

2024 FEB 23 PM 2:02

DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS



NOTICE OF THE ANNUAL MEETING OF THE BOARD OF COMMISSIONERS OF THE EL PASO COUNTY HOUSING AUTHORITY Agenda

Feb 27th 2024 5:00pm - 7:00pm
650 NE G Avenue, Fabens, TX 79838

During the course of this meeting the Board of Commissioners will go into close session to discuss the items set forth below. Such closed meeting is authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the Board of Commissioners of the El Paso County Housing Authority at the date, hour and place indicated in this Notice/Agenda or as soon after the commencement of the meeting covered by this Notice/Agenda as the Board of Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to, the sections and purposes covered by the following sections of the Texas Government Code: 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, 551.084. Should any final action, decision, or vote be required with regard to any matter considered in closed session, the final action, decision or vote shall be in the open meeting, or at a subsequent public meeting, with notice.

1. **Call to Order**

5:00pm

2. **Establishment of Quorum**

3. **Open Forum**

Limited to 3 minutes per person

4. **Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of minutes of the Special Board Meeting held on Monday, February 5, 2024.
 - b. Approval of minutes of the Regular Board Meeting held on Tuesday, December 5, 2023.
 - c. Approval of minutes of the Special Board Meeting held on Thursday, December 14, 2023.
5. Executive Session: The Board of Commissioners will retire in executive session pursuant to section 551.071, 551.072, 551.074 and 551.087 of the Texas Government Code to discuss the following:
 - a. The Executive Director's annual performance evaluation, reach a consensus and complete one final evaluation form.
6. Return to Open Session
 - a. Discussion and possible action to approve the Executive Director's annual performance evaluation.
 - b. Discussion, consideration and possible action regarding election of Board Chairperson of El Paso County Housing Authority.
 - c. Discussion, consideration and possible action regarding election of Board Vice-Chairperson of El Paso County Housing Authority.
 - d. Discussion, consideration and possible action regarding election of two board members to serve on the Finance Sub-committee of El Paso County Housing Authority.

- e. Discussion, consideration and possible action regarding election of two board members to serve on the Governance Sub-committee of El Paso County Housing Authority.

- f. Discussion and possible action regarding resolution #391 authorizing the Executive Director to sign the contract for Real Estate Legal Services. This contract was procured through the request for proposal process. The recommendation is as follows:

Award to: Reno & Cavanaugh PLLC

Procurement Type: Request for Proposal

Contract Term: 24 months

- i. Discussion and possible action regarding one time exception of employee to employee sick time donation during the month of March 2024.

- g. Discussion and possible action regarding resolution #389 authorizing operating budget revision for FY ending 06-30-2023.

7. Reports

- a. EPCHA Project Tracker Overview

- b. RAD update

- c. Low-Income Housing Tax Credit update

8. Comments, Announcements, and Other Business

- a. Next Meeting Date
 - i. Monday, March 25, 2024

ii. **Monday, April 15, 2024**

9. Adjournment

Dated on this February 23, 2024

I, the undersigned certify that this notice has been duly and properly posted at least Seventy-Two (72) hours preceding the scheduled Zoom video conference in accordance with the Texas Governor temporarily suspending specified provisions of the Texas Open Meetings Act.

A handwritten signature in black ink, appearing to read 'Miguel', is written over a horizontal dashed line.

Miguel Hernandez

Executive Director

END
7:00pm