worksheet**

**Meet your goals!**

**Month\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Quarterly Bonus Structure**

|  |  |  |
| --- | --- | --- |
| **Goals Met** | **Period Ending** | **Bonus Applied** |
| **2 of 4 Goals Achieved** |  |  |
| **3 of 4 Goals Achieved** |  |  |
| **4 of 4 Goals Achieved** |  |  |

**Bonus Distribution:**

**Quarterly Bonuses will be dispersed on the first pay cycle of the following quarter.**